The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on November 4, 2019 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Dr. Judith Adams presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on October 10, 2018, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51st Street, Oklahoma City, Oklahoma on November 1, 2019 at 9:00 a.m.

Members present at roll call were:

Dr. Judith Adams
Dr. Bill Sharp
Rita Maxwell
Cathy Christensen

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Mark Attinasi, Executive Director of ODAPCA, Sandra Balzer, Assistant Attorney General and Counsel for the Board, Amanda Ohse, Whitney Harris, Princz Jones, Colleen Wolfel, Fatima Naeem, Gaudy Deleon, Lynett Cram, Eric Adkins, Ryan Hays, April Willis, Treasure Harper, Caitie Monden, Jocquira Dillard, Lauren Trent, Danielle Williams, and Stephanie Stuckert.

James Patterson entered the meeting room at 9:14. Steven Fritz entered the meeting room at 9:22.

Dr. Sharp made a motion to approve the minutes for the September 16, 2019 meeting. Cathy Christensen seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
James Patterson  Yes
In the matter of Dennis Maddon, LADC/MH#1287, Complaint #538-0818. The Board reviewed Mr. Maddon’s compliance with a Consent Order previously issued by the Board. Following a review and discussion of the evidence of compliance, Dr. Sharp made a motion to find that Mr. Maddon satisfactorily completed the terms of the Consent Order and that the case be closed. Ms. Christensen seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz: Yes
Dr. Bill Sharp: Yes
Dr. Judith Adams: Yes
Rita Maxwell: Yes
Cathy Christensen: Yes
James Patterson: Yes

Princz Jones was present to discuss consideration of his application for LADC/MH. After lengthy discussion, Mr. Patterson made a motion to continue this matter until the next Board meeting on January 27, 2020. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz: Yes
Dr. Bill Sharp: Yes
Dr. Judith Adams: Yes
Rita Maxwell: Yes
Cathy Christensen: Yes
James Patterson: Yes

The Board Chair appointed a committee consisting of Mr. Fritz, Mr. Patterson, and Ms. Maxwell to gather more information regarding Mr. Jones’ fitness to be a candidate for licensure, and prepare a recommendation for the Board’s consideration at the January 27 meeting.

Mr. Pierson lead a discussion on how to proceed with approximately 750 candidate files that did not pay the Application Maintenance Fee last December. The Board requested that Mr. Pierson begin compiling a summary of information from the files so the Board would have a better idea of the status of the files as far as missing required documents, no contact with the Board, returned mail, etc. Mr. Pierson was instructed to seek out a volunteer to help with this project.

Mr. Pierson and Ms. Balzer presented the following proposed rules for FINAL ADOPTION by the Board.

b. Subchapter 9. Supervision [AMENDED]
c. Subchapter 11. Fees [AMENDED]
d. Subchapter 13. Continuing Education Requirements. [AMENDED]

Mr. Pierson explain that these rules were misfiled last spring following the Board’s final adoption and the error was not caught until after the 10-days filing period had passed, thus per the Office of Administrative Rules the Board must take action again to finally adopt the rules.
After discussion of whether there was any reason why the rules should not be readopted as previously proposed, Mr. Patterson made a motion to finally adopt the rules as previously proposed. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
James Patterson  Yes

Ms. Balzer and Mr. Pierson presented proposed rules necessary for compliance with new laws passed in the 2019 legislative session as well as other topics.

The Board considered the following proposed rules:

a. Subchapter 3-2(e) and (h). Code of Ethics. [AMEND] The proposed changes would clarify the Board’s rules regarding sexual and romantic relationships with current and former clients. Ms. Christensen made a motion to approve proposed changes to these rules. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
James Patterson  Yes

b. Subchapter 3-4 (a). Professional standards. Violations of other laws. [AMEND]. The proposed changes would remove outdated language regarding moral turpitude and good moral character to be more consistent with recent legislative enactments. Ms. Christensen made a motion to approve proposed changes to this rule. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
James Patterson  Yes

c. Subchapter 3-4 (c). Professional standards. Sexual contact. [AMEND] The proposed changes would clarify the Board’s rules regarding sexual and romantic relationships with current and former clients. Ms. Christensen made a motion to approve the proposed changes to this rule. Dr Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes  
James Patterson  Yes  

d. Subchapter 5-4. Criminal history and licensing. [NEW] Mr. Fritz made a motion to approve this new section in the rules to address criminal history and licensing. Ms. Christensen seconded the motion and a roll call vote was taken and recorded as follows:
Steven Fritz  Yes  
Dr. Bill Sharp  Yes  
Dr. Judith Adams  Yes  
Rita Maxwell  Yes  
Cathy Christensen  Yes  
James Patterson  Yes  

