

NOTICE OF REGULAR MEETING

OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

Monday July 15, 2024, at 9:00 a.m.

101 N.E. 51st Street
Oklahoma City, Oklahoma 73105

AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Roll call of Board Members and others present for today's meeting.
- IV. Discussion and possible action on Board minutes for April 8, 2024.
- V. Discussion and Possible Action on Licensure issues.
 - A. Alisha Ward, LADC/MH #1453. Consideration of Proposed Consent Agreement and Order and Compliance with Order Granting LADC/MH License with Certain Conditions.
 - B. Michael Maddox, LADC #944. Petitioning the Board to receive an interim or temporary license to practice.
- VI. Discussion and possible action on Candidate Issues.
 - A. Donna Watts, LADC Candidate. Petitioning the Board for an extension of time to complete requirements.
 - B. Phillip Lewis, LADC Candidate. Failure to complete requirements by July 15, 2024 deadline.
- VII. Discussion and possible action on financial report.
 - A. Presentation of the financial report by Mr. Pierson.
 - B. Review and approve Medical Board Invoices.

- C. Approve/Accept the Financial report.
- D. Annual Contracts
 - 1. Oklahoma Medical Board
 - 2. Office of the Attorney General, State of Oklahoma
- VIII. Discussion and possible action on Matters brought to the Board through the Office.
 - A. Kasey Kemp, Certified Addiction Treatment Counselor III, California. Request to reciprocate to Oklahoma CADC.
 - B. Lillian Davis. Petition for Initial Determination of Eligibility.
 - C. Election of Board Officers, Chairperson and Vice-Chair, for FY-2025.
 - D. Recommendation from the Legislature to Review & Revise (Title) § 59:1873 A. 1. c. (2). "One member from a list of names submitted by the **Oklahoma Substance Abuse Services Alliance.**"
 - E. Recommendation from the Legislature to Review & Revise (Title) §59-1873 A. 2. "The composition of the Board shall include five members who hold a Master's or higher degree and **one member whose highest degree held is a bachelor's degree.**"
 - F. Billing Medicare.
 - G. Compliance with Executive Order 2024-14.
 - H. Approval of a Board Member to replace Ms. Christensen to counter-sign checks and Approval of Pending Refunds for overpayment on renewals.
 - 1. Sherry Chennault
 - 2. Teresa Williams
 - 3. Robert White, Jr.
- IX. Executive Director's Report.

04/10/2024

Supervision Training in Norman

04/11-12/ 2024 ODAPCA Conference in Norman.

05/01/2024. RENEWALS OPEN.

05/20/2024. Board Meeting. Did not occur due to lack of quorum.

05/30/2024. Annual leave- Attended graduation for Isabel W. in Dallas.

06/13/2024. Complaint Review Committee.

06/26/2024. Special Board Meeting. Did not occur due to loss of power in the
In the building.

07/02/2024. Filed Permanent Rule Document with Secretary of State after
Gubernatorial Declaration of Final Adoption on June 21.

07/10/2024. Supervision Training Day 2.

- X. The following candidates have completed all requirements for Certification or Licensure and are eligible for Certification/Licensure.

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| Charles Bartusch | LADC/MH | Oklahoma City |
| David Martin | LADC/MH | Edmond |
| Melissa Mertz | LADC/MH | Oklahoma City |
| Willie Sellers | LADC/MH | Oklahoma City |
| Taylor Sobanski | LADC/MH | Owasso |

- XI. New Business. Any matter not known about, or which could not have been reasonably foreseen prior to the time of posting of the agenda.