

NOTICE OF REGULAR MEETING
OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

101 N.E. 51st Street
Oklahoma City, OK 73105

Monday, January 27, 2020 at 9:00 a.m.

AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Introduction of Board members and others present for today's meeting.
- IV. Review/Action - Approval of the Board Meeting minutes.
 - A. Minutes for November 4, 2019
- V. Discussion and possible action on candidate and application issues.
 - A. Princz Jones. Consideration of application for LADC/MH.
 - B. Monica Hinkley, LADC/MH Candidate. Requesting an extension of time to complete licensure requirements.
- VI. Discussion and possible action on matters brought to the Board through the office.
 - A. Final Adoption of Proposed Permanent Rules, Title 38, Chapter 10.
 - B. Sunset Review in late January or early February.
 - C. Report on questionable files and further processes to close.
 - D. Time off for Executive Director in February.
 - 1. Thursday February 6 and Friday February 7.
 - 2. Thursday February 20 and Friday February 21.
- VII. Discussion and possible action on Financial Reports.
 - A. Update on Current Financial Status and Review of Financial Report.
 - B. Approval of Invoices
 - C. Accept financial report.

VIII. Recommendations from the Complaint Review Committee from December 11, 2019 meeting.

- A. Complaint # 562-0919. Advertising LADC with expired license.
- B. Complaint # 563-0910. Misrepresentation.
- C. Complaint # 570-1019. Impaired at work.

IX. Executive Director's Report.

- A. November 26. Class presentation for UCO.
- B. December 9. Supervision training for new supervisors at the Board office.
- C. December 1. Application Maintenance Fees due this month.
- D. December 11. Board committee meeting in the morning.
- E. December 11. Complaint review committee in the afternoon.
- F. January 10. Supervision ethics training in Tulsa.
- G. January 15. Deadline for filing Ethics report.
- H. January 15. Deadline for filing Sunset review information.
- I. January 23. Meeting with Governor Stitt regarding Board appointment.

X. Candidates qualifying for Licensure.

CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AFTER 11/04/19

Kristin Mackey (CADC # 434)	LADC	Tulsa
Nathaniel Hudson	LADC	Oklahoma City
Sharon McDaniel	LADC	Broken Arrow
Misty Shortt	LADC	Stillwater
Barnard Manyibe	LADC	Edmond
Dianna Warren	LADC	Edmond

CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH

Kristin Mackey	LADC/MH	Tulsa
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Cheria Littlejohn	LADC/MH	Edmond
Sharon McDaniel	LADC/MH	Broken Arrow
Misty Shortt	LADC/MH	Stillwater

XI. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of the agenda. (Ric Pierson).