

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Board Meeting

Monday, May 20, 2019 at 9:00 A.M.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on May 20, 2019 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Judith Adams, Board Chair, presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on October 10, 2018, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51st Street, Oklahoma City, Oklahoma on May 17, 2019 at 9:00 A.M.

Members present were:

Judith Adams
Bill Sharp
Don Burk
Rita Maxwell
James Patterson

Maureen Guerrero and Cathy Christensen notified the Executive Director that they would be unable to attend today's meeting.

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Mark Attanasi, Executive Director for ODAPCA, Sandra Balzer, Assistant Attorney General and Counsel for the Board, Alicia Whittaker, Susan Lollis-Breeden, Andre Washington and Steven Fritz.

Bill Sharp made a motion to approve the minutes for March 18, 2019 meeting. James Patterson seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

Anthony Taylor, Sr., LADC #1245 requested to go inactive, effective last June, 2018, due to medical complications. It was determined Mr. Taylor could place his license on Inactive status at this time and it must be renewed by May 19, 2021. Mr. Taylor must pay a late renewal fee, the renewal fee and have all his continuing education current. Mr. Patterson made a motion to

deny waiver of fees because there is no provision in the law. Bill Sharp seconded the motion. A roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

Susan Lollis-Breeden requested additional time to complete requirements. The Board granted a request to extend Ms. Lollis-Breeden's time in January until June 3, 2019. Don Burk made a motion to deny the request for a second extension of time. Rita Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

Dr. Andre Washington, Langston University and Alicia Whittaker requested review of two courses taught at Langston to determine if the courses meet criteria for LADC/MH application requirements. James Patterson made a motion to accept the courses as meeting requirements. Don Burk seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

Natalie Helpert, LCSW requested a review of course work to determine if the courses meet requirements for LADC/MH application. Don Burk made a motion to deny the request because the courses do not meet requirements. Rita Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

Stephanie Quick, LADC candidate requested a hardship waiver of the limit on the amount of supervision that can be obtained via video conferencing. Bill Sharp made a motion to allow Ms. Quick to complete up to 75% of her supervision by video conferencing. Rita Maxwell seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

Mr. Pierson explained that rules for this legislative session were improperly filed by him and will not be heard this legislative session. The rules may be re-filed for next session. No action was taken.

The Board instructed Mr. Pierson to send letters to an estimated 50 persons in the testing process that have not paid the Application Maintenance Fee. Judith Adams made a motion to give these candidates until July 15, 2019 to pay the fee of \$25.00 and the late fees of \$75.00 to keep their application active. If no response, Mr. Pierson will send Certified letters with return receipt Mr. Pierson is to report back at the July 15, 2019 Board meeting on the progress/effectiveness of this effort. Don Burk seconded the motion. A roll call vote was taken and recorded as follows.

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

After further discussion, Rita Maxwell made a motion to resend the previous action and Don Burk seconded Ms. Maxwell's motion. A roll call vote was taken and recorded as follows to resend the previous action:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

Rita Maxwell made a motion to send one certified letter with return receipt to the applicants we know are still in the testing process and give the candidates a deadline of July 15th, 2019 to make the payment, including late fees. Don Burk seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

Mr. Pierson presented a contract for the services of the Assistant Attorney General for FY-20. There are no changes in this contract over last year. Don Burk made a motion to accept the contract. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes.

CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF THE BOARD MEETING HELD ON 03/18/2019 WERE PRESENTED FOR LICENSURE.

Nanette Bowers	LADC	Oklahoma City
Michelle Casey	LADC	Vian

Bill Sharp made a motion to approve these candidates for licensure. Rita Maxwell seconded the motion. A roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

CANDIDATES WHO HAVE PASSED THE ADVANCED WRITTEN EXAM AND QUALIFY FOR LADC AS OF THE BOARD MEETING HELD ON 03/18/2019.

Zachary Flora (CADC#440)	LADC	Moore
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James Patterson made a motion to approve this candidate for LADC. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes

CANDIDATES WHO HAVE APPLIED FOR AND MET REQUIREMENTS FOR LADC/MH SINCE THE BOARD MEETING HELD ON 03/18/2019.

Nanette Bowers	LADC/MH	Oklahoma City
Zachary Flora	LADC/MH	Moore
Patti Mason	LADC/MH	Edmond

Bill Sharp made a motion to approve these candidates for LADC/MH. James Patterson seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Don Burk	Yes
Rita Maxwell	Yes
James Patterson	Yes.

There being no new business to come before the Board, the Board adjourned.