e. Subchapter 7-2. Requirements for licensure or certification. [AMEND] The proposed changes would remove outdated language regarding moral turpitude and good moral character to be more consistent with recent legislative enactments. Mr. Fritz made a motion to proposed changes to the requirements. Ms. Maxwell seconded the motion and a roll call voter was taken and recorded as follows:
Steven Fritz  Yes  
Dr. Bill Sharp  Yes  
Dr. Judith Adams  Yes  
Rita Maxwell  Yes  
Cathy Christensen  Yes  
James Patterson  Yes  

f. Subchapter 7-8. Renewal. [AMEND] Ms Christensen made a motion to approve changes as presented. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:
Steven Fritz  Yes  
Dr. Bill Sharp  Yes  
Dr. Judith Adams  Yes  
Rita Maxwell  Yes  
Cathy Christensen  Yes  
James Patterson  Yes  

g. Subchapter 7-9. Reciprocity. [AMEND] The proposed rule changes would implement the provisions of SB670 concerning licensure of active duty military members and their spouses. Ms. Christensen made a motion to approve the changes as presented. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:
Steven Fritz  Yes  
Dr. Bill Sharp  Yes  
Dr. Judith Adams  Yes  
Rita Maxwell  Yes  
Cathy Christensen  Yes  
James Patterson  Yes  

The Board considered proposed language for implementation of HB 2618 regarding its Website notice concerning use of personally identifiable data. Mr. Patterson made a motion to approve
Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Steven Fritz</td>
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<td>Dr. Bill Sharp</td>
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<td>James Patterson</td>
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Mr. Pierson reminded the Board that we would have a Sunset Review this legislative session, possibly in late January or February. No action was necessary or taken.

Mr. Pierson presented the Executive Director’s report.

Mr. Pierson presented the financial reports and recommended paying all Medical Board invoices due and one-half of the Attorney General’s contract for FY-19 before our January meeting. Mr. Patterson made a motion to pay all the Medical Board invoices due and one-half of the Attorney General’s contract for FY-19. Ms. Maxwell seconded the motion. A roll call vote was taken and recorded as follows:

<table>
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<td>James Patterson</td>
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The Complaint Review Committee made the following recommendations:

A. The Complaint Review Committee recommends finding PROBABLE CAUSE in the following complaints:

Complaint #550-0319. Confidentiality.

Mr. Fritz made a motion to find probable cause in Complaint #550-0319. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

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</table>
CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAM AS OF THE BOARD MEETING HELD ON 09/16/2019.

Jacqueline Clark  LADC  Ada
Chelsea Joslin  LADC  Tulsa

Dr. Sharp made a motion to approve these candidates. Mr. Patterson seconded the motion and a roll call vote was taken and recorded as follows:

<table>
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<tr>
<td>Steven Fritz</td>
<td>Abstain</td>
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<td>Dr. Bill Sharp</td>
<td>Yes</td>
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<td>Dr. Judith Adams</td>
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<td>James Patterson</td>
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CANDIDATES WHO HAVE APPLIED FOR AND MET REQUIREMENTS FOR LADC/MH SINCE THE BOARD MEETING HELD ON 09/16/2019.

Jacqueline Clark  LADC/MH  Ada
Ricky Huggins  LADC/MH  Heavener

Under New Business, Mr. Pierson presented candidates for licensure whose test results were received after the posting of the agenda.

CANDIDATES THAT HAVE COMPLETED REQUIREMENTS FOR LICENSURE PENDING PAYMENT OF FEES AND FINAL SUPERVISION LOGS.

Jesus Saldivar  LADC  Tulsa
Tracie Stone  LADC  Pryor

Dr. Sharp made a motion to license these candidates pending receipt of fees and final supervision logs. Mr. Patterson seconded the motion and a roll call vote was taken and recorded as follows:

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<td>James Patterson</td>
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Dr. Sharp made a motion to license these candidates pending receipt of fees and final supervision logs. Mr. Patterson seconded the motion and a roll call vote was taken and recorded as follows:

- Steven Fritz: Yes
- Dr. Bill Sharp: Yes
- Dr. Judith Adams: Yes
- Rita Maxwell: Yes
- Cathy Christensen: Yes
- James Patterson: Yes

There being no further business to come before the Board, the meeting was adjourned.