

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Meeting

Monday, March 10, 2008 at 10:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on March 10, 2008, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Patty Gail Patten
Robert Stevens
Evelyn Phyffer
Rhonda Cochran
Jane Lepak
Kyle McGraw
Terry Wallace

Patty Gail Patten, Board Chair, determined a quorum was present and called the meeting to order at 10:06 A.M. Ms. Patten asked that others present please introduce themselves. Others present included:

Sandra Balzer, Assistant Attorney General
Ric Pierson, Executive Director
Cheryl Waite, Administrative Assistant
Linda Winton, Complaint Review Committee
Theodora Lynn Hall
Rick Cartwright
Glenn Lane
John Turner
Ching Lei Chi
Armisha Harrison

Minutes of January 14, 2008 were reviewed and discussed. Ms. Phyffer moved to approve the minutes. Mr. Stevens seconded the motion. The minutes for the January 14, 2008 meeting were approved unanimously.

Linda Winton and Ric Pierson presented the following items from the Complaint Review Committee for the Boards input:

A. Complaint #471007 is a candidate for LADC regarding relapse. Applicant was not Present. Mr. McGraw made a motion that the Board denies her application. Mr. Stevens seconded the motion. The motion passed with a roll call vote as follows:

Kyle McGraw: Yes
Rhonda Cochran: Yes
Evelyn Phyffer: Yes
Patty Gail Patten: Yes
Robert Stevens: Yes
Jane Lepak: Yes
TerryWallace: Yes

B. Complaint #421007 is a candidate for CADC who has been using credentials without completion of requirements. Mr. Stevens made a motion that the Board denies her application. Ms. Phyffer seconded the motion. The motion passed with a roll call vote as follows:

Kyle McGraw: Yes
Rhonda Cochran: Yes
Evelyn Phyffer: Yes
Patty Gail Patten: Yes
Robert Stevens: Yes
Jane Lepak: Yes
TerryWallace: Yes

C. Complaint #461007 was in regards to surrender of license. Since wallet card was also returned, there was No Action on this complaint.

Theodora Lynn Hall appeared before the Board to discuss accepting her previous supervision under Ms. Barrientez. Mr. Cartwright appeared to verify the supervision with Ms. Barrientez was performed, because Ms. Barrientez was unable to attend. Mr. McGraw recused himself from any action on this item. Mr. Stevens made a motion to accept her previous supervision hours. Mr. Wallace seconded the motion. The motion passed with a roll call vote as follows:

Kyle McGraw: Yes
Rhonda Cochran: Yes
Evelyn Phyffer: Yes
Patty Gail Patten: Yes
Robert Stevens: Yes
Jane Lepak: Yes
TerryWallace: Yes

Armisha Harrison appeared before the Board to discuss her previous Supervision hours with Wynema Ra. Ms. Harrison produced a letter of intent which she received and understood that her supervision hours would be accepted. Mr. Stevens made a motion to accept her previous supervision hours. Ms. Lepak seconded the motion. The motion passed with a roll call vote as follows:

Kyle McGraw: Yes
Rhonda Cochran: Yes
Evelyn Phyffer: Yes
Patty Gail Patten: Yes
Robert Stevens: Yes
Jane Lepak: Yes
TerryWallace: Yes

Ching Lei Chi appeared before the Board to discuss questions regarding inadequate supervision. Her attorney, John Turner, represented Ms. Chi. Mr. Turner explained that the lack of supervision was due to a part time employee who was also a student working during the holiday. After much discussion, Mr. Pierson was directed to develop a consent order outlining requirements for Ms. Chi to complete in order to keep her supervisory status.

At 1220 the Board went into recess for lunch. The Board was called back at 1300.

Brent Brookshire appeared before the Board regarding his progress on his probation reports. The Board asked Mr. Brookshire to remind his supervisor what reports need to be forwarded to the Board and when. The Board also told Mr. Brookshire how they appreciate his good attitude. Mr. Brookshire will report back to the Board on July 14th.

