

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Meeting

Monday, January 8th, 2007 at 10:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on January 8th, 2007, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Patty Gail Patten, Chair
Robert Stevens, Co-Chair
Jane Lepak
Evelyn Phyffer
Rhonda Cochran

Others present included:

Tricia Everest, Assistant Attorney General for the Board
Ric Pierson, Executive Director Board of Licensed Alcohol & Drug Counselors
Stori Johnson, Administrative Staff
Janet Ewing, Medical Board and Supervision

Upon determining that a quorum was present, Ms. Patty Gail Patten, Board Chair called the meeting to order at 10:10 a.m.

The minutes from the October 9th, 2006 meeting were reviewed. Ms. Phyffer moved to approve the minutes as written. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

The minutes from the December 11th, 2006 meeting were reviewed. Ms. Phyffer moved to approve the minutes with corrections. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Ms Patten asked Ms. Judy Brink, with ODAPCA to introduce herself.

A request from **Betty Showler, CADC** to appeal the Board's decision to deny her application for LADC was reviewed. Ms. Showler could not attend the meeting as planned due to a family emergency. Ms. Showler's degree is from International Bible College and Seminary and is not recognized by the Department of Education or the Council for Higher Education Accreditation, which are the accrediting bodies that the Board recognizes. Ms. Cochran moved to **deny** Ms. Showler's appeal and request for LADC application. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

A letter from **Olaoye "Felix" Faboro** for application to move from CADC to LADC be accepted was reviewed. Mr. Faboro is a lapsed counselor. Ms. Brink verified that Mr. Faboro had indeed lapsed and had NOT chosen to go inactive with his certification. Mr. Stevens moved to **deny** Mr. Faboro's request for LADC due to not being in good standing because he allowed his CADC to lapse in 2003. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative. Mr. Faboro's previous supervision was **denied** due to him not making application until December 21, 2006 and we did not receive a supervision contract until January 3, 2007. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

A letter from **Andy Jackson** requesting reinstatement of his CADC was reviewed. Mr. Jackson's CADC with ODAPCA lapsed in May 2006. Mr. Stevens moved to **deny** his request for reinstatement Mr. Jackson's CADC. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Sharon Kay Miller's file was reviewed. Additional information was received before the deadline for previous supervision to be accepted. Mr. Stevens moved to approve Ms. Miller's previous supervision and past work experience. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

A letter from **Shannon Rose- Selstad** requesting previous supervision to be accepted was reviewed. Ms. Rose- Selstad did not turn in the correct paperwork. Mr. Stevens moved to **deny** Ms. Rose-Selstad's request for previous supervision. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

A request from **Stacy Hamilton** for prior supervision was reviewed. Mr. Stevens moved to **approve** Ms. Hamilton's request for prior supervision. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

A request for **Rosa Perez- Wright's** previous supervision was determined to be current and on going. No action was required.

A letter from Deborah Morrow requesting prior supervision for her supervisee **Kelli Shankle** was reviewed. Ms. Shankle did not make application until January 4, 2007 with a supervision contract dated December 20, 2006. Ms. Cochran moved to **deny** previous supervision. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

Karen Ting was on the agenda to discuss her Master's degree and did not appear. No action was taken.

The Board reviewed the following requests for continuing education approval:

Bob Milan & Associates– "*DSM IV – TR and Substance Disorders*"– March 2007
2 hours- Ms. Lepak made a motion to **approve** CEU's. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

Bob Milan & Associates– "*DSM IV – TR Substance and Co- Existing Disorders*" May
2007- 2 hours- Ms. Lepak made a motion to **approve** CEU's. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

Bob Milan & Associates– "*Ethics and the Helping Professional*"- July 2007
2 hours- Ms. Lepak made a motion to **approve** CEU's. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

Brookhaven Hospital- "*Psycho Social Rehabilitation*"-January 3, 2007- 1.5 hours – Blanca Gaxiola- Oakley, BA MAS & Laura Patterson- Mr. Stevens moved to **approve** CEUs. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Sancta Sophia Seminary- "*Counseling Techniques and Training*"-June 18-23, 2007- 43 hours- Rev, Marjorie Stuth, MSW, ACSW, LMFT, Jenny Roberts, M. Div., LADC, RMT- Ms. Cochran made a motion to **approve** CEU's. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

Sancta Sophia Seminary- "*Passages to the Soul of Adulthood*"- July 21, 2007- 6 hours
Jenny Roberts, M.Div., LADC, RMT- Ms. Cochran made a motion to **approve** CEU's. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

Sancta Sophia Seminary- *“Changing and Surpassing the Personality”*- July 28, 2007
6 hours- Alan Berkowitz, Ph.D- Ms. Cochran made a motion to **approve** CEU’s. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

St. John Medical Center- *“Play Therapy”*- February 8, 2007- 3 hours- Monica Vanderweide, LPC- 3 hours- Mr. Stevens moved to **approve** CEUs. Ms. Cochran seconded the motion and the vote was unanimous in the affirmative.

