

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Regular Board Meeting**

**Monday, September 18, 2023, at 9:00 A.M.**

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The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on Monday, September 18, 2023, in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma.

Steven Fritz presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on September 21, 2022, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Ok 73105 on September 15, 2023.

Members present at roll call were:

Maureen Guerrero  
Ronald Wahkinney  
Don Burk  
Steven Fritz  
Randy Honeycutt

Others present were Sandra Balzer, Assistant Attorney General and Council to the Board, Richard Pierson, Executive Director, Kathy Pierson, volunteer, Elexis Tyler, Executive Director of ODAPCA, Likkia Watson, Kimberly Hubbard, Timilie Hughes, Serenity Isom, Phillip Lewis, Moji Salewon, Chelsye Bacon, John Teager, Lauren May, Riley Hancock, and Omar Cooper. Present by Zoom were Amanda Ebert, Denise Miller, and Nichole Wolff.

Board member Billy Samuel had informed Mr. Pierson he would not be able to attend today's meeting. Cathy Christensen was not present.

Amanda Ebert was present by zoom and is petitioning the Board for a determination of eligibility due to criminal history. After reviewing materials and discussion with Ms. Ebert, Mr. Honeycutt made a motion that Ms. Ebert is eligible to apply at this time. Mr. Wahkinney seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	YES
Steven Fritz	YES
Randy Honeycutt	YES

Denise Miller was present by zoom and petitioned the Board for a determination of eligibility due to criminal history. After reviewing materials presented and discussion with Ms. Miller, Mr. Wahkinney made a motion that Ms. Miller is eligible at this time to make application. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	YES
Steven Fritz	YES
Randy Honeycutt	YES

Phillip Lewis, LADC Candidate appeared before the Board and asked for an extension of time to complete his testing requirements. After discussion, Mr. Honeycutt made a motion to extend Mr. Lewis' time to complete requirements until July 15, 2024. Mr. Wahkinney seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	YES
Steven Fritz	YES
Randy Honeycutt	YES

Omar Cooper, LADC candidate came before the Board requesting that his voided application be reinstated due to medical issues which affected his time to complete requirements. After discussion, Mr. Fritz made a motion to reinstate Mr. Cooper's LADC application and, at this time, he must submit a plan of study, work, and supervision in order to aid in his completion of requirements. Mr. Cooper is to come back before the Board in July 2024 if he has not completed requirements. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	YES
Steven Fritz	YES
Randy Honeycutt	YES

Nichole Wolff, CADC-Oregon, addressed the Board regarding moving her credential from Oregon. Although there is no reciprocity, she has a Bachelor's degree, she completed supervision, passed the IC&RC ADC exam, and has experience in the field. Mr. Fritz made a motion to accept Ms. Wolff's degree, experience, and written exam and that she may apply for CADC in Oklahoma and work under supervision until she passes the Oral exam required in Oklahoma. Ms. Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	YES
Steven Fritz	YES
Randy Honeycutt	YES

The Board needed to elect officers for fiscal year 2024. Mr. Burk made a motion to re-elect Mr. Fritz as Board Chair for this fiscal year. Mr. Fritz stated he is willing to serve another term as Chairperson. Ms. Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	YES
Steven Fritz	YES
Randy Honeycutt	YES

Mr. Fritz made a motion to retain Mr. Honeycutt as vice-chair for the fiscal year 2024. Mr. Honeycutt stated he is willing to remain vice-chairperson for this year. Ms. Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	YES
Steven Fritz	YES
Randy Honeycutt	YES

Mr. Pierson proposed meeting dates for calendar year 2024 pending approval by the Board and approval by the Medical Board if no conflicts occur with Medical Board schedules:

January 22  
March 18  
May 20  
July 15  
September 16; and,  
November 4.

Mr. Honeycutt made a motion to accept these dates as presented for the Regular Meeting Dates for calendar year 2024. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	YES
Steven Fritz	YES
Randy Honeycutt	YES

Mr. Pierson informed the Board that he would begin the search to find a part-time person as administrative assistant to the Board. No action was necessary at this time.

The Board was provided a copy of the minutes for approval for the Board Meeting on July 17, 2023. After review and discussion Mr. Fritz made a motion to accept the minutes as presented. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	RECUSED
Steven Fritz	YES
Randy Honeycutt	YES

Mr. Pierson gave the Executive Director's report.

Having completed all requirements for licensure, the following candidates were presented for licensure:

John Harden	LADC/MH	Stillwater
Amy McClung	LADC/MH	Mustang
Mary McLain	LADC/MH	Shawnee
Shelby Torrence	LADC/MH	Tulsa

Ms. Guerrero made a motion to license the candidates. Mr. Wahkinney seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	YES
Steven Fritz	YES
Randy Honeycutt	YES

Mr. Pierson gave a financial report. Mr. Honeycutt made a motion to accept the financial report as presented. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Maureen Guerrero	YES
Ronald Wahkinney	YES
Don Burk	YES
Steven Fritz	YES
Randy Honeycutt	YES

There was no further business to come before the Board at this time and the meeting was adjourned.