

**OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS
MINUTES OF THE MEETING
March 13, 2006**

The Board of Licensed Alcohol and Drug Counselors met on March 13, 2006 at the office of the Board of Medical Licensure and Supervision, 5104 North Francis Avenue, Suite C, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

Members present:

Patty Gail Patten, Chair
Londa Johnson
Jane Lepak
Evelyn Phyffer

Members not present:

Robert Stevens
Art Christie

Others present:

Tricia Everest – Assistant Attorney General
Judy Brink – Board Staff
Jan Ewing – Deputy Director of the Medical Board
Linda Winton

Noting that a quorum was present, Ms. Patten called the meeting to order at 1:40 p.m.

The minutes from the February 13, 2006 meeting were reviewed. One correction was noted on page 2 referring to NADAC, which should be NAADAC. Ms. Phyffer moved to approve the minutes with the noted correction. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Gay Tudor, Chief of the General Counsel Section in the Attorney General's Office met with the Board to discuss contracting exclusively for an Assistant Attorney General for legal representation. Agencies are not required to enter into a Contract for legal services, however, may be limited in the amount of service that can be provided. A Contract can be for as little as 1/8 (5 hours/week) on up to full-time. The cost is the salary, benefits and overhead divided by the amount of time. An approximate figure for 1/8 of an attorney's time would be \$9,000 - \$10,000 a year. If the Board decided to contract with the AG's office, Tricia Everest would be assigned, however, there is no name written into the Contract should changes need to be made.

The Board discussed the amount of time that would be needed for legal representation such as hearings and legal questions. Ms. Patten stated that Ms. Everest has been invaluable and does a lot of work outside of the Board meetings.

After discussion, the Board agreed they needed to contract with the AG's office; however, needed to review the budget prior to deciding whether to go with 1/8 or 1/4 time. Ms. Johnson

moved to approve Contracting with the Attorney General's Office for Legal Representation. Ms. Lepak seconded the motion and the vote was recorded as follows:

Patty Gail Patten	Yes
Londa Johnson	Yes
Jane Lepak	Yes
Evelyn Phyffer	Yes

Motion carried.

Ms. Tudor thanked the Board and stated they would need to make a decision on the amount of time before July 1, 2006.

Ms. Patten reported on the Board's proposed legislation, HB 2570. Upon calling Representative Gilbert's office to make an appointment to meet and present the fact sheet, Ms. Patten was told they were having trouble getting the Floor Leader to put it on the Floor. Representative Gilbert said he didn't need the Board to do anything at this time and he would take care of it. They will not meet until he knows if it gets to the Floor. Ed Brandt had contacted Ms. Patten suggesting the \$10.00 portion of the licensing fee that is set up to go for the Peer Assistant Program should be taken out of the law and put in the rules.

Discussion of the letter to be sent to the schools regarding practicums will be put on the next agenda when Mr. Christie will be present.

Ms. Ewing reported on the public hearing for rules that was held earlier that day. Two individuals attend the hearing and one presented oral comments. A written report listing the oral comments as well as two written comments that were received by the Board office were given to the Board for review. Ms. Winton suggested incorporating the ICRC Code of Ethics into the Board's Code of Ethics. The rules need to be filed with the Legislature prior to April 1 in order to become effective this year. The Board set a meeting for March 27, 2006, 1:30 p.m. at the Medical Board office for permanent adoption of the rules.

The Board discussed questions that have come to the Board office. One person applying had a bachelor's degree obtained on-line. Ms. Patten had discussed the application process with Mr. Kelsey and he advised that the Board could take time to investigate questions that arise from an application and can schedule the applicant to appear before the Board. After discussion, Ms. Lepak moved not to accept on-line degrees. On-line classes would be considered if they are from an accredited University. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

Ms. Patten discussed setting standards to accept continuing education. After discussion, Ms. Johnson moved to approve ODAPCCB CEU's and ODMHSAS CEU's on a yearly basis and to require that ten hours be specific and the other ten could be general. Ms. Lepak seconded the motion and the vote was unanimous in the affirmative.

Ms. Brink had a question on a prospective applicant, Sally Gedosh, who is currently the Director at the Moore Alcohol and Drug Treatment Center. She has had five years past experience at the Center that was not Administration while working towards a Masters. At that time, the CADC did not require supervision for a Masters. Ms. Brink stated she had supervision but did not know if it was under a CADC. The Board requested documentation on the level of supervision, length of supervision and name and credentials of the supervisor to determine if the supervision would count toward licensure.

Ms. Lepak reported that she was waiting on the outcome of the proposed legislation before continuing on with the Peer Assistance Committee. Her recommendation at this time would be to set up a program like the Nursing Board's with the assistance of Laura Clarkson.

Ms. Patten reported on the member search now available on the website. When it was tested there was no disciplinary action. The search is now live and the disciplinary action is being displayed. She asked the Board if that is what they expected when approving the search or if the Board preferred a notation that disciplinary action was taken and date of the action. Further information could be obtained from the minutes. This item will be placed on the next agenda for further discussion and possible action.

The Board discussed giving the Chair authority to spend monies for miscellaneous purchases needed by the Board office. Ms. Lepak moved to authorize the Chair to spend up to \$1000.00 with accountability in place for miscellaneous purchases needed by the Board. Ms. Phyffer seconded the motion and the vote was unanimous in the affirmative.

Ms. Johnson left the meeting and without a quorum present, the meeting was adjourned at 4:15 p.m.