Request to move from CADC to LADC was made by Danna Enderle, CADC 23. Mr. Stevens moved to **approve** Ms. Enderle’s request contingent upon receipt of official transcript. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Request to move from CADC to LADC was made by Angela McElhaney, CADC 293. Ms. Cochran moved to **approve** Ms. McElhaney’s request. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

Request to move from CADC to LADC was made by Patricia Dawson, CADC 143. Ms. Lepak moved to **approve** Ms. Dawson’s request. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

Discussion of proposals with ODAPCCB regarding IC & RC credentials. Mr. Stevens made a motion to approve proposal Number One as presented below. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

PROPOSAL # 1.

PROPOSAL FOR RECEIVING IC&RC CREDENTIALS FROM ODAPCCB.

The Oklahoma Board of Licensed Alcohol and Drug Counselors (OBLADC) makes this proposal in order to accept responsibility for the AODA, AAODA, and Supervision (CCS) credentials of the IC&RC and also the future right to the Co-Occurring Certification when and if IC&RC adopts that certification.

1. OBLADC is asking ODAPCCB to set a monetary sum, payable in one lump sum, to relinquish ODAPCCB’s rights to the AODA, AAODA, and Supervision (CCS) credentials to OBLADC.
2. OBLADC will retain the test monitors from ODAPCCB for the written test for at least one year.
3. OBLADC will retain the test administrators from ODAPCCB for the oral test for at least one year.
4. OBLADC will seek training and guidance from ODAPCCB to train more people as test monitors in order to provide the possibility of testing more people at one time, thus relieving the backlog of potential candidates awaiting testing
5. OBLADC will receive a written document that ODAPCCB relinquish any rights to the Co-Occurring Certifications when and if IC&RC adopt one.
6. OBLADC will seek training and guidance from ODAPCCB to teach and train (CCS) supervisors for at least one year.
7. OBLADC will retain the test monitors from ODAPCCB for the written test for CCS for at least one year.

OBLADC is willing to work with ODAPCCB to maintain the integrity and professionalism of these credentials to insure the IC&RC standards are the guide for our profession in Oklahoma.

Discussion was held regarding requirements for Board approved supervisors. Mr. Stevens made a motion to approve supervision requirements as presented below. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

OBLADC BOARD APPROVED SUPERVISOR REQUIREMENTS.

If an LADC is currently a Board Approved Supervisor:

1. Completion of a study guide developed by the Board based on the current Oklahoma laws will be required.
2. Complete three (3) hours of advanced ethics for renewal.
3. Meet all other requirements as set forth in Oklahoma laws, including maintaining an LADC in good standing.

New supervisors must:

1. Be an LADC in good standing.
2. Complete 15 clock hours of supervision training as established by OBLADC.
3. Complete a study guide on the Oklahoma Law: Title 38 and Title 59.
4. Complete 6 hours of ethics for initial supervision credential, including 3 hours of Advanced ethics in alcohol and drug counseling.

Renewal of Supervision Credential:

1. Complete six (6) hours of annual training to include three (3) hours of advanced ethics.

Mr. Reji Varghese, Director of Support Services for the Medical Board, gave a demonstration on the process of on-line renewals for licensure and certification. Counselors will be able to update personal and professional information, enter their continuing education credits and submit payment securely for their renewals. Mr. Varghese noted that the other allied professionals that are doing on-line renewals have been very satisfied. There will be an additional cost of \$2.00 per renewal to be absorbed by the Board. Ms. Cochran made a motion to proceed with on-line renewals. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Mr. Reji Varghese presented the financial report. After review, Mr. Stevens moved to approve the financial report as presented. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Ms. Patten welcomed the new members of the Complaint Review Committee. Mr. Johnny Johnson introduced himself and said that he has been a CADC since 1982 and serves on the Peer Assistance Committee for the State Nursing Board. Ms. April Summers has been a CADC since 1998 and is currently a case manager.

Discussion was held regarding the application of **Sherry Hillbolt-Koonce**. Under Title 38:1- 1- 4 (b) (5), it was determined by the Complaint Review Committee that Ms. Hillbolt-Koonce was “ Engaged in unprofessional conduct as defined by rules promulgated by the Board...”. Ms. Phyffer made a motion to **withdraw** Ms. Hillbolt- Koonce’s application and that she be prohibited from ever re-applying. Ms. Cochran seconded the motion and the vote was recorded as follows:

Rhonda Cochran	YES
Evelyn Phyffer	YES
Robert Stevens	YES
Jane Lepak	YES

Patty Gail Patten *recused* herself from the vote.

Mr. Pierson presented revised forms for Board approval including; Supervision Contract, Supervision Log, Supervision Log Sample, Application Inventory and the Application for Continuing Education. Ms. Lepak moved to **approve** the forms with changes. Ms. Cochran seconded the motion and the vote was unanimous in the affirmative.

Under new business **Scott Pittman** requested he be allowed to apply for LADC. After review of transcripts he does not meet degree requirements at this time.

Ms. Tricia Everest has resigned her position with the Attorney General's office. The Board collectively and individually expressed appreciation to Ms. Everest for her service and dedication to the profession. Ms. Everest thanked the Board for the opportunity to serve as Assistant Attorney General to the Board and expressed gratitude to the Board and individual members.

There being no further business, the meeting was adjourned at 3:50 p.m.