

NOTICE OF REGULAR MEETING
OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

101 N.E. 51st Street
Oklahoma City, OK 73105

Monday, January 28, 2019 at 9:00 a.m.

AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Introduction of Board members and others present for today's meeting.
- IV. Review/Action - Approval of the Board Meeting minutes.
 - A. Minutes for November 5, 2018.
 - B. Minutes for December 14, 2018 Special Board Meeting.
- V. Discussion and possible action on candidate and application issues.
 - A. Susan Lollis-Breeden, LADC Candidate. Request for an extension of time to complete requirements.
 - B. Joseph Merenda, LADC Candidate. Requesting approval of past supervision hours.
- VI. Discussion and possible action on matters brought to the Board through the office.
 - A. Mid-America Christian University. Review of the University's proposed changes to its Practicum and Internship courses to determine whether the re-structured courses satisfy the Board course requirements for licensure.
 - B. Request by the Board's Executive Director to review licensure requirements for Medical Doctors, Doctors of Osteopathic medicine.
- VII. Discussion and possible action on Financial Reports and Other Financial Issues.
 - A. Update on Current Financial Status and Review of Financial Report.
 - B. Approval of Medical Board invoices for support services.
 - C. Consideration of the Medical Licensure Board's proposal regarding the Board's financial status.

VIII. Discussion and possible action on Employment Matters.

The Board may convene an Executive Session pursuant to 25 O. S. 307 (B) (1).

- A. The terms of employment for the Executive Director, including work hours, duties, compensation and possible retirement.
- B. The terms of employment for the Administrative Assistant, including work hours, duties and compensation.

IX. Discussion and possible action on recommendations of Complaint Review Committee.

Recommendation to find probable cause:

- A. Complaint #538-0818. Practicing with expired license.
- B. Complaint #539-0918. Practicing without supervision.
- C. Complaint #540-0918. Failure to terminate supervision.
- D. Complaint #543-0918. Fraud. Documentation of services.

Recommendation for a Letter of Caution.

- A. Complaint #536-0718. Confidentiality.
- B. Complaint #541-0918. Credential.

Recommendation to find no probable cause and dismiss.

- A. Complaint #529-0418. Confidentiality.

X. Executive Director's Report.

- A. November 27. Occupational Licensing Committee at Capitol.
- B. December 12. Second day supervision training here.
- C. December 14. Special Board Meeting.
- D. December 18. Filed proposed new rules with Sec. of State.
- E. January 4. Supervision training in Tulsa.
- F. January 8. Met with the Osteopathic Board.
- G. January 15. Rules published in the register.

XI. Approval of Candidates that have completed all requirements for licensure since November 5, 2018.

**CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF
SINCE THE LAST BOARD MEETING (11/5/18)**

Meagan Stewart (LADC)	Stillwater, OK
Kellie King (LADC)	Edmond, OK
Katherine Poe (LADC)	Midwest City, OK
Misty Tafao (LADC)	Edmond, OK
Nickie Wilson (LADC)	Broken Arrow, OK
Gabriel Plank (LADC)	Oklahoma City, OK
Stephanie Sandberg (LADC)	El Reno, OK
Brandi McDaniel (LADC)	Luther, OK

Roberta Huestis (LADC)
Rachel Roberts (LADC)

Sand Springs, OK
Midwest City, OK

**CANDIDATES WHO HAVE APPLIED FOR AND MET REQUIREMENTS FOR LADC/MH
SINCE THE LAST BOARD MEETING (11/5/18)**

Meagan Stewart (LADC)	Stillwater, OK
Kellie King (LADC)	Edmond, OK
Katherine Poe (LADC)	Midwest City, OK
Misty Tafao (LADC)	Edmond, OK
Nickie Wilson (LADC)	Broken Arrow, OK
Gabriel Plank (LADC)	Oklahoma City, OK
Melissa Brown (LADC #1341)	Oklahoma City, OK
Shawna Ward (LADC #1342)	Edmond, OK
Deanna Densman (LADC #1307)	Depew, OK

- XII. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of the agenda. (Ric Pierson).