

NOTICE OF REGULAR MEETING
OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

101 N.E. 51st Street
Oklahoma City, OK 73105

Monday, November 4, 2019 at 9:00 a.m.

AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Introduction of Board members and others present for today's meeting.
- IV. Review/Action - Approval of the Board Meeting minutes.
 - A. Minutes for September 16, 2019
- V. Discussion and possible action on Disciplinary Matters. The Board may conduct an evidentiary hearing, consider a proposed consent order, or consider other associated matters or motions.
 - A. Dennis Maddon, LADC/MH #1287. Complaint #538-0818. Practicing on an expired license. Consideration of Compliance with Consent Order and Dismissal of complaint.
The Board may convene an Executive Session pursuant to 25 O.S. § 307 (B) (8).
- VI. Discussion and possible action on candidate and application issues.
 - A. Princz Jones. Consideration of application for LADC/MH.
 - B. Implementation of the Application Maintenance Fee Rule.
- VII. Discussion and possible action on matters brought to the Board through the office.
 - A. Final Adoption of Proposed Permanent Rules, Title 38, Chapter 10.

These rules were originally misfiled in March, 2019. The error was not caught until after the 10-days filing period had expired. Therefore, Final Adoption of these rules is required to re-file.

 - a. Subchapter 7. Application [AMENDED]
 - b. Subchapter 9. Supervision. [AMENDED]
 - c. Subchapter 11. Fees [AMENDED]
 - d. Subchapter 13. Continuing Education Requirements [AMENDED]

- B. Initiate Permanent Rulemaking for Amendments to Title 38, Chapter 10, for the 2020 Legislative session.
 - a. Subchapter 3. Rules of Professional conduct.
 - b. Subchapter 5. Fitness of Applicants.
 - c. Subchapter 7. Application.
- C. Implementation of HB 2618 (74 O.S. § 3106.4(C) Website Notice, Concerning Use of Personally Identifiable Data.
- D. Sunset Review in late January or early February.
- E. Executive Director's position and planning ahead.

VIII. Discussion and possible action on Financial Reports.

- A. Update on Current Financial Status and Review of Financial Report.
- B. Approval of Invoices
- C. Accept financial report.

IX. Recommendations from the Complaint Review Committee from August 28, 2019 meeting.

The Complaint Review Committee recommends **FINDING PROBABLE CAUSE** in the following complaints:

- A. Complaint # 550-0319. Confidentiality.

X. Executive Director's Report.

- A. Intermittent office hours in September.
- B. October 2. Supervision training in Norman.
- C. October 3 & 4. ODAPCA Conference.
- D. October 15- Collecting and filing 3rd Quarter Supervision logs.

XI. Candidates qualifying for Licensure.

CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AFTER 09/16/19

Jacqueline Clark	LADC	Ada
Chelsea Joslin	LADC	Tulsa

CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH

Jacqueline Clark	LADC/MH	Ada
Ricky Huggins	LADC/MH	Heavener

- XII. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of the agenda. (Ric Pierson).