

TITLE 38. OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS
CHAPTER 10. LICENSURE AND CERTIFICATION OF ALCOHOL AND DRUG COUNSELORS
SUBCHAPTER 13. CONTINUING EDUCATION REQUIREMENTS

38:10-13-2. Continuing education standards

(a) Continuing education hours required. As a requirement for license or certification renewal, twenty (20) clock hours of continuing education units shall be required for each license or certification held. These hours must have been obtained during the previous renewal period July through June and approved by the Board. At least three (3) hours must be categorized as ethics training as defined by the Board. At least ten (10) hours must be alcohol and drug specific as defined by the Board. For LADC/MH, the twenty (20) hours of continuing education hours must be on topics categorized by the Board as Co-Occurring, or consist of (10) hours on Mental Health topics and ten (10) hours on alcohol and drug specific topics as defined by the Board. The required hours may be completed through virtual meetings, on-demand online training, and in-person training "Virtual" means a live interactive video conference by an approved program that involves face-to-face interaction with a facilitator for the purpose of accomplishing specific learning objectives. No more than ten hours may be obtained through pre-recorded, on-demand online training.

(b) Clock hours. To be acceptable for continuing education credit, a continuing education program must consist of at least 1 hour of instruction. Continuing education programs of more than 1 hour of instruction are counted based on additional 15 minute increments. For example, a 75 minute program counts as 1.25 credits, a 90 minute program counts as 1.5 credits, and a 105 minute program counts as 1.75 credits.

(b)(c) Candidate requirements for continuing education. Candidates who have been in the licensure process for more than one year must have at least three hours of continuing education in ethics each successive year until licensed. For each year of candidacy after the first year, the candidate must also obtain three hours of continuing education in addition to the three hours of ethics. Proof of completion of the continuing education required for applicants shall be submitted with the application maintenance fee. Continuing education must be from approved providers to avoid additional fees and must meet all other requirements for continuing education.

(e)(d) Continuing education approval. Approval of continuing education shall be at the discretion of the Oklahoma Board of Licensed Alcohol and Drug Counselors and shall be in accordance with standards acceptable to the profession of alcohol and drug counseling. Requirements for the providers of continuing education are addressed in OAC 38:10-13-7.

(d)(e) Armed services. A licensed or certified person called to active duty in the Armed forces of the United States for a period of time exceeding one hundred and twenty (120) days during a calendar year shall be exempt from obtaining the continuing education required during that calendar year.

(e)(f) Exemption. A licensed or certified person experiencing physical disability,

illness, or other extenuating circumstances may request partial or complete exemption from the continuing education requirements. The licensee or certified person shall provide supporting documentation for the Board's review. Such hardship cases will be considered by the Board on an individual basis.

~~(f)~~(g) Prorating. Licensees or certified persons upon initial certification will have their CEU hours prorated according to the date of their initial certification.