

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Virtual Special Board Meeting

Friday, June 19, 2020

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Special Board Meeting on June 19, 2020 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held by virtual means.

Determination of Quorum, call to order and opening remarks.

Dr. Judith Adams, Chair, called the meeting to order. Mr. Pierson announced that Board members James Patterson, Rita Maxwell, Steven Fritz notified the Board office that they would not be able to attend today's meeting. A quorum remained present.

Members present were:

Bill Sharp
Cathy Christensen
Judith Adams
Don Burk

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, and Sandra Balzer, Assistant Attorney General and Counsel for the Board and Reji Varghese, Deputy Director of the Oklahoma Medical Board.

Statement of Compliance with Open Meetings Act and Mission Statement

Dr. Adams presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this special meeting was transmitted to the Oklahoma Secretary of State on June 16, 2020, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51st Street, Oklahoma City, Oklahoma on June 17, 2020 at 9:00 a.m.

A. Review of Financial Status.

Mr. Pierson, Executive Director, gave an update on the current financial situation of the Board. The Board discussed the projected revenue from license renewals in June, the pending current Board expenditures, and projected future expenditures. Based on income received in FY-20; projected income for current renewals; and the decrease in payroll expenses due to the elimination of the Administrative Assistant position, the Board will likely have sufficient funds to cover expenses for the remainder of FY 20. No action was taken.

B. Options Concerning Benefits of Moving to a New Software Platform

Mr. Pierson, Executive Director and Reji Varghese, Deputy Director of the Oklahoma Medical Board, answered questions regarding the benefits of updating our software platform with the proposed company, Thencia. The Mutual Agreement and Transaction Agreement were presented. Mr. Pierson stated that the cost of the changeover had been negotiated down from \$0.25 per active

licensed person to \$0.20. The agreement would go into effect on August 1. Mr. Varghese explained the technical aspects of upgrading, the support for the software both in house and a designated person representing Thencia. The project is estimated to take 6 months to be fully operational.

C. Proposed Agreement.

After discussion and questions, Ms. Balzer advised the Board that the agreements appear to be straight forward and clear and her opinion is that the agreements are good with a couple of minor changes (language regarding paying sales tax, for example). Mr. Pierson stated that the fee is reasonable and would not place undue hardship on our Budget. Dr. Sharp made a motion to Accept the Master Services Agreement and the Transaction Agreement with Thencia Global Systems, U.S.A. to begin on August 1, 2020 with Mr. Pierson to sign the agreements pending approval by OMES and the State of Oklahoma. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp	Yes
Judith Adams	Yes
Cathy Christensen	Yes
Don Burk	Yes

There was no other business to come before the Board and the meeting was adjourned at 9:55 a.m.