

**NOTICE OF REGULAR MEETING**  
**OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS**

101 N.E. 51<sup>st</sup> Street  
Oklahoma City, OK 73105

Monday, July 15, 2019 at 9:00 a.m.

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**AGENDA**

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Introduction of Board members and others present for today's meeting.
- IV. Review/Action - Approval of the Board Meeting minutes.
  - A. Minutes for May 20, 2019
- V. Discussion and possible action on licensure issues.
  - A. Joe Smela, LADC #267. Requesting refund of renewal fees due to retirement.
  - B. Richard Ross, CADC # 224. Requesting LADC licensure.
- VI. Discussion and possible action on candidate and application issues.
  - A. Corina Ramirez, LADC Candidate. Requesting an extension of time to complete requirements.
- VII. Discussion and Possible Action on Matters Brought to the Board through the office.
  - A. Election of Board officers for FY-20.
  - B. Appointment of Board Member to serve on the Complaint Review Committee.
- VIII. Discussion and possible action on recommendations on Financial Reports and Other Financial Issues.

- A. Update on Current Financial Status and Review of Financial Reports.
- B. Approval of Medical Board invoices for support services.
- C. Review of Budget for FY-20.

IX. Executive Director's Report.

- A. Renewals.
- B. June 26. Complaint review committee met.
- C. Overview of New Legislation Affecting the Board.

X. Complaint Review Committee.

- A. The Complaint Review Committee recommends finding NO PROBABLE CAUSE in the following complaints:

Complaint #542-0218. Unprofessional conduct.  
 Complaint #549-0119. Confidentiality.

- B. The Complaint Review Committee recommends a LETTER OF CAUTION in the following complaint:

Complaint #532-0618. Unprofessional conduct.  
 Complaint #545-1018. Falsifying documents.  
 Complaint #546-1018. Falsifying documents.

- C. The Complaint Review Committee recommends DISMISSAL of the following complaints:

Complaint #537-0718. Unprofessional conduct.  
 Complaint #553-0519. Dual relationship.

**CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF THE BOARD MEETING HELD ON 05/20/2019.**

Stephanie Marshall	CADC	Lawton
Samantha McGee	CADC	Gore

**CANDIDATES WHO HAVE PASSED THE ADVANCED WRITTEN EXAM AND QUALIFY FOR LADC AS OF THE BOARD MEETING HELD ON 05/20/2019.**

Patricia Maltby	LADC	Owasso
Brandi Rice McDaniel	LADC	Luther
Robert White, Jr.	LADC	Durant

**CANDIDATES WHO HAVE APPLIED FOR AND MET REQUIREMENTS FOR LADC/MH  
SINCE THE BOARD MEETING HELD ON 05/20/2019.**

Barbara Countz	LADC/MH	Indianola
Patricia Maltby	LADC/MH	Owasso
Connie Ray	LADC/MH	LADC/MH

- XI. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of the agenda. (Ric Pierson).