

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Meeting**

**Monday, July 9, 2007 at 10:00 a.m.**

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The Oklahoma Board of Licensed Alcohol and Drug Counselors met on July 9, 2007, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Robert Stevens, Vice-Chair  
Kyle McGraw  
Evelyn Phyffer  
Rhonda Cochran  
Jane Lepak

Others present included:

Sandra Balzer, Assistant Attorney General for the Board  
Ric Pierson, Executive Director Board of Licensed Alcohol & Drug Counselors  
Stori Johnson, Administrative Staff

Upon determining that a quorum was present, Mr. Robert Stevens, Vice- Chair called the meeting to order at 10:02 a.m.

Mr. Stevens asked for introductions from the audience. Judy Brink and Annette Carriere from ODAPCA were present. Also present were Johnnie Johnson with the Complaint Review Committee and Jessica Buchanan who is appearing before the Board.

The minutes from the June 11th, 2007 meeting were reviewed. Ms Lepak noted that her name had been misspelled and the correction was noted. Ms. Phyffer moved to approve the minutes with noted correction. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Ms. Showler did not appear before the board. No action taken.

Jessica Buchanan appeared to request that her MBA be allowed to apply for LADC. Ms. Buchanan intends to use her MBA to manage and/or supervise a drug and alcohol treatment facility. Mr. McGraw made the motion to decline Ms. Buchanan's request due to the fact that an MBA degree does not meet statutory requirement for LADC. Motion was seconded by Ms. Phyffer. The vote was unanimous in the affirmative to deny Ms. Buchanan's request.

Theodora Lynn Hall did not appear and no action was taken.

Discussion was held on the possibility of using a licensure number as a means of identification of LADC/CADC's in certain situations when the person is appearing before the Board. Sandra Balzer, Assistant Attorney General to the Board, expressed this is not consistent with the Open Meeting Laws and we can't do this. No action was required.

Rita Daniel has completed requirements to resume supervision as set forth by the Board. Ms. Daniel's supervision status is reinstated. The Executive Director is to send a certified letter telling Ms. Daniels of her reinstatement as a Board approved supervisor.

Ann Jamieson has applied for reciprocity from North Carolina. Having met all requirements for reciprocity, Ms. Lepak made the motion to grant Ms. Jamieson CADC status in the state of Oklahoma. Ms. Cochran seconded. The vote was unanimous in the affirmative to grant Ms. Jamieson her Oklahoma CADC certification.

Discussion regarding Mr. Pierson's participation in the Tribal-State workgroup. Mr. Pierson will attend some of the Tribal-State workgroup meetings and report back to the Board regarding continuing participation.

Ms. LaDonna Hendrix appeared before the Board to request consideration for application approval due to past history of incarceration. No action was necessary. The Board encouraged Ms. Hendrix to make application.

Mr. Pierson asked the Board for permission to attend the Indian Health Services Behavioral Health Conference in Tulsa on August 1, 2 and 3. The Board approved Mr. Pierson to attend the conference and set up our public relations and information display at the conference.

Ms. Sharon Zang submitted a written request to place a link on the OBLADC website homepage linking a Master's degree program at one of our state's universities. The Board discussed that this could be construed to show favoritism and the Board will discuss possibly listing all available programs at some point in the future. No further action was required.

The Peer Assistance Program was discussed by Ric Pierson. Mr. Pierson reported for Board Chair, Patty Gail Patten, that Ms. Patten is attempting to set a meeting time with Laura Clarkson.

Mr. Pierson reported that he and Ms. Patten continue to meet monthly with the Health Care Authority, other licensing boards, and the Department of Mental Health concerning the possibility of a co-occurring certification. The committee is working on defining "scope of practice." Ms. Balzer, AAG, states that the language change passed in HB1497 doesn't change anything as far as how LADC's can practice at this time and that there is much more work to be done.

Mr. Pierson reported for the Complaint Review Committee. There are currently five open complaints pertaining to dual relationships, fraudulent signatures on supervision contract, and one applicant that is alleged to have relapsed.

Mr. Reji Varghese submitted the administrative and financial report. As of this date, there have been 741 renewals for LADC and CADC. There are approximately 100 outstanding (lapsed) counselors.

Mr. Varghese discussed that the Medical Board had failed to collect their monthly fees charged to the Board. With this and the expense of setting up the on-line renewal services and other website maintenance fees, the Board is placed in a position of cash-flow problems. Ms. Patten and Mr. Pierson will work closely with Mr. Varghese and the Medical Board to remedy this situation.

Mr. Varghese submitted the budget for 2008 fiscal year.

Mr. McGraw moved to accept the administrative and financial report as given. Ms. Cochran seconded the motion. The financial and administrative report was unanimously approved as presented.

Mr. Pierson submitted the Executive Director's Report. Mr. Pierson has attended the OSASA retreat in Watonga, made a presentation to the OSU/OKC counseling class, made a presentation to the Summer School on Chemical Dependency at OCU, attended the American Indian Institute 2007 Oklahoma Native American Prevention Conference in Norman, will make a presentation at Cameron University, attend the Children's Behavioral Health Conference in Tulsa and is working with the Supervision Committee and ODAPCA's Lydia Norrie Institute to establish supervision training.

There being no new business, Ms. Phyffer made the motion to adjourn at 1:50 P.M. Ms. Cochran seconded the motion and the vote to adjourn was unanimous in the affirmative.