

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Meeting

Monday, March 12th, 2007 at 10:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on March 12th, 2007, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Patty Gail Patten, Chair
Robert Stevens, Co-Chair
Jane Lepak
Rhonda Cochran
Kyle McGraw
Terry Wallace
Evelyn Phyffer

Others present included:

Pat Podolec, Assistant Attorney General for the Board
Sandra Balzer, Assistant Attorney General for the Board
Ric Pierson, Executive Director Board of Licensed Alcohol & Drug Counselors
Stori Johnson, Administrative Staff

Upon determining that a quorum was present, Ms. Patty Gail Patten, Board Chair called the meeting to order at 10:08 a.m.

The minutes from the February 12th, 2006 meeting were reviewed. Mr. Stevens moved to approve the minutes as written. Mr. McGraw seconded the motion and the vote was unanimous in the affirmative.

Ms Patten asked for other introductions. Mr. Dan. Stevens, Ms. Judy Brink, with ODAPCA, Mr. Mark Westfall.

Mr. Dan R. Stevens (unrelated to Robert “Bob” Stevens, Board member) reported to the Board regarding his probation. Mr. Stevens provided documentation of his 12- Step meeting attendance, negative results of a urinalysis test and stable employment. Mr. Bob Stevens made a motion to continue monitoring at six (6) month intervals; including a minimum of two (2) random urinalysis, 12- step meeting attendance, and verification of continuous employment. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

Mr. Mark Westfall appeared before the Board for a 3-month review on his probation. A letter from Mr. Westfall’s supervisor, Charles Thomas, was reviewed. Ms. Johnson reported that Mr. Westfall paid \$125.00, half of his fine as per his probation agreement. Mr. Westfall remains on probation for an additional 3 months and will report back to the Board in June.

Rita Daniel –did not appear, no further action

Sherry Hillbolt- Koonce- did not appear

Mr. Stevens moved to **approve** the following CEU’s. Ms. LePak seconded the motion and the vote was unanimous in the affirmative.

- Oklahoma Play Therapy Counseling Center– *“Play Therapy with Drug & Alcohol Families”*– April 14, 2007 - 5 hours- Connie O’Brien, LPC, under supervision

- Southern Nazarene University –“*Supervision of Professional Counseling*” March 9-10 & April 13-14, 2007- 22.5 hours- Dr. Ray Quiett, Ph. D., LPC, LMFT, NCC
- St. John Health System- “ *Ethics*” – April 12, 2007- 3 hours – Robert DeLozier, LPC/ Catherine Mills, LPC, LMFT, LADC
- St. John Health System- “*Alzheimer’s*”- March 8, 2007- 3 hours- Ruth Drew, MS, LPC
- Specialized Outpatient Services, Inc.- “*Ethics: Principles & Scenarios*”- March 28, June 27, September 26, 2007- 1 hour each session- Edwin Miller, LADC, LPC, LMFT
- Building Firm Foundations for Life-“*BRIDGING THE GAP BETWEEN MENTAL HEALTH & HOLISTIC INTERVENTIONS*”- April 26-27, 2007
- MEDS-PDN- “*Pornography: Strategies for Helping Clients Manage & Overcome Addiction*”- March 26, 2007- Mark Chamberlain, PhD.

Mr. Stevens moved to **approve** the following CEU pending the provider send the teaching materials.

Ms. Cochran seconded the motion and the vote was unanimous in the affirmative.

- Eastern Oklahoma State College–“*Helping Someone Overcome Addiction*”- April 22 to June 2, 2007- 11 hours- Claire Pinelli, LADC

Mr. Stevens moved to **approve** the following CEU’s pending the provider send the biography on the co-facilitator. Ms. Cochran seconded the motion and the vote was unanimous in the affirmative.

- PITA Training Center- “*Patients’ Rights as Humans*” -Ongoing -March 20, 2007 4 hours- Claire Pinelli, LADC, MAC/ William Kent McGregor, LADC, MAC, MSW
- PITA Training Center- “*HIPAA- The Ethical Ramifications of This Act On A Drug Rehabilitation Facility*” – Date of presentation is ongoing- 6 hours- Claire Pinelli, LADC, MAC/ William Kent McGregor, LADC, MAC, MSW

Mr. Stevens moved to **approve** the following CEU pending the provider send the teaching materials.

Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

- Greenbriar Treatment Center- “*Agnostics, Atheists & Choosing a Higher Purpose*”- Ongoing home study- 2 hours- Ken Montrose, MA, CAC

Mr. Stevens moved to **deny** the following CEU’s because the request for CEU approval needs to come from the provider. Mr. Wallace seconded the motion and the vote was unanimous in the affirmative.

- OUHSC- “*Pain Management For The Practicing Physician*”- 8.25 hours- March 10, 2007- Various medical personnel.

Mr. Reji Varghese presented the financial report. After review, Mr. Stevens moved to approve the financial report as presented. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative. There was also discussion regarding the progress to have on-line renewal this year. Everything is going as scheduled and on-line renewal should be available May 1, 2007.

