

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Regular Board Meeting**

**Monday, May 15, 2023 at 9:00 A.M.**

---

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on Monday, May 15, 2023 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma.

Steven Fritz presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on September 21, 2022 and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Ok 73105 on May 12, 2023.

Members present at roll call were:

Ronald Wahkinney  
Maureen Guerrero  
Steven Fritz  
Cathy Christensen  
Rita Maxwell  
Randy Honeycutt

Others present were Sandra Balzer, Assistant Attorney General and Council to the Board, Richard Pierson, Executive Director, Kathy Pierson, volunteer, Phillip Lewis, LADC Candidate, Elexis Tyler, Executive Director of ODAPCA.

MR. Burk arrived approximately 9:20 a.m.

Minutes for the March 20, 2023 Board Meeting were reviewed. Mr. Burk made a motion to approve the minutes for March 20, 2023 with a corrected date of 2023 in place of 2022. Mr. Wahkinney seconded the motion. A roll call vote was taken and recorded as follows:

|                   |     |
|-------------------|-----|
| Ronald Wahkinney  | YES |
| Maureen Guerrero  | YES |
| Don Burk          | YES |
| Steven Fritz      | YES |
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

Megan Patton, OMES, appeared via ZOOM and presented a financial report to the Board. Mr. Pierson presented an invoice from the Medical Board. Mr. Fritz made a motion to approve and pay the Medical Board invoice and Ms. Maxwell seconded the motion. A roll call vote was taken and recorded as follows:

|                   |     |
|-------------------|-----|
| Ronald Wahkinney  | YES |
| Maureen Guerrero  | YES |
| Don Burk          | YES |
| Steven Fritz      | YES |
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

Mr. Honeycutt made a motion to accept the financial report and Ms. Christensen seconded the motion. A roll call vote was taken and recorded as follows:

|                   |     |
|-------------------|-----|
| Ronald Wahkinney  | YES |
| Maureen Guerrero  | YES |
| Don Burk          | YES |
| Steven Fritz      | YES |
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

Phillip Lewis, LADC Candidate was present to ask for an extension of time to complete requirements. Ms. Christensen made a motion to extend Mr. Lewis' time to complete his requirements until September 18, 2023 Board Meeting. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

|                   |     |
|-------------------|-----|
| Ronald Wahkinney  | YES |
| Maureen Guerrero  | YES |
| Don Burk          | YES |
| Steven Fritz      | YES |
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

Mr. Pierson informed the Board that Ms. Maxwell will be going off the Board and the Board will need to appoint a new Board Representative to replace Ms. Maxwell on the Complaint Review Committee. Mr. Fritz recommended Ms. Guerrero to replace Ms. Maxwell. Mr Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

|                   |     |
|-------------------|-----|
| Ronald Wahkinney  | YES |
| Maureen Guerrero  | YES |
| Don Burk          | YES |
| Steven Fritz      | YES |
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

Having completed all requirements for Certification or Licensure, the following candidates were presented to the Board for approval of licensure:

|                |         |       |
|----------------|---------|-------|
| John Offutt    | LADC/MH | Tulsa |
| Koreena Walker | LADC/MH | Tulsa |

Ms. Guerrero made a motion to accept the candidates for licensure and Mr. Wahkinney seconded the motion and a roll call vote was taken and recorded as follows:

|                   |     |
|-------------------|-----|
| Ronald Wahkinney  | YES |
| Maureen Guerrero  | YES |
| Don Burk          | YES |
| Steven Fritz      | YES |
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

Regarding the Discussion and possible action regarding a change in the Executive Director's work schedule, Ms. Christensen made a motion to enter into Executive Session pursuant to 25 O.S. § 307(B)(1). Ms. Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

|                   |     |
|-------------------|-----|
| Ronald Wahkinney  | YES |
| Maureen Guerrero  | YES |
| Don Burk          | YES |
| Steven Fritz      | YES |
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

