

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the VIRTUAL Board Meeting

Monday, September 21, 2020 at 9:00 A.M.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on Monday, September 21, 2020 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held virtually.

Dr. Bill Sharp presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on September 20, 2019, and posted on the OBLADC website. The Secretary of State was notified on September 3, 2020 that this meeting was being changed to an AUDIO/VIDEO meeting due to the ongoing Covid-19 crisis and the change was posted on the Oklahoma Board of Licensed Alcohol and Drug Counselors website. The agenda was posted on September 17, 2020 at 3:45 P.M.

Members present at roll call were:

Dr. Judith Adams
Dr. Bill Sharp
Steven Fritz
Randy Honeycutt
Rita Maxwell

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Sandra Balzer, Assistant Attorney General and Counsel for the Board, Assistant Attorney General John Crittenden, Bethany Stout.

Minutes for the July 20, 2020 Board Meeting were reviewed. Steven Fritz made a motion to approve the minutes and Dr. Judith Adams seconded the motion. A roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

Bethany Stout, LADC #764 (REVOKED) requested the Board to reconsider terms of the FINAL ORDER WITH THE Board Complaint #356-0414. Dr. Judith Adams made a motion to have Mr. Pierson notify Ms. Stout in writing of additional information requested by the Board

Mr. Pierson notified the Board that Finally Adopted Rules for the 2020 Legislative Session went into effect on September 11, 2020.

The Board discussed initiating permanent rulemaking for amendments to Title 38, Chapter 10 for the 2021 legislative session as follows:

- (a) Subchapter 3. Rules of professional conduct. The Board discussed changing the Code of Ethics to state that LADCs and CADCs shall not ever engage in any romantic or sexual relationship with a client, a former client, and will not accept anyone as a client with whom they have ever had a romantic or sexual relationship. Mr. Fritz made a motion to adopt the changes in Subchapter 3 and Mr. Honeycutt seconded the motion. A roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

- (b) Subchapter 5. Fitness of applicants. This is a new section to establish a criminal history initial determination to determine eligibility of persons with a criminal history record. Mr. Fritz made a motion to adopt the language in the new section with a modification to strike the \$95.00 fee out of the rule and put the fee in the fee schedule. Dr. Adams seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

- (c) Subchapter 7. Applications. Mr. Fritz made a motion to adopt changes that strike subjective language, such as, Be of good moral character, from this rule. Also, there is some grammatical changes made for clarity of language. Mr. Fritz made a motion to accept changes as proposed and Dr. Adams seconded the motion. A roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

- (d) Subchapter 11. Fees. Mr. Fritz made a motion to amend the fee schedule by clarifying the CADC/LADC renewal fee is \$125.00, the LADC/MH renewal fee is \$175.00, add a fee of \$95.00 for Initial Determination of Criminal History, and eliminate co-occurring

language in the fees. Dr Adams seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

The Board discussed implementation of HB 2618 (74 O.S. § 3106.4(C) concerning the use of personally identifiable data. Mr. Fritz made a motion to adopt language used by the Medical Board to be amended to our Board and post on the website. Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

Mr. Pierson asked the Board Chair, Dr. Sharp, to appoint a committee to develop a list of felonies that would automatically disqualify a person from applying for a certificate or license. Volunteering to serve were Ms. Maxwell, Mr. Honeycutt, Dr. Adams and Ric Pierson.

Meeting date for 2021 were discussed and Mr. Pierson presented the following meeting dates for 2021:

January 25	July 19
March 15	September 20
May 17	November 1

Ms. Maxwell made a motion to accept proposed dates for 2021 Board Meetings. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

Mr. Pierson presented the financial report and Medical Board invoices for approval and payment for FY-20. Mr. Fritz made a motion to approve and pay the Medical Board invoices due for FY-20. Mr. Honeycutt seconded the motion and a roll call vote was taken and recorded as follows”

Steven Fritz	Yes
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Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

Mr. Pierson presented the Medical Board invoices for approval and payment for FY-21. Mr. Fritz made a motion to accept and pay the FY-21 Medical Board invoices that are due. Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

Dr. Adams made a motion to accept the financial report and Mr. Fritz seconded the motion. A roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

Mr. Pierson presented the Executive Director's report.

CANDIDATES THAT HAVE COMPLETED ALL REQUIREMENTS FOR LICENSURE
SINCE JULY 20, 2020.

LaDonna Crowder	LADC/MH	Norman
James Havens	LADC/MH	Yukon

Dr. Adams made a motion to approved the candidates eligible for licensure. Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Randy Honeycutt	Yes
Rita Maxwell	Yes

There was no further business to come before the Board and the meeting was adjourned.