

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the VIRTUAL Board Meeting

Monday, July 20, 2020 at 9:00 A.M.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on Monday, July 20, 2020 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held virtually.

Dr. Judith Adams presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on September 20, 2019, and posted on the OBLADC website. The Secretary of State was notified on July 7, 2020 that this meeting was being changed to a virtual meeting due to the ongoing Covid-19 crisis and the change was posted on the Oklahoma Board of Licensed Alcohol and Drug Counselors Website. The agenda was posted on July 16, 2020 at 2:53 P.M.

Members present at roll call were:

Dr. Judith Adams
Dr. Bill Sharp
Steven Fritz
Cathy Christensen
Don Burk

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Sandra Balzer, Assistant Attorney General and Counsel for the Board, and Paul Plummer, Candidate.

Minutes for the May 18, 2020 Board Meeting were reviewed. Dr. Sharp made a motion to approve the minutes and Cathy Christensen seconded the motion. A roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Cathy Christensen	Yes
Don Burk	Yes

Rita Maxwell, Board member, joined the meeting.

Ms. Elizabeth Thompson, LADC #164, requested a hardship waiver of all renewal requirements including fees due to a medical hardship. The Board determined that there is no provision for a waiver of fees in our statutes or rules; therefore, Mr. Burk made a motion to deny a hardship waiver based on no provision for such a request. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Rita Maxwell	Yes
Don Burk	Yes
Cathy Christensen	Yes

Mr. Randy Honeycutt, Board Member, joined the meeting.

Mr. Paul Plummer is requesting reconsideration of his voided application for LADC. Following lengthy discussion between the Board and Mr. Plummer, Dr. Sharp made a motion to reject the request to reinstate Mr. Plummer's voided application. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Rita Maxwell	Yes
Don Burk	Yes
Cathy Christensen	Yes
Randy Honeycutt	Yes

Gwendolyn McGarrity-McCarroll, voided LADC application, is requesting reinstatement of her voided application. Mr. Pierson reported that Ms. McGarrity-McCarroll contacted the office by telephone prior to today's meeting and withdrew her request to appear.

Mr. Jerry Cooke, LADC #348. Mr. Cooke requested that the Board look at new factors, e.g. years in practice, age, years of continuing education, years of sobriety before determining what is or is not acceptable for continuing education. The Board determined that any such changes would require changes in statute and rule. No action was taken today.

Mr. Pierson began a discussion regarding continuing education requirements for this renewal cycle, FY-21, due to many in-person workshops being cancelled because of the Covid-19 pandemic. Mr. Pierson suggested the Board consider allowing Live webinars be considered as "in-person" workshops and that persons be allowed to complete other workshop requirements on-line. Also, a statement was made that services could be performed by telehealth means to insure that services not be disrupted any more than necessary due to social distancing mandates. Mr. Fritz made a motion to allow these changes in continuing education requirements and that all

continuing education requirements may be completed by live webinars and online through June 30, 2021. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Rita Maxwell	Yes
Don Burk	Yes
Cathy Christensen	Yes
Randy Honeycutt	Yes

Mr. Pierson presented a contract for services with the Attorney General's office for legal services for the fiscal year 2021. Mr. Pierson noted that there is no increase in fees from last year. Mr. Burk made a motion to accept the contact and Dr. Sharp seconded the motion. A roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Rita Maxwell	Yes
Don Burk	Yes
Cathy Christensen	Yes
Randy Honeycutt	Yes

Mr. Pierson advised the Board that it is time to elect new officers again and that Dr. Adams has served her term limit per rules. Mr. Pierson thanks Dr. Adams for her service and asked for nominations for Board Chairperson. Mr. Burk nominated Dr. Sharp as Board Chair and Mr. Fritz seconded the motion. There were no further nomination and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Abstain
Dr. Judith Adams	Yes
Rita Maxwell	Yes
Don Burk	Yes
Cathy Christensen	Yes
Randy Honeycutt	Yes

Mr. Pierson asked for nomination for the Board Vice-Chair and Mr. Burk nominated Mr. Fritz as Vice-Chairperson for the Board. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Abstain
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Rita Maxwell	Yes

Don Burk	Yes
Cathy Christensen	Yes
Randy Honeycutt	Yes

Mr. Pierson began discussion and consideration of an extension of time to complete requirements for persons unable to test due to the Covid-19. Mr. Fritz made a motion that all persons eligible to take the exams as of July 31, 2020 be given a six (6) month extension to complete all requirements. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Absent
Dr. Judith Adams	Yes
Rita Maxwell	Yes
Don Burk	Yes
Cathy Christensen	Yes
Randy Honeycutt	Yes

Mr. Pierson gave the financial report and stated that our financial struggles are being overcome thanks to getting an increase in fees last year as well as other measures to help the Board financially. Mr. Pierson asked the Board to approve payment of the balance of the Attorney General's contract for FY-20, invoices for January 2020 through June 2020. Ms. Maxwell made a motion to pay the Attorney General invoices for January 2020 through June 2020. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Rita Maxwell	Yes
Don Burk	Yes
Cathy Christensen	Yes
Randy Honeycutt	Yes

Mr. Pierson reported to the Board that the Medical Board Invoices are current and asked the Board to approve all Medical Board Invoices that are due and allow Mr. Pierson to pay future Medical Board invoices as they come due. Mr. Fritz made a motion to pay the Medical Board invoices due and for Mr. Pierson to authorize payment of future Medical Board as they come due. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Rita Maxwell	Yes
Don Burk	Yes
Cathy Christensen	Yes
Randy Honeycutt	Yes

Mr. Burk made a motion to accept the financial report. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz	Yes
Dr. Bill Sharp	Yes
Dr. Judith Adams	Yes
Rita Maxwell	Yes
Don Burk	Yes
Cathy Christensen	Yes
Randy Honeycutt	Yes

Mr. Pierson gave the Executive Director's report focusing on the FY-21 renewals, a Special Board Meeting in June to discuss and explore a new software platform which was approved. Supervision training was held via Zoom on July 16th several reports that Mr. Pierson has to complete in July, including a Rule Review as per the Governor's Executive order.

**CANDIDATES THAT HAVE COMPLETED ALL REQUIREMENTS FOR LICENSURE
SINCE MARCH 16, 2020.**

MELISSA DURAN	CADC	GOODWELL
MACKENZIE BREWER	LADC	OKLAHOMA CITY
ASHLY TAYLOR	LADC	PERKINS

There was no further business to come before the Board and the meeting was adjourned.