

NOTICE OF MEETING
OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG
COUNSELORS

5104 N. Francis, Suite F
Oklahoma City, OK

Monday, July 14, 2008 at 10:00 a.m.

AGENDA

- I. Determination of Quorum, call to order and opening remarks – (Rhonda Cochran).
- II. Review/Action - Approval of Minutes of the May 12, 2008 meeting – (Rhonda Cochran).
- III. Discussion and possible action on 2009 Budget, Financial and Administrative concerns. (Reji Varghese, Lyle Kelsey, Rhonda Cochran, Ric Pierson)
- IV. Discussion and possible action to elect a Board Secretary. (Rhonda Cochran, Ric Pierson)
- V. Appoint and announce Legislative Liaison. (Rhonda Cochran)
- VI. Discussion and possible action to recognize Steve Lewis for his legislative efforts on behalf of the Board. (Patty Gail Patten, Rhonda Cochran, Ric Pierson)
- VII. Discussion and possible action on questions and concerns that have come to the Board through the office- (Rhonda Cochran, Cheryl Waite, Ric Pierson).
 - A. Rich Wedemeyer, LADC # 98. Renewed online with all CEU hours acquired from online sources.
 - B. Jessica A. Heavin, MS, LPC. Request to accept supervision from Missouri and possible licensure in Oklahoma.
 - C. Allison Bigheart. Requesting reciprocity from Arkansas. Has requested reciprocity on two occasions and states paperwork was lost by IC&RC and/or ODAPCA.
 - D. Brent Brookshire, CADC candidate, quarterly report regarding Board recommendations.
 - E. James Thomas Boone, LADC. Completion of voluntary agreement between Mr. Boone and the Board.
 - F. Update on Ching Lei Chi. Supervisors status.

- VIII. Introduction of guests here to honor Steve Lewis and special presentation to Steve Lewis. (Patty Gail Patten, Ric Pierson)
- IX. Discussion and possible action concerning roles, duties and expectations of the Executive Director in regard to less than ½ time Administrative Assistant. (Rhonda Cochran, Ric Pierson).
- X. Discussion and possible action regarding Supervision Committee. (Patty Gail Patten, Ric Pierson).
- XI. Discussion and possible action regarding Peer Assistance Committee. (Patty Gail Patten, Ric Pierson).
- XII. Discussion and possible action regarding Co-Occurring Certification for both Both LADC's and CADC's. (Rhonda Cochran, Patty Gail Patten, and Ric Pierson)
- XIII. Discussion and possible action regarding candidates that have completed all requirements for licensure or certification. (Rhonda Cochran, Cheryl Waite).

Yolanda Cummings, LADC, Holdenville.
 Gloria Dunivan, CADC, Tuttle
 Allie Grantham, CADC, Wagoner
 Nancy Hurley, LADC, Wagoner
 Amy Kirkendoll, LADC, Yukon
 Rosanne McDaniel, LADC, Broken Arrow
 Lynn Rector, CADC, Oklahoma City
 Katie Scott, LADC, Tulsa
 Helen Spray, LADC, Claremore
 Steve Stevens, LADC, Edmond
 Shirley Yancey, LADC, Yukon.

- XIV. Discussion and possible action regarding the reduction of Assistant Attorney General contract from 1/4 time to 1/8 time. (Rhonda Cochran, Ric Pierson, Sandra Balzer)
- XV. Discussion and possible action regarding liability with the Case Presentation Method (Oral Exam) of testing. (Rhonda Cochran, Patty Gail Patten, Sandra Balzer, Stori Mahan).
- XVI. Discussion and possible action of request by Sandra Balzer, A.A.G., for financial support to attend continuing education event. (Rhonda Cochran, Sandra Balzer).

XVII. Discussion and possible action on complaints before the Complaint Review Committee and/or the Board. Announcement of possible new member of Complaint Review Committee (Rhonda Cochran, Sandra Balzer, Patty Gail Patten, and Ric Pierson).

- a. Complaint # 431007. Russell Bingham, CADC # 52, inappropriate personal relationship with the mother of his juvenile client. Consideration of Consent Order. (The Board may convene an executive session pursuant to 25 O.S. 307 (B)(8).)
- b. Complaint # 601408. Natasha Briggs, LADC #163, possible breach of confidentiality. CRC recommends a motion to dismiss with a letter of concern. (The Board may convene an executive session pursuant to 25 O.S. 307 (B)(8).)
- c. Complaint #491107. Wenona Barnes, LADC # 13. Advertising a degree from a university that is not accredited by the U.S. Department of Education. Consideration of a Consent Order. (The Board may convene an executive session pursuant to 25 O.S. 307 (B)(8).)

XVIII. Discussion and possible action on Executive Director's report. (Rhonda Cochran, Ric Pierson).

- a. Upcoming conferences.
 - i. Zarrow Symposium, Tulsa. September 18, 19, 2008.
 - ii. ODAPCA, Oklahoma City. October 16, 17, 2008
 - iii. IC&RC, San Diego. October 21-24, 2008.
4. Adding ADSAC Assessor to member information on website.

B. Past event participation.

1. Parents Helping Parents, (Personal not Board) Norman, May 22nd.
2. Native American Conf., Norman, June 2.
3. OSASA Retreat, Western Hills, June 4-6.
4. Work Force Task Group, ODMHSAS, June 12.
5. Personal leave day, June 13th.
6. Presentation at United Methodist Summer School, June 18th, Step Four and Five. (Personal Leave)
7. Presentation at United Methodist Summer School, June 23rd, Advocacy. (Personal leave).

C. Other concerns/issues from the Executive Director.

1. Personal leave time.
2. Written test for Sept. is closed, next test is Dec.
3. Ric and Patty Gail will travel to Stillwater to meet with O.S.U. faculty to discuss educational requirements for Masters Degree in Substance Abuse Counseling. July 16, 2008.

XIX. Discussion and possible action in starting Emergency Rules to be written And processed. (Patty Gail Patten, Rhonda Cochran, Ric Pierson)

XX. New business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting. (Rhonda Cochran, Cheryl Waite, Ric Pierson).