

NOTICE OF SPECIAL MEETING

OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

Monday, February 5, 2024, at 9:00 a.m.

101 N.E. 51st Street
Oklahoma City, Oklahoma 73105

AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Roll call of Board Members and others present for today's meeting.
- IV. Action/Approval of Past Board Meeting Minutes.
 - A. Minutes for September 18, 2023.
 - B. Minutes for November 6, 2023.
- V. Discussion and possible action on Financial Report.
 - A. Financial report presented by Megan Patton, OMES.
 - B. Review and approve Medical Board Invoices.
 - C. Acceptance of financial report.
- VI. Discussion and possible action on Licensure Issues.
 - A. Alicia Ward, LADC/MH #1453. Consideration of Consent Order between the Board and Ms. Ward. ***The Board may convene in Executive Session pursuant to 25 O.S. § 307(B)(8) for engaging in deliberations or rendering a final decision in an individual proceeding.***

- VII. Discussion and possible action on Candidate Issues.
 - A. Eric Muse, LADC Candidate. Petition to reinstate voided application.
 - B. Jacqueline D.S. Myles. Request for reinstatement of Voided Application due to health issues. ***The Board may convene in Executive Session pursuant to 25 O.S. § 307(B)(7) for discussion of any matter where disclosure would violate confidentiality requirements of state or federal law.***
- VIII. Discussion and possible action on Matters Brought to the Board through the Office.
 - A. Benjamin Phillips. Petition for Initial Determination of Criminal History.
 - B. Leann Marie Rogers. Petition for Initial Determination of Criminal History.
 - C. Melanie Johnson, LADC #661. Request approval for Complaint Review and Board Meetings as ethics hours.
 - D. Update of Forms #'s 201, 203, 209, & 217,
 - E. House Bill 3330. Creates a new section of law requiring mental health professionals to provide certain information upon renewal, and the licensing boards must provide that information to Oklahoma Department of Mental Health and Substance Abuse Services.
 - F. House Bill 3167. Requiring certain licensing boards to utilize certain web-based platforms for application and renewal of professional licensing.
- IX. Adoption of permanent rule amendments, additions, or deletions.
 - A. O.A.C. 38:10-13-2.
 - B. O.A.C. 38:10-13-5.
- X. Recommendations of the Complaint Review Committee.
 - A. The Committee recommends finding **NO PROBABLE CAUSE** and dismissal in the following complaints:
 - 1. Complaint #640-1223. Forged continuing education document.
 - B. The Complaint Review Committee recommends **FINDING PROBABLE CAUSE** in the following complaints:

2. Complaint # 627-0223. Boundary issues.
3. Complaint # 641-0124. Prohibited relationship with drug court client.
4. Complaint # 642-0124. Plea of guilty to embezzlement.

XI. Executive Director's Report.

11/15/2023. Filed notice of Rulemaking Intent.

12/04/2023. Supervision training-Day2 at office location.

12/15/2023. Notice of rulemaking intent published in The Register.

12/18/2023. Online training with Secretary of State for new procedures for filing rules.

01/16/2024. Public Hearing on proposed rules.

01/18/2024. Update on status of hiring part-time assistant.

XII. The following candidates have completed all requirements for Certification or Licensure and are eligible for Certification/Licensure.

Dock Humphrey	CADC	Tulsa
Crystal Cross	LADC/MH	Sapulpa
Brittany Lamont	LADC/MH	Kansas
Tisha Rowe	LADC/MH	Edmond
Austin Chad Sheppard	LADC/MH	Broken Arrow
Aspen Zermeno	LADC/MH	Choctaw

XIII. New Business. Any matter not known about, or which could not have been reasonably foreseen prior to the time of posting of the agenda.