

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Regular Board Meeting

Monday, January 25, 2021 at 9:00 A.M.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on Monday, January 25, 2021 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Dr. Bill Sharp presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on September 20, 2019, and posted on the OBLADC website. The agenda was posted on January 22, 2021 at 9:00 AM.

Members present at roll call were:

Don Burk
Dr. Bill Sharp
Steven Fritz
Randy Honeycutt
Dr. Judith Adams

Board members Cathy Christensen and Rita Maxwell gave advanced notice to the Board that they would not be able to attend today's meeting.

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Sandra Balzer, Assistant Attorney General and Counsel for the Board.

Minutes for the November 2, 2020 Board Meeting were reviewed. Steven Fritz made a motion to approve the minutes. Dr. Adams seconded the motion. A roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Don Burk	Yes

Mr. Pierson reported on the comment period and Public Hearing regarding Proposed Permanent Rule changes to Title 38. Chapter 10. Mr. Pierson received one comment on rule changes from Jill Young, Tulsa regarding Chapter 11. No one was present, nor signed in, for the Public Hearing held on January 5, 2021. Mr. Fritz made a motion to adopt proposed rules in

Subchapter 3, Professional Conduct. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Don Burk	Yes

Mr. Fritz made a motion to adopt Proposed Rules in Subchapter 5, Fitness of Applicants and Dr. Adams seconded the motion. A roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Don Burk	Yes

Mr. Burk made a motion to adopt Proposed Rules in Subchapter 7, Application. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Don Burk	Yes

Mr. Burk made a motion to adopt Proposed Rules in Subchapter 11, Fees. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Don Burk	Yes

Motion by Mr. Fritz and seconded by Mr. Honeycutt to adopt Proposed Rules in Subchapter 13, Continuing Education Requirements. A roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes

Randy Honeycutt Yes
Don Burk Yes.

The committee appointed to discuss Criminal History of applicants reported back to the Board and made specific recommendation. The Nursing Board had invested over two years developing a list and offered to let our Board use their list and materials that the Nursing Board had developed. After discussion, Mr. Honeycutt made a motion to accept the list as developed by the Nursing Board. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz Yes
Dr. Bill Sharp Yes
Dr. Judith Adams Yes
Randy Honeycutt Yes
Don Burk Yes.

Mid America Christian University requested that Course #5813, Test and Measurements, be accepted as an alternate course to fulfill requirements in Section (b) of the Course Requirements for LADC/MH. Dr. Adams made a motion to accept this course as meeting requirements. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz Yes
Dr. Bill Sharp Yes
Dr. Judith Adams Yes
Randy Honeycutt Yes
Don Burk Yes.

Mr. Pierson gave a financial report. Medical Board invoices were reviewed and Dr. Adams made a motion to approve and pay invoices for July and August, 2020. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz Yes
Dr. Bill Sharp Yes
Dr. Judith Adams Yes
Randy Honeycutt Yes
Don Burk Yes.

Mr. Burk made a motion to accept the financial report. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz Yes
Dr. Bill Sharp Yes
Dr. Judith Adams Yes
Randy Honeycutt Yes

Don Burk Yes.

The Complaint Review Committee recommended a finding of No Probable Cause in Complaint #572-0120, Operating outside scope of practice. Mr. Fritz made a motion to find no probable cause and Dr. Adams seconded the motion. A roll call vote was taken and recorded as follows:

Steven Fritz Yes
Dr. Bill Sharp Yes
Dr. Judith Adams Yes
Randy Honeycutt Yes
Don Burk Yes.

The Complaint Review Committee recommended finding No Probable Cause in Complaint # 574-0420, Hostile work environment. Dr. Adams made a motion find No Probable Cause and Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz Yes
Dr. Bill Sharp Yes
Dr. Judith Adams Yes
Randy Honeycutt Yes
Don Burk Yes.

The Complaint Review Committee recommended finding No Probable Cause in Complaint # 577-0120 for Operating Outside Scope of Practice. Mr. Fritz made a motion to find No Probable Cause. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz Yes
Dr. Bill Sharp Yes
Dr. Judith Adams Yes
Randy Honeycutt Yes
Don Burk Yes.

The Complaint Review Committee recommended finding No Probable Cause in Complaint # 580-0720 for Aiding in Unlicensed Practice. Dr. Adams made a motion to find NO Probable Cause. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz Yes
Dr. Bill Sharp Yes
Dr. Judith Adams Yes
Randy Honeycutt Yes
Don Burk Yes.

The Complaint Review Committee recommended finding No Probable Cause in Complaint # 581-0720 for Aiding in Unlicensed Practice. Dr. Adams made a motion to find No Probable Cause. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Don Burk	Yes.

The Complaint Review Committee recommended a Finding of Probable Cause in Complaint # 571-1219, Unprofessional Conduct. Mr. Fritz made a motion to Find Probable Cause. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Don Burk	Yes.

The Complaint Review Committee recommended a Finding of Probable Cause in Complaint # 583-1020, Substance Abuse. Mr. Burk made a motion to find probable cause. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Don Burk	Yes.

Mr. Pierson presented the Executive Director's Report.

Candidates that have completed all requirements and qualify for licensure:

Kris Kygar	CADC	Yukon
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Dr. Adams made a motion to grant certification to Mr. Kygar. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Don Burk	Yes.

Under New Business, Mr. Pierson reported two candidates completed Oral Exams and all other requirements after the posting of the Agenda on January 22, 2021 and are eligible for certification or licensure:

Brian Turner	CADC	Oklahoma City
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Courtney Anderson LADC/MH Strang
Mr. Fritz made a motion to certify and license Brian Turner and Courtney Anderson, respectively, for CADC and LADC/MH. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Don Burk	Yes.

There was no further business to come before the Board and the meeting was adjourned.