

**NOTICE OF REGULAR MEETING**  
**OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS**

101 N.E. 51<sup>st</sup> Street  
Oklahoma City, OK 73105

Monday, September 17, 2018 at 9:00 a.m.

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**AGENDA**

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Introduction of Board members and others present for today's meeting.
- IV. Review/Action - Approval of the Board Meeting minutes.
  - A. Minutes for July 16, 2018 Board Meeting.
- V. Discussion and possible action on candidate and application issues.
  - A. Ashley Wallace. Consideration of application for LADC.
  - B. Ashanti Mensah, LADC Candidate. Review of Compliance with Voluntary Agreement.
  - C. Tiwana Reynolds. Reconsideration of voided application for LADC.
  - D. Alicia Whittaker (Givins). Reconsideration of voided application for LADC.
  - E. Alonzo Talton. Requesting past course work be approved for LADC requirements.
- VI. Discussion and possible action on matters brought to the Board through the office.
  - A. Changes to Title 38 Practicum requirements.
  - B. Changes to Title 38 video supervision requirements on basis of hardship.
  - C. LADC/MH scope of practice.
  - D. Multiple exam failure letter.

- E. Discussion to consider possible new member to Complaint Review Committee.
- F. Board meeting dates for calendar year 2019.

- January 28
- March 18
- May 20
- July 15
- September 16
- November 4.

VII. Discussion and possible action on Financial Reports.

- A. Update on Current Financial Status and Review of Financial Report.
- B. Approval of Invoices
- C. Review and acceptance of financial reports.

VIII. Discussion and possible action on recommendations of Complaint Review Committee.

Recommendation for a Letter of Caution.

- A. Complaint #528-0218. Mandated rules on reporting abuse.

Recommendation to find no probable cause and dismiss.

- A. Complaint #521-1217. Practicing without supervision.
- B. Complaint #522-1217. Boundaries.
- C. Complaint #530-0418. Supervision issue.
- D. Complaint #531-0518. Confidentiality.
- E. Complaint #535-0718. Confidentiality.

**IX.** Executive Director's Report.

- A. July 18. Day two of supervision training at Board office.
- B. July 30. Met with Oklahoma Interactive to discuss implementation of Approved Providers for CEUs.
- C. August 1 and 3. Annual leave.
- D. August 9. Complaint Review Committee.

X. Approval of Candidates that have completed all requirements for licensure since July 16, 2018.

**CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF**  
**8/10/2018**

Samantha Masquat (LADC)	Edmond, OK
Jennifer Lynch (LADC)	Ardmore, OK
Rhonda Wilkey (LADC)	Perry, OK
Wanda Branton (LADC)	Oklahoma City, OK
Alisha Jamison (LADC)	Enid, OK
Shelly Kantor (LADC)	Tulsa, OK

**CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF**  
**9/7/2018**

Zackary Flora (CADC)	Moore, OK
Brandi McDaniel (LADC)	Luther, OK

**CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH**

Holly Morrell (LADC/MH)	Okemah, OK
Samantha Masquat (LADC/MH)	Edmond, OK
Rhonda Wilkey (LADC/MH)	Perry, OK
Jennifer Lynch (LADC/MH)	Ardmore, OK
Wanda Branton (LADC/MH)	Oklahoma City, OK
Shelly Kantor (LADC/MH)	Tulsa, OK

- XI. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of the agenda. (Ric Pierson).