

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Regular Board Meeting

Monday, July 19, 2021 at 9:00 A.M.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on Monday, July 19, 2021 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Dr. Bill Sharp presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on September 30, 2020, and posted on the OBLADC website. The agenda was posted on July 16, 2021 at 9:00 AM.

Members present at roll call were:

Don Burk
Dr. Bill Sharp
Steven Fritz
Rita Maxwell
Dr. Judith Adams
Cathy Christensen

Board member Randy Honeycutt gave advanced notice to the Board that he would not be able to attend today's meeting.

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Sandra Balzer, Assistant Attorney General and Counsel for the Board, Kathy Pierson, Micah Perkins, and Susan Lollis-Breeden.

Minutes for the May 17, 2021 Board Meeting were reviewed. Don Burk made a motion to approve the minutes. Dr. Adams seconded the motion. A roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Complaint #583-1020, Susan Lollis-Breeden LADC Candidate, came before the Board concerning self-report of substance abuse. Mr. Fritz made a motion to enter into Executive Session, pursuant to 25 O.S. § 307(B) (7) for discussion of matters where disclosure would violate confidentiality requirements of state or federal law. Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Recuse
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Ms. Maxwell recused herself from further participation in this matter and exited the Board Room.

Mr. Burk made a motion to return to regular session. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Mr. Burk made a motion to allow Ms. Lollis-Breeden to continue in the candidacy process contingent upon a voluntary agreement with the Board to include:

1. Continued counseling with Kyle McGraw with updated treatment plans released to the Board;
2. Continue licensure supervision with Keith Killian;
3. Monitoring with Board appearances every 6 months;
4. Immediate notification to the Board of any changes in supervision, employment or counseling; and,

Dr. Adams seconded this motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Ms. Maxwell returned to the Board room at this time.

Patricia Topp requested a continuation of virtual supervision due to a distance hardship. After discussion, the Board made no decision on this individual request.

Mr. Pierson asked for discussion to continue or extend virtual trainings for this fiscal year. Mr. Fritz made a motion to allow virtual training for the entire 2022 fiscal year as well as extending

virtual supervision for the fiscal year through June 30, 2022. Dr. Adams seconded the motion and a roll call was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Mr. Pierson asked the Board to approve the Assistant Attorney General's contract for the fiscal year 2022. Mr. Fritz made a motion to approve the contract. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Consideration of a request from Elizabeth Thompson, LADC #164, for a waiver of continuing education required for licensure renewal due to extreme medical conditions. Ms. Christensen made a motion to allow the request to waive the continuing education for Ms. Thompson. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	No
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Request to consider reciprocity of Tonisha E. Jones, CADC #2434 from the United States Air Force. The Board determined that Ms. Jones substantially meets Oklahoma requirements. Ms. Maxwell made a motion to accept the reciprocity and issue Ms. Jones a CADC in Oklahoma. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

The Board considered a request to accept reciprocity of Shantel Childers, CADC II, from Georgia. The Board determined that Ms. Childers does not meet requirements for Oklahoma certification.

Mr. Fritz made a motion to deny the reciprocity. Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Consideration was given to a request to accept a course on Child Therapy from the University of Phoenix to fulfill degree requirements for LADC/MH. Ms. Christensen made a motion to deny the course because it doesn't meet requirements. Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Mr. Fritz made a motion to retain Dr. Sharp as the Board Chairperson for this fiscal year. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Dr. Sharp made a motion to retain Mr. Fritz as Vice-Chairperson for this fiscal year. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Mr. Pierson gave the financial report including the 2022 Budget and reviewed Medical Board Invoices for April, May, and June. Mr. Fritz made a motion to accept the Budget and Medical Board Invoices and payment of the invoices. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Mr. Pierson reported that the Board is in a strong financial position at this time and recommended that the Board repay the \$45,000.00 loan from the Medical Board. Mr. Fritz made a motion to pay half of the Medical Board loan, \$22,500.00, and Dr. Adams seconded the motion. A roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Mr. Fritz made a motion to accept the financial report. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

The Complaint Review Committee recommends that the Board dismiss Complaint #540-0918-Failure to terminate supervision. Mr. Fritz made a motion to dismiss the complaint. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

Mr. Pierson gave the Executive Director's report.

Mr. Pierson presented the following candidates for licensure:

Eric House	LADC	Antlers
Kevin McPherson	LADC	Oklahoma City
Charles Nestell	LADC/MH	Oklahoma City
Lene' Moya	LADC/MH	Edmond

Mr. Fritz made a motion to approve the candidates presented here for licensure. Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Don Burk	Yes
Dr. Bill Sharp	Yes
Steven Fritz	Yes
Rita Maxwell	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes

There being no new business to come before the Board at this time, the meeting was adjourned.