A letter from **Phyllis Mattek** was reviewed. Ms Mattek asked if her hours in ethics from a social work conference would be counted as drug and alcohol specific hours. The Board stated that any ethics hours would be counted as specific or non-specific depending in which areas you take them. Her social work ethics hours count as non-specific ethics hours.

Board reviewed the following candidates who have completed requirements for licensure or certification.

Jonette Coquat, LADC from Tulsa, Shannon McAlister, CADC From Oklahoma City, Roy Thornton, Jr., CADC from Tulsa, Monica Williams, CADC from Shawnee, and Vicki Hall Wyatt, LADC from Oklahoma City.

Ms. Lepak moved to approve the following applicants for licensure/ certification. Ms. Phyffer seconded the motion and the vote was recorded as follows:

Rhonda Cochran	Yes
Patty Gail Patten	Yes
Bob Stevens	Yes
Evelyn Phyffer	Yes
Jane Lepak	Yes
Terry Wallace	Yes
Kyle McGraw-	left the room

The Board reviewed a letter from Deborah Morrow regarding supervision. Ms. Morrow is asking for the Board to review their interpretation of the phrase of “an average of one hour per week.” The Board invites Ms. Morrow to participate in a “Declaratory Ruling” as per Title 38: 10-1-8 at the April Board meeting. The Board also asked that Ms. Debra Anderson, Opportunities, Inc, Watonga, Oklahoma, be invited to participate due to concerns expressed in past supervision situations. Mr. Stevens made a motion to invite Ms. Morrow and Ms. Anderson to the Board meeting April 16th for the Declaratory ruling Ms Cochran seconded the motion and all in favor indicated by saying “aye”, none were opposed and Kyle McGraw was out of the room.

Sandra Balzer, Assistant Attorney General to the Board of Licensed Alcohol and Drug Counselors was introduced. She has officially taken the place of Tricia Everest.

Discussion and possible action of applicants submitting CEU’s from in- service training that was not previously approved. The Board stated that there was not enough information provided and there was no action taken.

Maureen Gregory petitioned the Board for her degree to be accepted for application. Her degree met requirements. Mr. Wallace made a motion to **accept** Ms. Gregory’s degree Ms. Lepak seconded the motion and the vote was recorded as follows:

Rhonda Cochran	Yes
Patty Gail Patten	Yes
Bob Stevens	Yes
Evelyn Phyffer	Yes
Jane Lepak	Yes
Terry Wallace	Yes
Kyle McGraw-	abstained

Dianne E. Basile requested an extension on her time allowed to turn in her case presentation due to illness. Mr. Stevens moved to allow Ms. Basile 30 days to submit her case presentation Ms. Phyffer seconded the motion and the vote was carried in the affirmative.

Ric Pierson reported for the Complaint Review Committee that there is one (1) open complaint at this time. No action was required at this time. Next CRC meeting is to be set for later this month.

James Thomas Boone – postponed until April 16th, 2007 at his request.

Samantha Wagner sent a letter to the Board stating that she wished to withdraw her application. Mr. Stevens made a motion to **accept** Ms. Wagner’s application be withdrawn and that she is ineligible for application until she appears before the Board. Ms Lepak seconded the motion and the vote was unanimous in the affirmative.

Patty Gail Patten and Ric Pierson reported on their meeting with Oklahoma Drug and Alcohol Professional Counselors Certification Board (ODAPCCB) on February 23, 2007 regarding IC & RC credentials. ODAPCCB decided not to relinquish any IC & RC credentials at this time and tabled further discussion.

Discussion was held on establishing a committee to review requirements for supervision training. Mr. Stevens made the motion to have Patty Gail Patten, Ric Pierson, Judy Brink, from ODAPCA, himself, and Ms. Cochran form a committee to discuss supervision training requirements. Ms. Cochran seconded the motion and the vote was unanimous in the affirmative.

Ms. Patten and Mr. Pierson reported on ongoing discussions concerning co-occurring certification and the need for language change in Title 59 definitions. The next meeting in this matter is scheduled for tomorrow, March 13th, 2007.

Ric Pierson, Executive Director, reported on his attendance at the 1st Annual Oklahoma Interactive Conference for Problem Gambling and Co-Occurring Disorders. The conference was held in Tulsa on March 8th and 9th, 2007. Mr. Pierson said approximately 90 people attended the conference and he had an opportunity to answer many questions regarding alcohol and drug licensing/certification as well as questions regarding supervision. Ms. Cochran was also in attendance. Dr. Michael Smith expressed extreme gratitude for our participation in the conference.

Mr. Pierson also reported that due to difficulties with the Hire Watch program for background checks our use of this service has been cancelled.

Mr. Pierson asked for a clarification of the issuance of wallet cards. The office has been issuing the wallet card at the time the applicant submitted the initial licensure/certification fee of \$100.00. Mr. Pierson noted that in most cases, the Board was giving final approval to candidates after wallet cards were issued. The Board directed the office to not issue wallet cards to applicants until after the Board approves the applicant.

There being no further business, the meeting was adjourned at 3:16 p.m.