

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Meeting

Monday, August 13, 2007 at 10:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on August 13, 2007, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Evelyn Phyffer
Jane Lepak
Terry Wallace
Kyle McGraw

Patty Gail Patten, Board Chairperson, was out due to illness. Bob Stevens, Vice-Chair, was out of town. Rhonda Cochran was absent due to an emergency at her workplace this morning.

Others present included:

Sandra Balzer, Assistant Attorney General for the Board
Ric Pierson, Executive Director Board of Licensed Alcohol & Drug Counselors
Stori Johnson, Administrative Staff

Upon determining that a quorum was present, Ms. Phyffer, called the meeting to order at 10:05 a.m.

Ms. Phyffer asked for introductions from the audience. Glen Lang was present from the Oklahoma Health Care Authority.

The minutes from the July 9, 2007 meeting were reviewed. Mr. McGraw moved to approve the minutes. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Bryan Ray requested to have his supervision from Colorado accepted. Ms. Johnson, Administrative Assistant, had verified credentials of Bryan's supervisor in Colorado as equivalent to Oklahoma standards. Motion by Ms. Lepak to accept supervision from Colorado. Seconded by Mr. Wallace. Motion was unanimously approved.

Jennifer Bruner, LADC candidate, has moved to Oklahoma from Indiana. Ms. Bruner is requesting that her work completed in Indiana, including her supervision and successful completion of her written IC&RC test in Indiana be accepted by Oklahoma. This would make Ms. Bruner ready to take her Oral Exam here in Oklahoma. Indiana is a reciprocal state through

the IC&RC. Mr. McGraw moved to accept Ms. Bruner's completed work from Indiana and allow her to sit for oral exam. Ms. Lepak seconded. The vote was unanimous in the affirmative.

Gary Sinnes, representing the ODAPCA Board, arrived at 10:30.

Mr. Charles McBroom has requested to be allowed to sit for the LADC written exam. Mr. McBroom has held his master's degree since May, 1975. Mr. McBroom clearly indicated this on his application for the written test on September 9, 2005. ODAPCA gave Mr. McBroom the CADC test instead of the LADC test and Mr. McBroom is now requesting he be allowed to take the advanced test so he can be LADC. The Board has questions regarding why Mr. McBroom had waited from Sept. 2005 until now to request upgrading to LADC. Mr. McGraw made the motion to have Mr. McBroom appear before the Board at the regularly scheduled meeting on September 10, 2007 to answer questions regarding the time length between testing and asking for this upgrade. The Executive Director is to send a letter to Mr. McBroom asking him to appear to answer some of these questions. Mr. Wallace seconded this motion. The motion was approved unanimously.

Request to approve CEU credit by the Native American division of ODAPCA for the Powwow was discussed. Executive Director was instructed to notify the Native American Division to complete CEU Approval Forms as do other entities applying for CEU's.

Kimberly Durham, LADC candidate, has moved to Missouri and is requesting to sit for the Oral Exams in Missouri rather than return to Oklahoma for the Oral Exams. Ms. Durham wants to sit for the orals in Missouri, have Oklahoma accept the oral test results from Missouri and grant her an Oklahoma LADC. Motion by Mr. McGraw to deny Ms. Durham's request to sit for Orals in Missouri and receive an Oklahoma license. Ms. Lepak seconded the motion and the vote was unanimous to decline the request.

Meretta Newby is requesting acceptance of past supervision that was completed in Washington, D.C. in 2001. ODAPCA had stated they would accept this supervision at that time; however, Ms. Newby never made application with this Board. Motion by Mr. McGraw to deny the request for past supervision. Seconded by Ms. Lepak. The vote was unanimous in the affirmative to deny the request for past supervision.

The Administrative and Financial reports were given by Mr. Varghese and Mr. Kelsey. Discussion was held regarding payments due the Medical Board for administrative and financial support services and the creation of on-line renewal services. Mr. Varghese and Mr. Kelsey provided three possible options for payout. Mr. Pierson, Ms. Patten and Mr. Stevens will meet to discuss options for payout. No action was taken on the administrative and financial report at this time.

The following candidates were submitted to the Board for approval of CADC/LADC credentials:

- Terry Parker, LADC, McAlester
- Virginia Morris, LADC, Stillwater
- Suzannah LaBrocq, LADC, Tulsa

- Frank Coolbroth, CADC, Idabel
- Kimberly Cook, LADC, Muskogee
- Kristi Muhuri, LADC, Jenks.

Mr. Wallace stated that he and Mr. Coolbroth work for the same agency, but Mr. Wallace knows of no objections to approve Mr. Coolbroth. Ms. Lepak moved to approve candidates for licensure/certification. Mr. McGraw seconded the motion and the vote was unanimous to approve these candidates.

Discussion was held regarding training people to be supervisors. Sandra Balzer with the Attorney General's office noted that the Board could not offer training with the implication that training would lead to being a Board Approved Supervisor. The current law does not have criteria established for what is necessary to be an approved supervisor beyond the initial appointment of supervisors. Ms. Lepak moved to approve Ms. Patten and Mr. Pierson to proceed with the training with the disclaimer that the training will not qualify anyone for supervisor status. Mr. McGraw seconded the motion. The vote was unanimous in the affirmative.

Discussion was held on the possibility to initiate a fee for CEU approval and fees for training. Ms. Balzer with the Attorney General's office noted that there is nothing in our current fee schedule to include either of these fees and that we would need to go back through the legislative process to accomplish this. No action was taken.

The Peer Assistance Committee had no report due to the absence of Ms. Patten.

There was nothing new to report on the Co-Occurring Committee.

The Complaint Review Committee reports that there is one on-going, open complaint at this time.

The Board accepted the resignation of Ms. Stori Johnson as Administrative Assistant. Ms. Johnson has accepted the position of Executive Director for ODAPCA. The Board wishes Ms. Johnson well and graciously thanks her for her service to the Board. The Board noted that Ms. Johnson has been a tremendous asset and her services have been greatly appreciated and will be sorely missed. It was not necessary to enter into Executive Session.

Mr. Pierson reported on attendance at the Indian Health Services Conference in Tulsa. There were about 150 in attendance. Mr. Pierson answered many questions regarding licensure and certification. Mr. Pierson also reported that he would be taking annual leave on August 15 to play in a benefit golf tournament for his church. He will also take annual leave from September 27 through October 1.

Mr. Pierson asked the Board's pleasure on our presence and participation in the upcoming conferences including the Zarrow Symposium in Tulsa on October 4 and 5, the ODAPCA Conference on October 18 and 19 and the IC&RC Conference in San Diego the week of October

22, 2007. The Board states they want us to participate in each of these conferences. It was noted that at least one person also attend the IC&RC Conference in San Diego.

There being no new business, the Board accepted the motion to adjourn from Ms. Lepak, seconded by Mr. McGraw and the motion was approved unanimously at 1:16 P.M.