Ms. Christensen made a motion to return to open session and Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

|                  |     |
|------------------|-----|
| Ronald Wahkinney | YES |
| Maureen Guerrero | YES |
| Don Burk         | YES |
| Steven Fritz     | YES |

|                   |     |
|-------------------|-----|
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

Mr. Fritz made a motion to close the office beginning August 4, 2023 and reopen on August 14<sup>th</sup> 2023 to allow the Executive Director to take annual leave. Ms. Christensen seconded the motion and a roll call vote was taken and recorded as follows:

|                   |     |
|-------------------|-----|
| Ronald Wahkinney  | YES |
| Maureen Guerrero  | YES |
| Don Burk          | YES |
| Steven Fritz      | YES |
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

Ms. Guerrero made a motion to appoint a search committee to explore candidates for a part-time position in the office. Mr. Wahkinney seconded the motion and a roll call vote was taken and recorded as follows:

|                   |     |
|-------------------|-----|
| Ronald Wahkinney  | YES |
| Maureen Guerrero  | YES |
| Don Burk          | YES |
| Steven Fritz      | YES |
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

Mr. Fritz, Board Chairperson, appointed a committee of Mr. Wahkinney, Mr. Burk and Mr. Fritz to serve on the search committee .

Mr. Wahkinney had to leave the meeting at this time.

Ms. Maxwell recused herself from discussion of complaints and left the room.

The Complaint Review Committee recommended FINDING NO PROBABLE CAUSE and DISMISSAL of Complaint #594-0812 for incompetence. Mr. Burk made a motion to find no probable cause and dismiss Complaint #594-0812. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

|                   |        |
|-------------------|--------|
| Ronald Wahkinney  | YES    |
| Maureen Guerrero  | YES    |
| Don Burk          | YES    |
| Steven Fritz      | YES    |
| Cathy Christensen | YES    |
| Rita Maxwell      | RECUSE |
| Randy Honeycutt   | YES    |

The complaint review committee recommended FINDING PROBABLE CAUSE in the following complaints:

Complaint #627-0223. Boundaries. Mr. Burk made a motion to Find Probable Cause. Ms. Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

|                   |        |
|-------------------|--------|
| Ronald Wahkinney  | YES    |
| Maureen Guerrero  | YES    |
| Don Burk          | YES    |
| Steven Fritz      | YES    |
| Cathy Christensen | YES    |
| Rita Maxwell      | RECUSE |
| Randy Honeycutt   | YES    |

Complaint #630-0323. Dual Relationship. Mr. Burk made a motion to FIND PROBABLE CAUSE AND Ms. Guerrero seconded the motion. A roll call vote was taken and recorded as follows:

|                   |        |
|-------------------|--------|
| Ronald Wahkinney  | YES    |
| Maureen Guerrero  | YES    |
| Don Burk          | YES    |
| Steven Fritz      | YES    |
| Cathy Christensen | YES    |
| Rita Maxwell      | RECUSE |
| Randy Honeycutt   | YES    |

Ms. Maxwell re-entered the Board Meeting.

Under new business, Mr. Pierson received an Oral Exam Score after the posting of the agenda, for Latasha Leon, LADC/MH candidate. Mr. Pierson verified that Ms. Leon has completed all requirements and is eligible for licensure:

|              |         |            |
|--------------|---------|------------|
| Latasha Leon | LADC/MH | Ponca City |
|--------------|---------|------------|

Ms. Christensen made a motion to grant Ms. Leon her LADC/MH license. Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

|                   |     |
|-------------------|-----|
| Ronald Wahkinney  | YES |
| Maureen Guerrero  | YES |
| Don Burk          | YES |
| Steven Fritz      | YES |
| Cathy Christensen | YES |
| Rita Maxwell      | YES |
| Randy Honeycutt   | YES |

There was no other business to come before the Board today and the meeting adjourned.