The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on September 16, 2019 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Dr. Judith Adams presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on October 10, 2018, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51st Street, Oklahoma City, Oklahoma on September 12, 2019 at 10:45 A.M.

Members present were:

- Dr. Judith Adams
- Dr. Bill Sharp
- Rita Maxwell
- Cathy Christensen
- Steven Fritz

James Patterson notified the Executive Director that he would be unable to attend today’s meeting.

Others present were Ric Piersen, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Elexis Tyler, Executive Assistant for ODAPCA, Sandra Balzer, Assistant Attorney General and Counsel for the Board, Renatta Simpson, Ken Greenshields, Lynett______, Eric Adkins, Diana________, Allen Cox, Stephanie Stuckert, Ashton Cascano, Holli Witherington and Janis Mayer.

Dr. Sharp made a motion to approve the minutes for July 15, 2019 meeting. Steven Fritz seconded the motion and a roll call vote was taken and recorded as follows:

- Steven Fritz: Yes
- Dr. Bill Sharp: Yes
- Dr. Judith Adams: Yes
- Rita Maxwell: Yes
- Cathy Christensen: Yes

Mr. Don Burk, Board Member, entered the meeting.
In the matter of Dennis Maddon, LADC/MH#1287, Complaint #538-0818, Practicing on an expired license, Ms. Balzer, AAG presented a proposed Consent Order. Following a review and discussion of the Consent Order, Dr. Sharp made a motion to accept the consent Order as presented. Ms. Christensen seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
Don Burk  Yes

Mr. Pierson lead a discussion on certified letter sent to applicants in the testing process that failed to pay the Application Maintenance fee of $25.00 last December. No action was taken.

Mr. Pierson lead a discussion on how to proceed with approximately 750 candidate files that did not pay the Application Maintenance Fee last December. The Board requested that Mr. Pierson begin collecting information from the files so the Board would have a better idea of the status of the files as far as missing required documents, no contact with the Board, returned mail, etc. Mr. Pierson was instructed to seek out a volunteer to help with this project. Dr. Adams made a motion that Mr. Pierson get a volunteer and gather more information and how to notify candidates. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
Don Burk  Yes

Mr. Pierson requested that the Board appoint another Board member authority to co-sign checks with Mr. Pierson because two of the people that were authorized are no longer on the Board. Dr. Adams nominated Cathy Christensen to take on this responsibility. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
Don Burk  Yes

Ms. Balzer presented information on legislative bills that will effect this Board. HB 1373 addressing criminal history and licensing and SB 670 regarding licensing of active duty military
personnel and their spouses. Also, the use of the wording of “Moral Turpitude” and “Good Moral Character.” No action was taken today.

Mr. Pierson presented information to the Board regarding trainings by the Attorney General’s Office that will be held throughout the State on Open Meeting and Records trainings.

Mr. Pierson proposed Meeting Dates for calendar year 2020:

January 27
March 16
May 18
July 20
September 21
November 2.

Ms. Maxwell made a motion to accept these meeting dates for 2020. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
Don Burk  Yes

Mr. Pierson presented the financial report and Mr. Reji Varghese, Deputy Director of the Oklahoma Medical Board, joined Mr. Pierson in discussion of the Board’s financial position and recommended we pay the past invoices due the Medical Board for FY-18. Ms. Maxwell made a motion to pay the FY-18 invoices and Dr. Sharp seconded the motion. A roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
Don Burk  Yes

Mr. Pierson presented the Medical Board invoices for July and August 2019 (FY-2020). Mr. Fritz made a motion to accept the July and August invoices and approve the financial report. Mr. Burk seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
The Complaint Review Committee made the following recommendations:

A. The Complaint Review Committee recommends finding PROBABLE CAUSE of the following complaints:

Complaint #559-0819. Practicing on expired license.

Dr. Sharp made a motion to find probable cause in Complaint #559-0819. Ms. Christensen seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
Don Burk  Yes

Complaint #560-0819. Practicing and billing without supervision.

Mr. Fritz made a motion to find probable cause in complaint #560-0819. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
Don Burk  Yes

B. The Complaint Review Committee recommends finding NO PROBABLE CAUSE AND DISMISSAL of the following complaints:

Complaint #542-0218. Unprofessional conduct. Dr. Sharp made a motion to find no probable cause and dismiss this complaint. Mr. Fritz seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  Yes
Dr. Bill Sharp  Yes
Dr. Judith Adams  Yes
Rita Maxwell  Yes
Cathy Christensen  Yes
Don Burk  Yes
Complaint #549-0119. Confidentiality. Ms. Christensen made a motion to find no probable cause and dismiss complaint #549-0119. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  
Dr. Bill Sharp  
Dr. Judith Adams  
Rita Maxwell  
Cathy Christensen  
Don Burk

Mr. Pierson gave the Executive Director’s report.


Elizabeth Galbiso  
CADC  
Stillwater

Ms. Christensen made a motion to approve this candidate. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Steven Fritz  
Dr. Bill Sharp  
Dr. Judith Adams  
Rita Maxwell  
Cathy Christensen  
Don Burk

CANDIDATES WHO HAVE APPLIED FOR AND MET REQUIREMENTS FOR LADC/MH SINCE THE BOARD MEETING HELD ON 07/15/2019.

Dan Cross  
LADC/MH  
Tulsa

Stephanie Sandberg  
LADC/MH  
El Reno
Under New Business, Mr. Pierson presented three candidates for licensure whose test results were received after the posting of the agenda.

**CANDIDATES THAT HAVE COMPLETED REQUIREMENTS FOR LICENSURE**

**PENDING PAYMENT OF FEES AND FINAL SUPERVISION LOGS.**

Steven Ellsworth  
LADC  
Edmond

Albert Rios  
LADC  
Oklahoma City

Eric Waldrop  
LADC  
Midwest City

Mr. Fritz made a motion to license these candidates pending receipt of fees and final supervision logs. Ms. Christensen seconded the motion and a roll call vote was taken and recorded as follows:

- Steven Fritz  
  Yes
- Dr. Bill Sharp  
  Yes
- Dr. Judith Adams  
  Yes
- Rita Maxwell  
  Yes
- Cathy Christensen  
  Yes
- Don Burk  
  Yes

**CANDIDATES THAT HAVE COMPLETED REQUIREMENTS FOR LADC/MH**

**PENDING PAYMENT OF FEES AND FINAL SUPERVISION LOGS.**

Steven Ellsworth  
LADC/MH  
Edmond

Albert Rios  
LADC/MH  
Oklahoma City

Eric Waldrop  
LADC/MH  
Midwest City

Mr. Fritz made a motion to license these candidates pending receipt of fees and final supervision logs. Ms. Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

- Steven Fritz  
  Yes
- Dr. Bill Sharp  
  Yes
- Dr. Judith Adams  
  Yes
- Rita Maxwell  
  Yes
- Cathy Christensen  
  Yes
- Don Burk  
  Yes

There being no further business to come before the Board, the meeting was adjourned.