

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Meeting**

**Monday, May 14<sup>th</sup>, 2007 at 10:00 a.m.**

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The Oklahoma Board of Licensed Alcohol and Drug Counselors met on May 14<sup>th</sup>, 2007, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Patty Gail Patten, Chair  
Robert Stevens, Co-Chair  
Kyle McGraw  
Evelyn Phyffer  
Rhonda Cochran  
Terry Wallace

Others present included:

Sandra Balzer, Assistant Attorney General for the Board  
Ric Pierson, Executive Director Board of Licensed Alcohol & Drug Counselors  
Stori Johnson, Administrative Staff

Upon determining that a quorum was present, Mr. Robert Stevens Co- Chair called the meeting to order at 10:07 a.m.

Mr. Stevens asked for introductions from the audience. Theresa Valento, Lana Hartig and John Hendrix from Saint Francis Hospital in Tulsa. Doug Richardson was present as scheduled to appear before the Board. Judy Brink with ODAPCA was also present but had left the room during introductions.

The minutes from the April 16<sup>th</sup>, 2007 meeting were reviewed. Ms. Phyffer moved to approve the minutes. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

Ms. Cochran joined the Board at 10:14

Theresa Valento, RN, MSN, SANE-A, education coordinator made a presentation on behalf of Saint Francis Hospital/ Laureate to request approval as a provider for continuing education. Ms. Valento stated that Saint Francis is currently an approved provider of CEU's for MD's and Social Workers. Ms. Phyffer moved to approve Saint Francis/ Laureate with approved provider status for 1 year. Ms. Cochran seconded the motion and the vote was unanimous in the affirmative.

Ms. Patty Gail Patten arrived at 10:37 and assumed chairperson

**Douglas Richardson** appeared before the Board requesting prior supervision be accepted. After discussion Mr. McGraw made a motion to deny Mr. Richardson's supervision. Ms. Phyffer seconded the motion and the vote was unanimous to deny supervision.

**Patricia Webster** did not appear. Her application will not be accepted at this time.

**Thomas Boone** appeared before the Board to request approval of his application for licensure. Mr. Boone reported that he has completed requirements of his agreement with the Board that are due at this time. He has paid his fine, completed six (6) hours of ethics training and will be under supervision for one year. The motion was made by Mr. Stevens to approve Mr. Boone's LADC pending a written report from Dr. Judith Adams as well as a signed supervision contract for one year with Dr. Adams. Ms. Phyffer seconded the motion.

The Board discussed a letter from **Mark Banta** requesting that CEU hours prior to July 1, 2006 be accepted for his CADC renewal. Mr. Stevens moved to deny the request. Mr. McGraw seconded the motion the vote was unanimous to deny.

**Natasha L. Briggs, MA, LADC** wrote a letter to the Board on behalf of Irma Ponce, her supervisee requesting that she get credit for past supervision. Mr. Stevens made a motion to deny Ms. Ponce's supervision. Mr. McGraw seconded the motion to deny and the vote was unanimous to deny request for past supervision.

**Jan Mayer, CADC** wrote a letter requesting CEU's be accepted for a lunch hour on Friday 05/04/2007 in Tulsa. She stated the lunch covered topics of expungement and could be beneficial in recovering people with past felonies. Mr. Stevens made a motion to deny the CEU's. Mr. Wallace seconded the motion and the vote was unanimous to deny the CEU's.

**Claire Pinelli, BA,MS, MAC, LADC, ICADC** with the Prevention, Intervention, Treatment, Aftercare, Group, Inc. submitted a letter requesting CEU's previously approved for (4) four hours be increased to (8) eight. Mr. Stevens made a motion to deny the request. Mr. Wallace seconded the motion and the vote was unanimous to deny the request.

The Board reviewed the following candidates who have completed requirements for licensure. Paula Lau, LADC from Tulsa, Charles McBroom, LADC from Bartlesville, Francis Smith, LADC from Oklahoma City, and Angela Wilson, LADC from Tulsa.

Ms. Phyffer moved to approve the above applicants for licensure. Ms. Cochran seconded the motion and the vote was recorded as follows:

Rhonda Cochran	Yes
Patty Gail Patten	Yes
Bob Stevens	Yes
Evelyn Phyffer	Yes
Terry Wallace	Yes
Kyle McGraw	left the room

Reji Varghese gave the Administrative and Financial Reports. The final report from the State Audit was submitted and discussed. Mr. Stevens made a motion to approve the reports Mr. Varghese presented, Ms. Cochran seconded the motion, and the vote was unanimous in the affirmative to approve the reports.

Declaratory Ruling regarding supervision was discussed and changes in format and frequency of supervision were suggested. Ms. Sandra Balzer, Assistant Attorney General to the Board, volunteered to make noted changes in wording and will submit to the Board at the next meeting for review and approval. Mr. Stevens made the motion to accept the Declaratory Ruling pending the changes discussed. Ms. Cochran seconded the motion. Vote to approve the re-write with changes was unanimous in the affirmative.

Richard Pierson, Executive Director, ordered wallet cards for renewal of licensure and certification. The cost of the cards was \$1549.61. Ms. Cochran made a motion to approve the purchase of wallet cards. Ms. Phyffer seconded the motion and the vote was unanimous for approval of the wallet cards.

Mr. Pierson has a laptop computer that he uses in the office so that he can utilize it when he travels as well. It does not have wireless capabilities. Mr. Stevens made a motion to install wireless hardware in the laptop computer. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

Mr. Pierson reported that there are 5 open complaints currently being reviewed by the Complaint Review Committee.

Mr. Pierson reported that Ms. Cochran and Ms. Lepak had been reappointed for a 5-year term to the Board. Terri White, Commissioner ODMHSAS, is advocating for us to attach our approved language changes, regarding co-occurring language and correct identification of IC & RC, onto existing legislation. Ms. White will keep us informed on the Bill number and movement as available. Mr. Pierson and Ms. Johnson attended the University of Central Oklahoma's substance abuse student organization night and set up a display.

June Bailey with ODAPCA is hoping to have supervision training in August. She also mentioned needing more CPM evaluators stating that the main requirement being you must have been certified or licensed for at least 5 years.

There being no further business, the meeting was adjourned at 1:47 p.m.