

## BASIC REQUIREMENTS

### LADC

- **Masters Degree**
  - Official Transcript(s) - Master's Degree in Alcohol and Substance Abuse Counseling, or a content-equivalent degree.. The US Department of Education or Council for Higher Education Accreditation MUST accredit University, on- line, and Correspondence degrees\***
- Practicum - 300 Hours total ..... 209
  - At least 10 hours in each of the 12 Core Functions
- Employment - 12 Months ..... 210
  - 2000 Hours total - 1/2 must be direct client contact
- **Supervision Contract ..... 206**
  - **With a Board Approved Supervisor (see website: "member search")**
- \* Supervision Log - 1 year..... 207
  - Meet with Supervisor face to face 1 hour per week until licensed
- \* General Supervision Evaluation.....208
- **Application Form..... 201**
  - **Must be notarized, signed, and attach a current picture**
  - **Copy of current Drivers License is OK if legible**
- **Application Fee - \$175.00**
- **Code of Ethics ..... 204**
- **3 Personal References ..... 205**
- **Personal Philosophy**
- Continuing Education Requirements - 180 hours
  - 90 hours must be Drug & Alcohol specific
- **Citizenship Affidavit**

### CADC

- **Bachelors Degree**
  - **Official Transcript(s) - Behavioral Science / Counseling**  
**The US Department of Education or Council for Higher Education Accreditation MUST accredit University, on- line, and Correspondence degrees\***
- Co- Occurring Disorders - 45 Hours
  - Abnormal Psychology or other class covering topics
- Practicum - 300 Hours total ..... 209
  - At least 10 hours in each of the 12 Core Functions
- Employment - 24 Months ..... 210
  - 4000 Hours total - 1/2 must be direct client contact
- **Supervision Contract ..... 206**
  - **With a Board Approved Supervisor (see website: "member search")**
- \* Supervision Log - 2 years (4000 hours for eligibility to test) .....207
  - Meet with Supervisor face to face 1 hour per week until certified
- \* General Supervision Evaluation ..... 208
- **Application Form ..... 201**
  - **Must be notarized, signed, and have a current picture**
- **Application Fee - \$175.00**
- **Code of Ethics ..... 204**
- **3 Personal References ..... 205**
- **Personal Philosophy**
- Continuing Education Requirements - 270 hours
  - 135 hours must be Drug & Alcohol specific
- **Citizenship Affidavit**

\* Supervisor's responsibility

Red/ **Bold** text represents required documents necessary for initial application

www.okdrugcounselors.org