

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Meeting

Monday, July 14, 2008 at 10:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on July 14, 2008, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Rhonda Cochran
Robert Stevens
Patty Gail Patten
Jane Lepak
Patti Pojezny
Kyle McGraw
Terry Wallace

Rhonda Cochran determined a quorum was present and called the meeting to order at 1004 Minutes of May12, 2008 were reviewed. Mr. McGraw moved to approve the minutes as presented. Ms. Lepak seconded the motion. Patti Pojezny abstained from voting. The minutes for the March 10, 2008 meeting were approved.

Ms. Cochran asked that others present please introduce themselves. Others present included:

Pat Podolec, Assistant Attorney General
Ric Pierson, Executive Director
Cheryl Waite, Administrative Assistant
Stori Mahan, ODAPCA

Ms. Cochran suggested the Board elect a Secretary, primarily to sign vouchers and certificates in the absence of the Board Chair. After much discussion, a motion was made by Ms. Patten to have Ms. Lepak as the primary signer when the Board Chair is unavailable, and Ms. Patten will be the back up. Mr. Stevens seconded the motion. The motion was passed with a roll call vote as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes
Terry Wallace:	Yes

Dela Kwetey with the Medical Board entered the room to present the financial reports. Mr. Stevens made a motion to approve payment for invoices from January 2008 through April 2008 totaling \$10,320.31. Ms. Patten seconded the motion. The motion was passed with a voice vote, and none opposed.

Ms. Patten made a motion to approve the Proposed Budget for 2009. Mr. Stevens seconded the motion. The motion was passed with a voice vote, and none opposed.

Mr. Stevens made a motion to accept the budget through June 30, 2008. Ms. Lepak seconded the motion. The motion was passed with a voice vote, and none opposed.

Ms. Cochran discussed the need for a Legislative Liaison. Mr. Stevens made a motion to appoint Patty Gail Patten as Legislative Liaison for the Board. Mr. McGraw seconded the motion. The motion was passed with a voice vote, and none opposed.

Ms. Patten discussed compensating Steve Lewis for his legislative efforts. Pat Podolec reminded the Board of rules regarding compensation per Sandra Balzer. A motion was made by Ms. Patten to pay Steve Lewis on a sole source contract in the amount of \$3500.00 and give him an honorary LADC. Ms. Lepak seconded the motion. The motion was passed with a voice vote, and none opposed.

1100 – Brent Brookshire entered the room

1110 - Sandra Balzer replaced Pat Podolec as Assistant Attorney General

Brent Brookshire appeared before the Board regarding his progress on his probation reports. Ms. Patten made a motion that Mr. Brookshire and his counselor send specific reports on his personal progress. Ms. Lepak seconded the motion. The motion was passed with a voice vote, and none opposed.

Mr. Pierson asked the board for guidance regarding Rich Wedemeyer - LADC #98, who renewed with all his CEU hours acquired from online sources. Mr. Stevens made a motion to require Mr. Wedemeyer to get 10 more hours within 60 days. We will waive late fee, and he will remain active during those 60 days. Ms. Lepak seconded the motion. The motion was passed with a voice vote, and none opposed.

Mr. Pierson presented a request from Jessica A. Heavin to accept her supervision from Missouri. Ms. Patten made a motion to accept her supervision contingent upon supervision evaluation from her current supervisor. Mr. Stevens seconded the motion. The motion was passed with a roll call vote as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes
Terry Wallace:	Yes

Mr. Pierson presented a request from Allison Bigheart requesting reciprocity from Arkansas. Ms. Bigheart was unable to appear, so this request was tabled until September.

James Thomas Boone requested to be removed from sanctions for completion of voluntary agreement between he and the Board. Mr. Steven made a motion to remove Mr. Boone from sanctions. Ms. Lepak seconded the motion. The motion passed with a roll call vote as follows:

Kyle McGraw:	Abstain
Patty Gail Patten:	No
Patti Pojezny:	Abstain
Rhonda Cochran:	No
Jane Lepak:	Yes
Robert Stevens:	Yes
Terry Wallace:	Yes

Ms. Patten made a motion requesting Mr. Boone come before the Board regarding possible ethical concerns. No second. Motion died for lack of second.

Ching Lei Chi was scheduled to discuss her Supervisor status. Ms. Chi was not present. Tabled until September meeting.

Introduction of guests present to honor Steve Lewis:

Joanne Pierce – President of OSASA
Teresa Collado – OSASA
Leah Taylor - OHC

The Board thanked Mr. Lewis for all his efforts in passing our recent legislation. Ms. Patten presented Mr. Lewis with an honorary LADC.

