

## NOTICE OF REGULAR MEETING

### OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

Monday, September 21, 2020 at 9:00 a.m.

#### VIA VIDEOCONFERENCE

You are invited to a WEBEX webinar.

When: September 21, 2020 at 09:00 AM Central Time (US and Canada)

Topic: OKLAHOMA STATE BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

#### ALL BOARD MEMBERS WILL ATTEND VIA VIDEOCONFERENCE.

If the meeting connection is lost after the meeting has been called to order, the meeting will be stopped and an attempt to reconvene the meeting in 30 minutes will be made. If it is not possible to reconnect after thirty minutes, the meeting will be reconvened to September 28, 2020 at 9:00am. Check the agency website for the new call-in information, or contact the Board at Phone 405-521-0779.

If technical problems prevent the meeting from being called to order, attempts will be made to correct the problem for up to thirty minutes from the start time of the meeting. If it is not possible to correct the problem within the thirty minute period, the meeting will be cancelled. The notice of cancellation and the new meeting information will be posted on the Board website, or may be available by calling this number: 405-521-0779

### LOG IN INFORMATION FOR THE MEETING

Host: Oklahoma State Board of Medical Licensure and Supervision

([webex@okmedicalboard.org](mailto:webex@okmedicalboard.org))

Event number (access code): 146 353 8285

Event password: 297400

Monday, September 21, 2020 9:00 am, Central Daylight Time (Chicago, GMT-05:00)

[Join event](#)

**Join the audio conference only**

+1-415-655-0001 US Toll

[Global call-in numbers](#)

# AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Roll call of Board Members.
- IV. Review/Action - Approval of the Board Meeting minutes.
  - A. Minutes for July 20, 2020
- V. Discussion and possible action on licensure issues.
  - A. Bethany Stout, LADC # 764 (REVOKED). Request to reconsider terms of the FINAL ORDER with the Board in Complaint #356-0414. **The Board may convene an Executive Session pursuant to 25 O.S. § 307 (B) (8).**
  - B. Elizabeth Thompson, LADC #164. Requesting a hardship waiver of continuing education requirements due to medical hardship.
- VII. Discussion and possible action on matters brought to the Board through the office.
  - A. Thentia software contract.
  - B. Strategic Plan.
  - C. Records Disposition Schedule.
  - D. Discussion of Fee Schedule #18. Co-Occurring Disorder Certification Renewal Fee. (\$50.00).
  - E. Finally adopted rules for 2020 Legislative session effective September 11, 2020.
  - F. Initiate Permanent Rulemaking for Amendments to Title 38, Chapter 10 for the 2021 Legislative Session.
    - a. Subchapter 3. Rules of professional conduct.
    - b. Subchapter 5. Fitness of applicants.
    - c. Subchapter 7. Applications.
    - d. Subchapter 11. Fees.
  - G. Implementation of HB 2618 (74 O.S. § 3106.4(C) Website Notice, Concerning Use of Personally Identifiable Data.

H. Appoint a committee to identify a list of felonies that would automatically disqualify a person from applying for a certification/license.

I. Consideration of Meeting Dates for 2021.

January 25	July 19
March 15	September 20
May 17	November 1 (Or, Nov. 8 if the 1 <sup>st</sup> is not good).

VIII. Discussion and Possible Action on Financial Report.

A. Report on current financial statement.

B. Budget for FY-21.

C. Approval of invoices.

D. Acceptance of financial report.

IX. Executive Director's Report.

A. Supervision Ethics Training that will be presented on Wednesday, September 23.

B. Kathy has spent a lot of time organizing Approved Provider Files, putting Warrants in binders by Fiscal Year Dates. She also has all of our renewal paperwork alphabetized and ready to file.

X. CANDIDATES THAT HAVE QUALIFIED FOR LICENSURE.

CANDIDATES THAT HAVE COMPLETED ALL REQUIREMENTS FOR  
LICENSURE SINCE July 20, 2020.

LaDonna Crowder	LADC/MH	Norman
James Havens	LADC/MH	Yukon

XI. NEW Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.