

OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS
MINUTES OF THE MEETING
December 12, 2005

The Board of Licensed Alcohol and Drug Counselors met on December 12, 2005 at the office of the Board of Medical Licensure and Supervision, 5104 North Francis Avenue, Suite C, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

Members present:

Patty Gail Patten, Chair (Arrived 1:55 p.m.)
Robert Stevens, Vice Chair
Jane Lepak
Evelyn Phyffer
Art Christie

Members not present:

Londa Johnson

Others present:

Tricia Everest – Assistant Attorney General
Judy Brink – Board Staff
Jan Ewing – Deputy Director of the Medical Board
Lyle Kelsey – Executive Director of the Medical Board
Linda Winton – ODMHSAS Policy Analyst and Rules Liaison
Dennis Auld– ODAPCA

Noting that a quorum was present, Mr. Stevens, Vice Chair called the meeting to order at 1:40 p.m.

The minutes of the November 14, 2005 meeting were reviewed. Mr. Christie noted a correction to page 4, paragraph 5 by striking the reference on beginning a practicum and making clear there was a question as to whether an individual could apply before they graduated. Ms. Everest also noted to add the discussion included Section 1976 C as well. Ms. Phyffer moved to accept the minutes as corrected. Mr. Christie seconded the motion and the vote is recorded as follows:

Patty Gail Patten	Abstain
Jane Lepak	Yes
Robert Stevens	Yes
Evelyn Phyffer	Yes
Art Christie	Yes

Motion carried.

Ms. Patten took over as Chair and the Board set the following meeting dates for 2006:

January 9
February 13
March 13
April 10
May 8
June 12
August 14
October 9
December 11

Ms. Patten presented an update on the Advisory Committee. A complaint had been received regarding changing the date on a patient record. This person is also licensed as a nurse and the Nursing Board is looking into the same allegations. Kyle McGraw stated he was gathering guidelines from various sources to assist this Committee in setting up their own set of guidelines. The Committee will meet January 9, 2006, 11:30 a.m. prior to the Board meeting.

The Board discussed possible legislative changes to the law. Mr. Auld announced that a bill has been reserved and the official language needs to be turned in to Marsha Goff by December 19. Representative Gilbert will sponsor the bill. The Board discussed requiring an applicant to have graduated prior to applying and requiring passing the examination prior to the issuance of a license. Mr. Christie questioned when students could receive their packets of information for their practicum if they could not apply for a license prior to graduation. There was discussion of listing the pre-approved practicums on the website. This discussion was tabled until the January 2006 meeting. Ms. Everest recommended replacing D1, E1 and F1 of section 1876 with C2 of that same section and taking out the grandfathering clause. Mr. Christie moved to incorporate the changes as stated by Ms. Everest. Mr. Stevens seconded the motion. After discussion, Mr. Christie amended the motion to authorize Patty Gail Patten, Dennis Auld and Tricia Everest to work out the wording. Mr. Stevens seconded the amendment to the motion and the vote is recorded as follows:

Patty Gail Patten	Yes
Jane Lepak	Yes
Robert Stevens	Yes
Evelyn Phyffer	Yes
Art Christie	Yes

Ms. Patten had received a question as to whether two more years of work experience is required when moving from a CADC to LADC. After discussion, the Board agreed that the only requirements if they were in good standing as a CADC would be to submit their transcript from the masters degree, pay the required fee and pass the masters level examination.

The Board discussed setting a time limit for the application process. Mr. Christie moved to allow five years from start to finish. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

Ms. Brink asked the Board if there was a deadline for Group 2 to apply for a license/certificate. There are ten who have not yet applied. The Board instructed Ms. Brink to send a letter stating they have 30 days to apply.

Ms. Patten informed the Board she had a Clinical Director call and ask what to do about a counselor that had relapsed and self-reported to the Director. Ms. Everest recommended to send the complaint to the Advisory Committee, as the Board may not have jurisdiction if relapse was not in conjunction with their practice. The Board discussed the need for a Peer Assistance Group. Mr. Stevens moved to add language to the proposed legislation to allow for a Peer Assistance Group to be formed and have Ms. Everest provided the wording. Ms. Lepak seconded the motion and the vote un unanimous in the affirmative. Ms. Patten will send a letter to the Clinical Director that the Board is pursuing action with the individual at this time and that the Board recommends requiring an assessment and to follow the recommendations from the assessment. Ms. Everest will contact the individual.

The Board discussed a licensee who was wanting to do volunteer work but not retain an active license. It was the consensus of the Board that this would not be legal.

The following were appointed to the Rules Committee:

Linda Winton
Judy Brink
Patty Gail Patten
Trisha Everest

The Committee will review the Emergency Rules that are in place and make recommendations at the January 2006 meeting of any suggested changes or additions for permanent adoption.

Ms. Lepak reported that the Peer Assistant Committee is comprised of Lanny Anderson, M.D. of the Health Professionals Recovery Program, Laura Clarkson from the Nursing Board's Peer Assistance Committee, Art Christie and Jane Lepak. The Committee will be investigating alternative programs and report to the Board.

Ms. Patten presented the report from the Chair.

- On reviewing applications that had questions, the National Forensics Office was very helpful on whether certain certifications would or should count.
- Some of the renewal cards that were printed did not have an expiration date and new cards have been mailed out to everyone.
- Many applicants were receiving no cooperation from prior supervisors in completing the paperwork for licensure/certification. Ms. Patten suggested having them send the information to the Board office for her to verify. Ms. Everest stated that should not be done. The supervisee is responsible for obtaining that information and they can send in a complaint about a supervisor not completing the paperwork.

- Ms. Patten announced that Lyle Kelsey has agreed to be on the Advisory Committee.

Mr. Kelsey discussed the web-site and a new search on all licensees. There would be a one-time charge not more than \$3000 and the Board would need to decide what information they wanted displayed. Mr. Christie moved to approve the search program with a limit of \$3000 for the one-time charge. Ms. Lepak seconded the motion and the vote was recorded as follows:

Patty Gail Patten	Yes
Jane Lepak	Yes
Evelyn Phyffer	Yes
Art Christie	Yes

Mr. Kelsey invited the Board to attend a seminar the Medical Board will be presenting on Substance Abuse and Recovery. The seminar will be January 25, 2006, 6:30 p.m. at the Marriott Waterford, Oklahoma City, Oklahoma. Lanny Anderson, M.D. of the Health Professionals Recovery Program and a representative from Talbott Recovery Campus will be the featured speakers.

Ms. Everest thanked the Board members that attended the Open Meeting/Records seminar.

There being no further business the meeting was adjourned at 4:10 p.m.