

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Meeting

Monday, June 11, 2007 at 10:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on June 11, 2007, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Patty Gail Patten, Chair
Robert Stevens, Vice-Chair
Kyle McGraw
Evelyn Phyffer
Rhonda Cochran
Jane Lepak

Others present included:

Sandra Balzer, Assistant Attorney General for the Board
Ric Pierson, Executive Director Board of Licensed Alcohol & Drug Counselors
Stori Johnson, Administrative Staff

Upon determining that a quorum was present, Mr. Robert Stevens , Vice- Chair called the meeting to order at 10:07 a.m.

Mr. Stevens asked for introductions from the audience. Judy Brink from ODAPCA was present. Also present were Rita Daniel, Mark Westfall, Nancy Westfall .

Patty Gail Patten arrived at 10:09 and assumed duties of Chairperson.

The minutes from the May 14th, 2007 meeting were reviewed. It was noted that Mr. Stevens had been referred to in the minutes as Co-Chair instead of Vice-Chair and this correction needs to be made. Mr. McGraw moved to approve the minutes with noted correction. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Motion by Ms. Phyffer to amend minutes from July 17, 2006 to correct the mis-identification of Northwestern State University at Tahlequah to properly read Northwestern State University in Alva. Mr. Stevens seconded the motion. The vote was unanimous in the affirmative to amend the minutes.

Rita Daniel appeared before the Board requesting re-instatement of her privilege to supervise applicants. Motion was made by Mr. Stevens to allow Ms. Daniel supervisory status upon completion and submission of paperwork on last supervisee. Ms. Lepak seconded the motion. A roll call vote was unanimous in the affirmative allowing Ms. Daniel re-instatement as a supervisor upon completion of paperwork.

Mr. Daniel Wellmeier's application was discussed for status of applicant. The Board received a written document from Iowa University, Administrators for the Marycrest College in Iowa, that Mr. Wellmeier does not have a degree from Marycrest as submitted to the Board by Mr. Wellmeier. Mr. Stevens moved to deny the application of Mr. Wellmeier. Ms. Lepak seconded the motion. The vote was unanimous in the affirmative to deny Mr. Wellmeier's application.

Thomas Boone has submitted a supervision contract approved by the Executive Director on May 25, 2007. Mr. Boone will remain under supervision for one year. All other requirements by the Board have been completed. No action necessary.

The Board reviewed the following candidates who have completed requirements for licensure. Vickie Baker, CADC, Broken Bow; Harley Barrett, CADC, Glenpool; Cellini Batman, CADC, Kenefic; Vickye Beasley, CADC, Lawton; Susan Chastain, LADC, Porter; Connie Choate, CADC, Ada; Marsha Sharp, CADC, Cartwright; Barbara Sikich, LADC, Crowder; Duke Spurgeon, LADC, Miami; Deadra Watkins, LADC, Tahlequah; Jeff Webb, CADC, Fredrick; and Teresa Williams, LADC, Jenks.

Mr, Stevens moved to approve the above applicants for licensure. Ms. Phyffer seconded the motion and the vote was recorded as follows:

Rhonda Cochran	Yes
Patty Gail Patten	Yes
Bob Stevens	Yes
Evelyn Phyffer	Yes
Kyle McGraw	Yes
Jane Lepak	Yes

Discussion was held on establishing guidelines for relapsed counselors and the need for a peer assistance committee. No action taken.

Declaratory Ruling regarding supervision was discussed and changes in format and frequency of supervision were submitted as suggested at last month's Board meeting. No action was required.

Reji Varghese with the Medical Board reported on administrative and financial matters. Mr. Stevens moved to approve the Administrative/Financial Report as submitted by Mr. Varghese. Ms. Lepak seconded the motion. The vote was unanimous in the affirmative to accept the report.

Mr. Pierson submitted the Executive Director's Report. Mr. Pierson reported on the following items:

- A thank you letter was sent to Senator Aldridge and Representative Sullivan for their help in carrying our language change on one of their bills.
- Report on the ADSAC Conference that Mr. Pierson attended in Edmond on June 6, 7, and 8, 2007.
- Meeting with Judy Brink, ODAPCA, to discuss setting up supervision training.
- Upcoming OSASA retreat at Roman Nose State Park later this week.
- Discussions with Dr. Lanny Anderson, M.D. concerning help for the impaired counselor.

Persons joining the meeting late were asked to introduce themselves. Present was Linda Winton who serves on the Complaint Review Committee, Annette Carrierre and Myra Mabry.

Annette Carrierre discussed why she submitted college hours as being provided by NAADAC and IC&RC in her on-line renewal. After discussion, Mr. Stevens moved to allow Ms. Carrierre's renewal. Ms. Phyffer seconded. The vote was unanimous with the exception of Ms. Lepak who was out of the room at the time.

Linda Winton and Ric Pierson discussed the Complaint Review Committee. Ms. Patten requested that the Board be given more information on types of complaints being reviewed without divulging identities until and unless necessary for the Board to take action on a complaint.

The Board entered into Executive Session to discuss employment issues by motion of Mr. Stevens and second by Ms. Cochran with a unanimous vote in the affirmative.

The Board left Executive Session upon the motion by Ms. Phyffer and second by Ms. Cochran and a unanimous vote in the affirmative.

The Board stipulated that Mr. Pierson may form a committee to post, advertise and interview for the position of Administrative Assistant should the need arise. The Board will have final approval of any person recommended for hire.

Under New Business, Mr. Randy Lopp had requested that CEU's for a Sexual Assault Conference be allowed drug and alcohol specific status for the purposes of renewal. Mr. Stevens made the motion to deny the conference be allowed drug and alcohol specific training. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative to deny.

There being no further business, the Board was adjourned at 1:55 P. M.