1230 – The Board went into recess for lunch. The Board was called back at 1245

Pat Podolec sat as advisor to the Board while Sandra Balzer acted as Prosecutor for Disciplinary Actions.

Complaint #431007 was in regards to inappropriate personal relationship with the mother of his juvenile client. Mr. Wallace made a motion to accept the Consent Order as written. Mr. Stevens seconded the motion. The motion passed with a roll call vote as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes
Terry Wallace:	Yes

Complaint #601408 was in regards to a possible breach of confidentiality by Natasha Briggs, LADC #163. Mr. Wallace made a motion to dismiss the complaint with a letter of concern sent to Ms. Briggs. Mr. McGraw seconded the motion. . The motion passed with a roll call vote as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Robert Stevens:	Yes
Terry Wallace:	Yes

Complaint #491107 was in regards to Wenona Barnes, LADC #13 advertising a degree from a university that is not accredited by the U.S. Department of Education. Mr. McGraw made a motion to accept the Consent Order presented. Ms. Pojezny seconded the motion. . The motion passed with a roll call vote as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Robert Stevens:	Abstain
Terry Wallace:	Yes

Pat Podolec left the room at 1400 and Sandra Balzer returned as advisor to the Board.

Mr. Pierson asked for direction from the Board regarding his roles, duties and expectations in regard to having a less than ½ time Administrative Assistant. After much discussion, Mr. McGraw asked Mr. Pierson to give the Board data showing how the budget would look with a full time Administrative Assistant and/or changing the Assistant Attorney’s contract from ¼ time to 1/8 time. Discussion was tabled until September meeting.

Ms. Patten shared information on the newly created Supervision Committee. She stated that this is a good working committee and will have everything in place by November 1st. The next Supervision Committee meeting is July 31, 2008 from 900-1200.

Ms. Patten shared information on the newly created Peer Assistance Committee. She stated that they used the nursing board as sample and are shooting for November 1st deadline. The next Peer Assistance Committee meeting is July 31, 2008 from 1300-1600.

Mr. Pierson spoke to the Board regarding the Co-Occurring Certification for both LADC's and CADC's. After much passionate discussion, the Board asked Mr. Pierson to set up a meeting with ODAPCA to discuss the Co-Occurring Certification.

1525 – Stori Mahan left the meeting
1530 – Kyle McGraw left the meeting.

A motion was made by Mr. Wallace to accept the list of candidates who have completed all requirements for LADC/CADC. Mr. Stevens seconded the motion. . The motion was passed with a voice vote, and none opposed.

The following candidates were approved:

Yolanda Cummings	LADC	Holdenville
Gloria Dunivan	CADC	Tuttle
Allie Grantham	CADC	Wagoner
Nancy Hurley	LADC	Wagoner
Amy Kirkendoll	LADC	Yukon
Rosanne McDaniel	LADC	Broken Arrow
Lynn Rector	CADC	Oklahoma City
Katie Scott	LADC	Tulsa
Helen Spray	LADC	Claremore
Steve Stevens	LADC	Edmond
Shirley Yancey	LADC	Yukon

Discussion was held regarding whether the Board's continued use of ODAPCA to administer the IC&RC oral exam, when the exam is no longer required or supported by IC&RC, would subject the Board to any liability. Stori Mahan, Executive Director of ODAPCA, advised that ODAPCA was looking into whether its insurance covered any liability that may arise from continuing to administer the oral exams. The Board also discussed whether a conflict of interest existed for board members who also serve on ODAPCA panels that administer the oral exam. Ms. Mahan advised the Board that the panels were constructed in such a way to eliminate the possibility of a panel being composed of a majority of persons who were Board members. Ms. Balzer advised that the Board is statutorily authorized to administer and grade exams. It was determined that the current process for administering the oral exam was probably not a conflict of interest.

Ms. Balzer asked the Board for some financial support to attend continuing education event. Ms. Pojezny made a motion to pay airfare for Ms. Balzer. Mr. Stevens seconded the motion. . The motion was passed with a voice vote, and none opposed.

Mr. Pierson notified the Board of the upcoming conferences he was planning on attending, and asked for clarification on how many people the Board wanted to send to the IC&RC conference in San Diego. Mr. Stevens made a motion for two people to attend the IC&RC Conference. Ms. Patten seconded the motion. The motion was passed with a voice vote, and none opposed.

Mr. Pierson gave his Executive Director's report of past events he has attended.

Ms. Patten asked the Board to look at the Rules and see what is/is not working and report back at the next board meeting.

Being no further business to come before the Board, the meeting was adjourned at 1625 hours.