

NOTICE OF SPECIAL MEETING

OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

101 N. E. 51st Street
Oklahoma City, OK

Monday, March 4, 2019 at 9:15 a.m.

AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of Compliance with Open Meetings Act and Mission Statement.
- III. Discussion and Possible Action on Agency Operations.
 - A. Review of Financial Status
 - B. Options Concerning Cash Flow
 - C. Proposed Loan and Payment Plan Agreement with the Medical Board
 - D. Options for Staffing the Office.
- IV. Consideration of a Motion and vote to hold an Executive Session pursuant to 25 O.S. § 307 (B) (1) to discuss:
 - A. The terms of employment for the Executive Director, including work hours, duties, compensation and possible retirement.
 - B. The terms of employment for the Administrative Assistant, including work hours, duties, and compensation.
- V. Possible action and vote on matters discussed in Executive Session.
- VI. Adjourn.