

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Board Meeting

Monday, July 16, 2018 at 9:00 A.M.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on July 16, 2018 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Judith Adams, Board Chair, presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on November 7, 2017, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51st Street, Oklahoma City, Oklahoma on July 13, 2018 at 9:00 A.M.

Members present were:

James Patterson
Rita Maxwell
Cathy Christensen
Judith Adams
Bill Sharp
Maureen Guerrero

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Sabrina Neal, Administrative Assistant for OBLADC, Roxanne Hancock, Executive Assistant for ODAPCA, Sandra Balzer, Assistant Attorney General and Counsel for the Board, Martha Kulmacz, AAG, Tasha Krueger, Ronald Latimer, Dakisha Pete, Susan Lollis-Breeden, Stephanie Stuckert, Ashley Wallace, and Cory Brown.

Cathy Christensen made a motion to approve the Board Meeting Minutes for the December 8, 2017 Special Board Meeting. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Cathy Christensen made a motion to approve the Board Meeting Minutes for March 19, 2018. Bill Sharp seconded the motion and the results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Cathy Christensen made a motion to approve the Board Meeting Minutes for May 21, 2018. Bill Sharp seconded the motion and a roll call vote was taken. The results are as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Ronald Latimer, CADC #292. Complaint #506-0517 and #525-0218. Billing for services not provided and misrepresentation of credential. James Patterson made a motion to enter into an executive session. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Cathy Christensen made a motion to exit the executive session. James Patterson seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Cathy Christensen made a motion to add amendments to the proposed consent order. Maureen Guerrero seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Susan Lollis-Breeden, LADC Candidate. Complaint #520-1117. Providing services without supervision. Bill Sharp made a motion to allow Ms. Lollis-Breeden to continue the LADC process and require her to (1) meet with her supervisor to review rule regarding supervision, (2) prepare a summary of those rules, and (3) appear at the September Board Meeting. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Tasha Krueger, LADC Candidate. Appealing voided application due to failure to register for the written exam. Cathy Christensen made a motion to reinstate the application due to unforeseen circumstances and give 45 days to test. James Patterson seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Ashley Wallace. Consideration of application for LADC. James Patterson made a motion to continue the matter until the next board meeting and request that Ms. Wallace provide the results of her assessment, an evaluation, and letters of recommendation. Maureen Guerrero seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Ashanti Mensah, LADC Candidate. Review of Compliance with Voluntary Agreement. Cathy Christensen made a motion to find Ms. Mensah not in compliance with the consent agreement and require to appear at the next Board Meeting to present a revised letter that includes more personal input and the require signatures that were missing from the letter.. Bill Sharp seconded the motion and a roll call vote was taken.

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Revised letter regarding Multiple Exam Failures pertaining to rule change 38:10-7-7 (f). James Patterson made a motion to delegated the task of rewriting the letter to Rita Maxwell, Ric Pierson and Sandra Balzer with the final approval to be submitted to Cathy Christensen

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Implications for the Board from the passage of State Question 788. Maureen Guerrero made a motion to table the discussion until the next Board Meeting. Cathy Christensen seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Report from Committee appointed to address practicum/supervision requirements for LADC/MH applicants with CADC and no mental health experience, and LADC or CADC applicants with other behavioral health licenses with no alcohol and drug treatment experience. No action taken.

Consideration of ODAPCA as an Approved Provider of Continuing Education and payment of fees. No action taken.

Election of Board Officers for FY-19. Cathy Christensen made a motion to have Judith Adams as Chair and Maureen Guerrero as Vice Chair due to no other nominations. James Patterson seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

Update on Current Financial Status and Review of Financial Report. James Patterson made a motion to accept the report given by Executive Director Ric Pierson. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF 6/22/18

Gay Peterson (LADC) Okmulgee, OK

Maureen Guerrero made a motion to the candidate that passed both exams as of 6/22/18. James Patterson seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY TO COMPLETE RECIPROCTY

Karl Napier (CADC # 62) Miami, Ok From Pennsylvania

Bill Sharp made a motion to approve the candidate that applied and qualified for reciprocity. Maureen Guerrero seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes

Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

CANDIDATES WHO HAVE COMPLETED REQUIREMENTS FOR LADC/MH

Leiza Severe (LADC #934)	Oklahoma City, OK
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Cathy Christensen made a motion to approve the candidate that completed all requirements for LADC/MH. Maureen Guerrero seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH

Vickie Clark	Grove, OK
Lauren Metcalf	Choctaw, OK
Melissa Hildebrant	Edmond, OK
Melanie Judd	Duncan, OK

Maureen Guerrero made a motion to approve those candidates who applied for and qualify for LADC/MH. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	Yes
Rita Maxwell	Yes
Cathy Christensen	Yes
Judith Adams	Yes
Bill Sharp	Yes
Maureen Guerrero	Yes

There being no new business, the meeting adjourned at 2:48 PM.