

## NOTICE OF REGULAR MEETING

### OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

Monday, May 18, 2020 at 9:00 a.m.

#### VIA TELECONFERENCE

You are invited to a Zoom webinar.

When: May 18, 2020 09:00 AM Central Time (US and Canada)

Topic: OKLAHOMA STATE BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83775281882?pwd=cUFidnhnakorMINIY0I3azcvNnBZdz09>

Password: 975835

Or iPhone one-tap :

US: +13462487799,,83775281882#,,1#,975835# or +16699006833,,83775281882#,,1#,975835#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Webinar ID: 837 7528 1882

Password: 975835

International numbers available: <https://us02web.zoom.us/u/kbRemFhoMx>

#### ALL BOARD MEMBERS WILL ATTEND VIA TELECONFERENCE.

If the meeting connection is lost after the meeting has been called to order, the meeting will be stopped and an attempt to reconvene the meeting in 30 minutes will be made. If it is not possible to reconnect after thirty minutes, the meeting will be reconvened to June 1, 2020 at 9:00am. Check the agency website for the new call-in information, or contact the Board at Phone 405-521-0779.

If technical problems prevent the meeting from being called to order, attempts will be made to correct the problem for up to thirty minutes from the start time of the meeting. If it is not possible to correct the problem within the thirty minute period, the meeting will be cancelled. The notice of cancellation and the new meeting information will be posted on the Board website, or may be available by calling this number: 405-521-0779.

### AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Roll call of Board Members.

IV. Review/Action - Approval of the Board Meeting minutes.

A. Minutes for March 16, 2020

V. Discussion and possible action on matters brought to the Board through the office.

A. Inactive files and process to close.

B. Paul Plummer, LADC candidate. Requesting he be allowed to continue as a candidate.

C. Gwendolyn McGarrity-McCarroll, LADC Candidate. Requesting reconsideration of Void Application.

D. Renewal post cards.

E. Completion of renewal requirements and recommendations.

1. Live webinars to be considered "In Person" workshop hours.
2. Online CEUs to complete requirements.
3. Other alternatives.

F. Discussion on upgrade to the data base platform to remain compatible with Medical Board and compliant with other state recommendations.

VI. Discussion and possible action to hire a temporary, part-time staff member. Discussion may include work hours, compensation and budgetary issues.

VII. Discussion and possible action on Financial Reports.

A. Update on Current Financial Status and Review of Financial Report.

B. Approval of Invoices and possible payment of invoices.

C. Accept financial report.

VIII. Executive Director's Report.

A. April 1. New supervision training via webinar!

B. April 2. Office building closed due to Covid-19. Working from home.

C. May 1. RENEWALS OPEN.

D. May 4. Return to working from office. Building closed to public.

E. May 11. Participated in software proposal webinar.

IX. Candidates qualifying for Licensure.

**CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AFTER  
03/16/2020**

DUE TO SUSPENSION OF TESTING, NO CANDIDATES HAVE QUALIFIED FOR LICENSURE THIS PERIOD.

RECIPROCITY

Lizette De La Paz

U.S. Air Force ADC #2128

Altus.

- X. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of the agenda. (Ric Pierson).