

**Oklahoma Board of Licensed Alcohol and Drug Counselors**  
**Minutes of the Meeting**  
**August 14, 2006**

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on August 14, 2006, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, Oklahoma City, Oklahoma. Members present were:

Patty Gail Patten, Chair  
Robert Stevens, Vice Chair  
Jane Lepak  
Evelyn Phyffer  
Rhonda Cochran

Others present included:

Tricia Everest, Assistant Attorney General for the Board  
Stori Johnson, Administrative Staff  
Lyle Kelsey, Executive Director of the Medical Board  
Jan Ewing, Deputy Director of the Medical Board

Upon determining that a quorum was present, Ms. Patten, Chair called the meeting to order at 1:40. Ms. Patten announced that Londa Johnson had contacted her by phone and informed her that she was resigning her position with OBLADC and that she would be sending a letter resigning. Ms Johnson was informed that she would need to stay in her position with OBLADC until someone is appointed to her place. This leave two positions needing to be filled for the Board. There has not been a member from OCARTA appointed or even submitted .

The minutes from the July 17, 2006 meeting were reviewed. Ms. Phyffer moved to approve the minutes as written. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

**Monica Williams** appeared in person petitioning the Board for acceptance of prior supervision. Ms. Williams had obtained a new supervisor and did not know to re-file the paperwork. Ms. Williams filed her application in April 2006 and would like to sit for the examination in September 2006 if approved. The Board discussed that applicants and clinical directors did not understand the procedure during the transition time after the law was enacted. Mr. Stevens moved to accept the prior supervision of Monica Williams and that similar situations would be considered on a case by case basis until December 31, 2006. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

The Board reviewed a request from **Lisa Williams** requesting her supervision requirement be waived based on the fact that she has supervised many LADCs and CADCs. It was noted in the discussion that the Board cannot waive the rule. Mr. Stevens moved to deny her request. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

The Board reviewed a request from **Rick Paul** requesting acceptance of supervision from July 2004 through March 2006. Debra Morrow, CADC was the supervisor. Ms. Phyffer moved to accept the supervision. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

**Teri Avey** petitioned the Board for acceptance of prior supervision. She was employed at Eagle Ridge for 7 years and was supervised by Doris Wolfe-Klingler, LADC. Ms. Lepak moved to accept the supervision. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

**Kewana Hunt** petitioned the Board for acceptance of prior supervision. Ms. Hunt worked at Eagle Ridge for 5 years and was supervised by Doris Wolfe-Klingler, LADC. Ms. Phyffer moved to accept the supervision. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

The Board reviewed a request from **William Whiteley** petitioning the Board for acceptance of past practicum experience. Mr. Whiteley was in private practice and supervised by Dr. Thomas, a psychologist. The verification of employment form was signed and sent in by Mr. Whiteley. In reviewing his application, the Board noted that he does not have a masters degree and lacks hours in behavioral sciences. The Board previously approved him for LADC supervision. After discussion, Mr. Stevens moved to notify William Whiteley that he is not qualified for LADC or CADC and refer to the statutes. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

The Board reviewed a letter from **Gwendolyn Lewis** asking if her BA in Human Resources qualified for licensure. Ms. Lepak moved that the degree would be acceptable for CADC. Mr. Stevens seconded the motion and the vote was unanimous in the affirmative.

**William Shoemaker** sent in a request asking if the Board would accept his BS in Secondary Education. The Board reviewed his transcript and found he had more than 20 hours in Behavioral Sciences. Mr. Stevens moved that the degree would be acceptable for CADC. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

The Board reviewed information sent from **Gary Boatright** regarding his Bachelors of Divinity being converted to a Masters of Divinity. His degree is from Fullerton Missouri Westminster College and the transcript showed 21 hours of behavioral sciences. The school sent in information that the bachelors had been converted into a masters degree, but there was nothing stating that Mr. Boatright's own degree had been converted. Mr. Stevens moved to notify Gary Boatright that he was qualified for CADC and upon receipt of documentation of a masters degree, would be qualified for LADC. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

