

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Board Meeting

Monday, January 28, 2019 at 9:00 A.M.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on January 28, 2019 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Judith Adams, Board Chair, presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on October 10, 2018, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51st Street, Oklahoma City, Oklahoma on January 25, 2019 at 9:00 A.M.

Members present were:

Judith Adams
Bill Sharp
Maureen Guerrero
Cathy Christensen
James Patterson

Rita Maxwell contacted the Board and stated she would not be in attendance due to an emergency.

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Sabrina Neal, Administrative Assistant for OBLADC, Mark Attanasi, Executive Director for ODAPCA, Sandra Balzer, Assistant Attorney General and Counsel for the Board, Susan Lollis-Breeden, Rod Cargill, Matt Matthews, Donna Sodongei, Robin Good Iron, Ashley Jackson, Joseph Merenda, Rachel Roberts, Stephanie Stuckert, Diana Samarripen, Ashley Bryant, Danielle Williams, and Katherine Poe.

Cathy Christensen made a motion to approve the November 5, 2018 Board Meeting minutes with one correction to the spelling of Martha Kulmacz's name from Marth to Martha. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes
Cathy Christensen	Yes
James Patterson	Abstain

Cathy Christensen made a motion to approve the Special Board Meeting minutes from December 14, 2018. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes
Cathy Christensen	Yes
James Patterson	Abstain

Susan Lollis-Breeden, LADC Candidate, petitioned the Board for an additional 3 months to complete requirements due to taking time off for medical reasons. Motion by Maureen Guerrero and seconded by James Patterson to allow Ms. Lollis-Breeden an additional 3 months, until June 3, 2019, to complete her requirements. A roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes
Cathy Christensen	Yes
James Patterson	Yes

Joseph Merenda, LADC Candidate, reapplied for LADC on January 8, 2019 and is requesting the Board accept past supervision hours. James Patterson made a motion that supervision hours acquired between December 2015 and October 2016 may be applied to the current application with the submission of the logs for this time frame. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes
Cathy Christensen	Yes
James Patterson	Yes

Mid America Christian University asked the Board to review the Universities proposed changes to its Practicum and Internship courses to determine whether the restructured courses satisfy the Board's course requirements for licensure. James Patterson made a motion that the proposed practicum and internship requirements meet the Board's standards. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes
Cathy Christensen	Yes
James Patterson	Yes

The Board's Executive Director asked to review the LADC licensure requirements for Medical Doctors and Doctors of Osteopathic Medicine. No action was taken.

The Complaint Review Committee made the following recommendations:

The Committee recommends finding probable cause:

A. Complaint #538-0818. Practicing with an expired license. Bill Sharp made the motion to find probable cause. Cathy Christensen seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Recuse
Cathy Christensen	Yes
James Patterson	Yes.

B. Complaint #539-0918. Practicing without supervision. Bill Sharp made the motion to find probable cause. Cathy Christensen seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Recuse
Cathy Christensen	Yes
James Patterson	Yes.

C. Complaint #540-0918. Failure to terminate supervision. Bill Sharp made the motion to find probable cause. Cathy Christensen seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Recuse
Cathy Christensen	Yes
James Patterson	Yes.

D. Complaint #543-0918. Fraud. Bill Sharp made the motion to find probable cause. Cathy Christensen seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Recuse
Cathy Christensen	Yes
James Patterson	Yes.

Recommendation for a letter of caution:

A. Complaint #536-0718. Confidentiality. Cathy Christensen made a motion to issue a Letter of Concern. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Recuse
Cathy Christensen	Yes

James Patterson Yes.
B. Complaint #541-0918. Credential. Cathy Christensen made a motion to issue a Letter of Caution. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Recuse
Cathy Christensen	Yes
James Patterson	Yes.

Recommends finding no probable cause in the following complaints:

A. Complaint #529-0418. Confidentiality. James Patterson made a motion to find no probable cause. Bill sharp seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Recuse
Cathy Christensen	Yes
James Patterson	Yes.

Mr. Pierson presented the Executive Director's report.

Approval of Candidates that have completed all requirements for licensure since November 5, 2018.

CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF SINCE THE LAST BOARD MEETING (11/5/18)

Meagan Stewart (LADC)	Stillwater, OK
Kellie King (LADC)	Edmond, OK
Katherine Poe (LADC)	Midwest City, OK
Misty Tafao (LADC)	Edmond, OK
Nickie Wilson (LADC)	Broken Arrow, OK
Gabriel Plank (LADC)	Oklahoma City, OK
Stephanie Sandberg (LADC)	El Reno, OK
Brandi McDaniel (LADC)	Luther, OK
Roberta Huestis (LADC)	Sand Springs, OK
Rachel Roberts (LADC)	Midwest City, OK

Bill Sharp made a motion to approve for licensure all candidates that have completed requirements since November 5, 2018. Maureen Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes
Cathy Christensen	Yes

James Patterson

Yes.

CANDIDATES WHO HAVE APPLIED FOR AND MET REQUIREMENTS FOR LADC/MH SINCE THE LAST BOARD MEETING (11/5/18)

Meagan Stewart (LADC)	Stillwater, OK
Kellie King (LADC)	Edmond, OK
Katherine Poe (LADC)	Midwest City, OK
Misty Tafao (LADC)	Edmond, OK
Nickie Wilson (LADC)	Broken Arrow, OK
Gabriel Plank (LADC)	Oklahoma City, OK
Melissa Brown (LADC #1341)	Oklahoma City, OK
Shawna Ward (LADC #1342)	Edmond, OK
Deanna Densman (LADC #1307)	Depew, OK

Maureen Guerrero made a motion to approve for LADC/MH licensure all candidates that have completed requirements since November 5, 2018. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes
Cathy Christensen	Yes
James Patterson	Yes.

New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of the agenda. (Ric Pierson).

Mr. Pierson reported that ODAPCA had reported test scores on Friday, January 25, 2019 at 3:02 P. M. following the posting of the Agenda that morning at 9:00 a.m. The following candidates passed their Oral Exam taken on January 18, 2019:

Christine Monteith (LADC)	Tulsa
Jason Franks (LADC)	Oklahoma City

James Patterson made a motion to approve these candidates for licensure pending payment of fees and submission of final paperwork. Both candidates are also approved for the LADC/MH pending application and fees. Cathy Christensen seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes

Maureen Guerrero	Yes
Cathy Christensen	Yes
James Patterson	Yes.

Mr. Pierson presented the financial reports. No action was taken.

Lyle Kelsey, Executive Director for the Medical Board and Reji Varghese, Deputy Director for the Medical Board presented and discussed a possible contract for a loan to the Board. No action was taken at this time.

James Patterson made a motion to enter an Executive Session for the purpose of discussion of employment matters pursuant to 25 O.S. 307 (B) (1) regarding terms of employment for the Executive Director, including work hours, duties, compensation and possible retirement and the terms of employment for the Administrative Assistant, including work hours, duties and compensation. Cathy Christensen seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes
Cathy Christensen	Yes
James Patterson	Yes.

Cathy Christensen made a motion to exit executive session stating no votes were taken and no matters other than employment issues were discussed. Maureen Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes
Cathy Christensen	Yes
James Patterson	Yes.

James Patterson made a motion to lay off the administrative assistant's position on March 1, 2019. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes
Cathy Christensen	Yes
James Patterson	Yes.

There being no further business, the Board adjourned at 11:45 a.m.

