

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Board Meeting

Monday, September 17, 2018 at 9:00 A.M.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on September 17, 2018 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Judith Adams, Board Chair, presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on November 7, 2017, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51st Street, Oklahoma City, Oklahoma on September 14, 2018 at 9:00 A.M.

Members present were:

James Patterson
Rita Maxwell
Cathy Christensen
Judith Adams
Bill Sharp
Maureen Guerrero

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Sabrina Neal, Administrative Assistant for OBLADC, Mark Attanasi, Executive Director for ODAPCA, Sandra Balzer, Assistant Attorney General and Counsel for the Board, Joel Hacker, Alicia Whitaker, Ashley Wallace, Donna Sadangei, Karla Jarrett, Robin Goodiron, Rachel Lowery, Dakisha Pete, Ashley Jackson, Matthew Debrah, Tiwana Reynolds, Ashanti Mensah, Stephanie Stuckert, Danielle Williams, Ashley Bryant, and Holli Witherington.

Dr. Bill Sharp made a motion to approve the Minutes for the July 16, 2018 Board Meeting. James Patterson seconded the motion and a roll call vote was taken. The results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Ashley Wallace. Consideration of application for LADC. Dr. Bill Sharp made a motion to continue the matter until all required documents have been received. Cathy Christensen seconded the motion and a roll call vote was taken. The results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Ashanti Mensah, LADC Candidate. Review of Compliance with Voluntary Agreement. James Patterson made a motion to find Ms. Mensah in compliance and to allow her to continue with the LADC process. Rita Maxwell seconded the motion and a roll call vote was taken. The results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Tiwana Reynolds. Reconsideration of voided application for LADC. Maureen Guerrero made a motion to deny Ms. Reynold's request to reinstate her application. James Patterson seconded the motion and a roll call vote was taken. The results were as follows:

| | |
|-------------------|--------|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Recuse |
| Maureen Guerrero | Yes |

Alicia Whittaker (Givins). Reconsideration of voided application for LADC. James Patterson made a motion to deny Ms. Whittaker's request to reinstate he application. Rita Maxwell seconded the motion and a roll call vote was taken. The results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Alonzo Talton. Requesting past course work be approved for LADC requirements. Continued until Mr. Talton is able to appear and present the information needed.

Changes to Title 38 Practicum requirements. The Board has requested that Ric Pierson update the current Practicum form to ensure that it matches the current law (Title 38) and to present the draft to be reviewed at the next board meeting.

Changes to Title 38 video supervision requirements on basis of hardship. The Board has requested that Holli Witherington draft the specific language for review and to possibly submit as a rule change.

LADC/MH scope of practice. Cathy Christensen made a motion to incorporate Statute language pertaining to LADC/MH Scope of Practice language in the Rules. James Patterson seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Multiple exam failure letter. Proposed changes were made to create final draft of the letter to send to candidates who have failed an exam multiple times.

Discussion to consider possible new member to Complaint Review Committee. Board members agreed with the committee's recommendation to add Michael Fleetwood.

Board meeting dates for calendar year 2019. James Patterson made a motion to accept the proposed board meeting dates for 2019. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Approval of Invoices. Bill Sharp made a motion to accept and approve payment of Medical Board invoices from October 2017 through June 2018. Maureen Guerrero seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Complaint #528-0218. Mandated rules on reporting abuse. James Patterson made a motion to accept the Complaint Reviews recommendation to send a letter of caution. Maureen Guerrero seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|--------|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Recuse |
| Maureen Guerrero | Yes |

Complaint #521-1217. Practicing without supervision. James Patterson made a motion to find no probable cause dismiss the complaint. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Complaint #522-1217. Boundaries. Bill Sharp made a motion to find no probable cause dismiss the complaint. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Complaint #530-0418. Supervision issue. Cathy Christensen made a motion to find no probable cause dismiss the complaint. Rita Maxwell seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Complaint #531-0518. Confidentiality. Cathy Christensen made a motion to find no probable cause dismiss the complaint. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Complaint #535-0718. Confidentiality. James Patterson made a motion to find no probable cause dismiss the complaint. Rita Maxwell seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

Ric Pierson gave the Executive Director's Report.

CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF 8/10/2018

| | |
|-------------------------|-------------------|
| Samantha Masquat (LADC) | Edmond, OK |
| Jennifer Lynch (LADC) | Ardmore, OK |
| Rhonda Wilkey (LADC) | Perry, OK |
| Wanda Branton (LADC) | Oklahoma City, OK |
| Alisha Jamison (LADC) | Enid, OK |
| Shelly Kantor (LADC) | Tulsa, OK |

Cathy Christensen made a motion to approve candidates who have passed both the written and oral exams as of 8/10/18. Maureen Guerrero seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF 9/7/2018

| | |
|------------------------|------------|
| Zackary Flora (CADC) | Moore, OK |
| Brandi McDaniel (LADC) | Luther, OK |

Cathy Christensen made a motion to approve candidates who have passed both the written and oral exams as of 9/7/18. Maureen Guerrero seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH

| | |
|----------------------------|-------------------|
| Holly Morrell (LADC/MH) | Okemah, OK |
| Samantha Masquat (LADC/MH) | Edmond, OK |
| Rhonda Wilkey (LADC/MH) | Perry, OK |
| Jennifer Lynch (LADC/MH) | Ardmore, OK |
| Wanda Branton (LADC/MH) | Oklahoma City, OK |
| Shelly Kantor (LADC/MH) | Tulsa, OK |

Cathy Christensen made a motion to approve candidates who have applied and qualify for LADC/MH. Maureen Guerrero seconded the motion. A roll call vote was taken and the results were as follows:

| | |
|-------------------|-----|
| James Patterson | Yes |
| Rita Maxwell | Yes |
| Cathy Christensen | Yes |
| Judith Adams | Yes |
| Bill Sharp | Yes |
| Maureen Guerrero | Yes |

There being no new business, the meeting was adjourned at 1:31 PM.