The Board previously denied acceptance of **Frank Coolbroth's** degree. At that time, the Board did not have his transcript from Southeastern University. After review of his transcript, Ms. Lepak moved to accept the degree for CADC. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

Ms. Everest reported on the application of **Max Lanier**. In 1996 he was charged with assault and battery and spent 10 days in jail. In 2000 he was charged with unlawful

possession of marijuana with intent to distribute. This case was dismissed. Mr. Lanier is applying for CADDC and wants to start supervision. Mr. Stevens moved not to hold up his application based on the information reported and have him continue in the application process. Ms. Cochran seconded the motion and the vote was unanimous in the affirmative.

Ms. Everest reported on the application of **Melissa McDaris**. Ms. McDaris had three felony charges in 2002 and 2004 which were lumped together, citing forcible entry. She was given a deferred sentence and is on probation until 2007. Mr. Stevens moved to deny her application based on not being qualified under section 1876 of the law. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

**Kimberly White** requested extended time to be licensed under the grandfathering section. She needs two classes to get her degree prior to the December 31, 2006 deadline, however, these classes are not offered in the fall. Mr. Stevens moved to deny the request. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

Ms. Everest reported that **Scot Marquez**, whose supervision approval was suspended at the last meeting, plans to appeal the Board's decision. He is currently in Colorado and would like to postpone the appeal to a later meeting.

The Board reviewed the following requests for continuing education approval:

Arbuckle Life Solutions, Inc. – requesting 3 hours for a recovery rally, no educational curriculum - **Denied**.

Brookhaven Hospital – requesting 15 hours for instruction on social security disability. Presenter is Michael Clay, an attorney in Tulsa - **Approved**.

Brookhaven Hospital – Responses to Spinal Cord Injury and Methylprednisolone Treatment. Nothing to do with alcohol and drug treatment - **Denied**.

St. John Medical Center – Cultural Diversity: Hindrance or Enhancement to the Therapeutic Process - **Approved**.

St. John Medical Center – Color My World: The Use of Art Therapy – **Approved**.

Southeastern Oklahoma State University – Behavioral Sciences Scholarships Workshops – **Approved**.

The Board discussed informing substance abuse agencies of what and how to report ethical violations. The licensed clinical directors and/or executive directors, if licensed, would be subject to disciplinary action for failure to report violations to the Board. The Board discussed sending a letter to the executive directors, clinical directors, and program directors of substance abuse agencies. Anyone with questions should be referred to the web site regarding complaints, which has the ethical rules. Information could also be distributed at the workshop in October and through ODAPCA. Ms. Lepak moved to have Ms. Everest and Ms. Patten compose a letter and send to everyone licensed as well as those involved with licensed alcohol and drug counselors. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

Mr. Kelsey reported that the contract for criminal background checks was sent to Ms. Everest for review. No action was taken.

Ms. Lepak reported that the Peer Assistant Committee could not move forward until they have the authority and can decide how to set it up. Laura Clarkson with the Nursing Board Peer Assistant Program would be willing to be an advisor.

Mr. Kelsey reported that one investigation had been completed and will be given to Ms. Everest for a complaint and citation.

Ms. Patten reported that Oklahoma State University is considering a graduate level addiction studies degree.

The Board discussed getting information to licensees informing them that changes in supervision must be submitted to the Board.

Ms. Phyffer moved to enter into Executive Session to discuss hiring an executive director. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Mr. Stevens moved to enter into Open Session. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Mr. Stevens moved to have Ms. Patten offer the executive director position following the Board's ranking of the three applicants. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

The Board set a special meeting for September 7, 2006, 1:30 p.m.

Under New Business, Mr. Stevens recommended having the administrative report from Lyle Kelsey and or Reji Verghese as well as any persons in attendance at the Board meeting needing and or requesting to address the Board be moved to the top items on the agenda. This was suggested as a time courtesy for any persons in the audience not wanting to stay for the entire Board Meeting.

There being no further business, the meeting was adjourned at 5:20 p.m.