Amy Kesner appeared before the Board to discuss her past supervision. Ms. Kesner did not have a previously approved supervision contract. In adhering to policy, Mr. McGraw made a motion to deny Ms. Kesners supervision as presented. Ms. Phyffer seconded the motion. The motion was passed by a roll call vote as follows:

Kyle McGraw: Yes
Rhonda Cochran: Yes
Evelyn Phyffer: Yes
Patty Gail Patten: Yes
Robert Stevens: Yes
Jane Lepak: Yes
TerryWallace: Yes

Lyle Kelsey and Reji Varghese of the Medical Board presented the financial reports. Mr. Stevens made a motion to accept the Financial report as presented. Ms. Lepak seconded the motion. The motion was passed with a voice vote, and none opposed. A motion was then made by Ms. Phyffer to accept both contracts presented by the Medical Board. Mr. Stevens seconded the motion. The motion was passed with a voice vote, and none opposed.

At 1350 Kyle McGraw left the meeting.

Mr. Pierson presented transcript and class descriptions for Harvey Myers. A motion was made by Ms. Cochran to not accept Mr. Myers application for LADC. Ms. Lepak seconded the motion. The motion was passed by a roll call vote as follows:

Rhonda Cochran: Yes
Evelyn Phyffer: abstain – she left room at 1358
Patty Gail Patten: Yes
Robert Stevens: Yes
Jane Lepak: Yes
TerryWallace: Yes

Mr. Pierson resented transcripts for Sociology degree for Donald E. Mbosowo . There was extensive discussion about the lack of counseling courses. A motion was made by Ms. Lepak to accept Mr. Mbosowo's degree with an addition of 9 hours of Graduate level counseling related courses. Ms. Phyffer seconded the motion. The motion was passed by a roll call vote as follows:

Rhonda Cochran: Yes
Evelyn Phyffer: Yes
Patty Gail Patten: Yes
Robert Stevens: Yes
Jane Lepak: Yes
TerryWallace: Yes

Mr. Pierson presented supervision logs for Michelle Hickox, which were signed by Dan Stevens instead of Bob Rodgers. Mr. Pierson explained that after closer review of these logs, that Mr. Stevens was asked to sign these logs during Mr. Rodgers illness and that we would accept the 705 hours of supervision in question. The Board took no action at this time.

Mr. Pierson asked for direction and possible action regarding the number of times a candidate may sit for the written/oral exam and time limits to take exam. Extensive discussion pursued. Ms. Patten made a motion to set-up limits from the time an individual makes application until the time they actual finish the entire process. The limits would be 3 years for LADC, and 5 years for CADC. This change would take effect on July 1, 2008. Mr. Wallace seconded the motion. The motion was passed by a roll call vote as follows:

Rhonda Cochran: Out of room
Evelyn Phyffer: Yes
Patty Gail Patten: Yes
Robert Stevens: Yes
Jane Lepak: Yes
TerryWallace: Yes

An additional motion was made by Mr. Stevens to create a 2-year waiting period before a candidate can re-apply and candidate must meet all current requirements. Ms. Cochran seconded the motion. The motion was passed by a roll call vote as follows:

Rhonda Cochran: Yes
Evelyn Phyffer: Yes
Patty Gail Patten: Yes
Robert Stevens: Yes
Jane Lepak: Yes
TerryWallace: Yes

Mr. Pierson asked for guidance regarding CEU's for family members of military personnel stationed overseas. Referring to Title 38-10-13-2D, the Board asked for documentation in extenuating circumstances and will review on a case-by-case basis.

Ms. Patten and Mr. Pierson reported for the legislative changes in Title 38 and/or Title 59.

Mr. Pierson notified the board that most of his time since the last board meeting has been spent working on Legislative changes. He also reported on attending the Annual Substance Abuse Conference in Tulsa.

NEW BUSINESS:

Mr. Pierson presented a transcript from Mr. Ernest Jackson, which was received in the office after the agenda was posted on Friday. It was determined that Mr. Jackson needs to take one more three-hour course in a counseling related field. Ms. Phyffer recused herself from discussion because Mr. Jackson is a personal friend.

Mr. Pierson presented an application for reciprocity from James R. King . It was determined that Mr. King met all the requirements except he has never taken the oral exam. A motion was made by Mr. Stevens to have Mr. King submit a Case Presentation, sit for, and pass the Oral exam. Ms. Phyffer seconded the motion. The motion was passed by a roll call vote as follows:

Rhonda Cochran: Yes
Evelyn Phyffer: Yes
Patty Gail Patten: Yes
Robert Stevens: Yes
Jane Lepak: Yes
TerryWallace: Yes

There being no further business to come before the Board, the meeting was adjourned at 1642 hours.