

**Minutes of a *SPECIAL* Board Meeting**  
*Oklahoma Board of Licensed Alcohol and Drug Counselors*

**Monday, November 8, 2021 at 9:00 A.M.**

---

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on Monday, November 8, 2021 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma.

Dr. Bill Sharp presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this special scheduled meeting was transmitted to the Oklahoma Secretary of State on November 1, 2021 and posted on the OBLADC website. The agenda was posted on November 5, 2021 at 9:00 AM.

Board members present included Dr. Bill Sharp, Dr. Judith Adams, Mr. Steven Fritz, Ms. Rita Maxwell, and Mr. Randy Honeycutt. Ms. Cathy Christensen had notified the Board she would be unable to attend. Mr. Don Burk was absent. Others present were Sandra Balzer, A.A.G, Ric Pierson, Executive Director of the Board, Kathy Pierson, Mr. Adam Singer, Attorney, and Mr. Micah Perkins.

Minutes for the Board Meeting on September 20, 2021 were reviewed and a motion to approve the minutes was made by Dr. Adams and seconded by Ms. Rita Maxwell. A roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	YES
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Mr. Eric Rolen, LADC #964, offered to voluntarily surrender his license pending further disciplinary action in regard to Complaint #595-0921. Dr. Adams made a motion to accept the request to surrender the license. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	RECUSE
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Ms. Tanya Williams, LADC #848, offered to voluntarily surrender her license pending further disciplinary action in regard to Complaint #588-0421. Dr. Adams made a motion to accept the request to surrender the license. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	YES
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	RECUSE.

Joie Soske, LADC #11, requested to make virtual continuing education events permanently count as in-person workshops. After discussion, the Board determined this would require a rule change and the matter will be considered at a later time.

The Complaint Review Committee recommends finding NO PROBABLE CAUSE and a motion to dismiss the following complaints:

Complaint #534-0618. Incompetent. Mr. Fritz made a motion to find no probable cause and dismiss this complaint. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	RECUSE
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Complaint #576-0220. Self report of misdemeanor DUI. Dr. Adams made a motion to find no probable cause and dismiss the complaint. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	RECUSE
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Complaint #578-0720. Self report on renewal application of a DUI. Mr. Fritz made a motion to find no probable cause and dismiss the complaint. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	RECUSE
Dr. Judith Adams	YES
Randy Honeycutt	YES

Steven Fritz YES.

Complaint #587-0321. Self-report of client abandonment. Dr. Adams made a motion to find no probable cause and dismiss the complaint. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	RECUSE
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Complaint #590-0621. Unprofessional conduct. Dr. Adams made a motion to find no probable cause and dismiss the complaint. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	RECUSE
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Complaint #591-0721. Self-report of breaking confidentiality. Dr. Adams made a motion to find no probable cause and dismiss the complaint. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	RECUSE
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Complaint #592-0721. LADC wrote a letter recommending emotional support animal. Dr. Adams made a motion to find no probable cause and dismiss the complaint. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	RECUSE
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Complaint #593-0721. Sexual misconduct and substance abuse. Dr. Adams made a motion to find no probable cause and dismiss the complaint. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	RECUSE
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Complaint #596-0921. Confidentiality. Mr. Fritz made a motion to find no probable cause and dismiss the complaint. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Dr. Bill Sharp	YES
Rita Maxwell	RECUSE
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Dr. Sharp had to leave the meeting at this time and Mr. Fritz took over as acting chair.

Mr. Pierson discussed lack of progress with the Thentia platform project at this time. No action was taken.

Mr. Pierson reminded the Board that we will have an Operational Audit this fiscal year and reviewed an Audit Planning Request list. No action is necessary at this time.

Mr. Pierson presented a New Form for the Petition for a Criminal History Initial Determination. Ms. Maxwell made a motion to accept and begin use of the form. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Rita Maxwell	YES
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Mr. Pierson gave the financial report which included discussion on cyber-security insurance requirements and cost. No action was taken on this item at this time.

Mr. Pierson presented medical Board invoice for approval . Dr. Adams made a motion to approve the invoice. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Rita Maxwell	YES
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Mr. Honeycutt made a motion to pay the invoice as presented. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Rita Maxwell	YES
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Dr. Adams made a motion to accept the financial report and Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Rita Maxwell	YES
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Mr. Pierson presented three candidates that have completed requirements for licensure since the Board meeting of September 20, 2021. The candidates are:

Connie Miller	LADC/MH	Ponca City
Robert Durham	LADC/MH	Warner
Christi Brunet	LADC/MH	Jones.

Dr. Adams made a motion to license these candidates. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Rita Maxwell	YES
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

Mr. Pierson presented two LADC candidates that have completed requirements for the Mental Health designation. The candidates are:

Danna Enderle, LADC	LADC/MH	Tulsa
Connie Branch, LADC	LADC/MH	Moore

Mr, Pierson presented two candidates for reciprocity from out of state.

Amy Martin	CADC	Nevada/Bethany.
------------	------	-----------------

Mr. Honeycutt made a motion to accept Ms. Martin's oral exam from Nevada and approve Ms. Martin for reciprocity. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Rita Maxwell	YES
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

The second candidate for reciprocity has not taken an oral exam. The candidate is:

Shantel Childers	CADC	Georgia
------------------	------	---------

Mr. Honeycutt made a motion to accept the candidate for reciprocity pending her passing the Oral Exam. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Rita Maxwell	YES
Dr. Judith Adams	YES
Randy Honeycutt	YES
Steven Fritz	YES.

There being no further business to come before the Board, the meeting was adjourned.