

NOTICE OF REGULAR MEETING

OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

101 N.E. 51st Street
Oklahoma City, OK 73105

Monday, May 21, 2018 at 9:00 a.m.

AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Introduction of Board members and others present for today's meeting. Ms. Rita Maxwell is present for today's meeting. Ms. Maxwell is appointed to replace Holli Witherington on July 1, 2018.
- IV. Review/Action - Approval of the Board Meeting minutes.
 - A. Minutes for March 19, 2018.
- V. Discussion and possible action on Disciplinary Matters. The Board may conduct an evidentiary hearing, consider a proposed consent order, or consider other associated matters or motions.
 - A. Ronald Snoddy, LADC #213. Complaint #426-0115, 427-0115, 465-1215, 471-0216. Motion to Enforce May 15, 2017 Final Order. *The Board may convene an Executive Session pursuant to 25 O.S. § 307 (B) (8).*
- VI. Discussion and possible action on other licensure matters.
 - A. Angela Ohene-Nyako, LADC #1246. Request to complete CEU requirements for renewal online.
 - B. Don Heffington, LADC #47. Request to complete CEU requirements for renewal online.
- VII. Discussion and possible action on candidate and application issues.
 - A. Angela Harkey, LADC candidate. Request extension of time to complete requirements for licensure.
 - B. Tyrone Cave. Reciprocity from Virginia.

VIII. Discussion and possible action on matters brought to the Board through the office.

- A. Amanda Pipins, LADC #847. Request to explore and consider options to modify testing procedures.
- B. Holli Witherington, LADC #742 and Ric Pierson, LADC/MH #208.
 - 1. LADC practicum requirements.
 - 2. Supervision/practicum for CADCs upgrading to LADC/MH.
 - 3. Other Mental Health counseling licenses completing supervision/practicum for LADC/MH.
 - 4. Other Mental Health counseling licenses applying for CADC.
 - 5. Supervision requirements.
- C. Consideration of Assistant Attorney General's contract for FY 19.
- D. Sample letter regarding Multiple Exam Failures for proposed rule change under 38:10-7-7 (f).

IX. Discussion and possible action on Financial Reports.

- A. Update on Current Financial Status and Review of Financial Report.
- B. Approval of Invoices

X. Discussion and possible action on recommendations of Complaint Review Committee.

Recommendation to find probable cause:

- A. Complaint #520-1117. Practicing without supervision.

Recommendation for a Letter of Caution.

- A. Complaint #406-1114. Practicing Outside the Scope of the License.

Recommendation to find no probable cause and dismiss.

- A. Complaint #523-0118. Dual relationship.
- B. Complaint #527-0218. Practicing Outside the Scope of the License.

XI. Executive Director's Report.

- A. Jane Lepak to resign from the Board effective July 1, 2018.
- B. March 30. Mr. Pierson addressed ODMHSAS Board regarding the department's proposed rule changes.
- C. April 3. Attended OBHA monthly meeting.
- D. April 4. Supervision training in Norman at NCED.
- E. April 5-6. ODAPCA Spring Conference.
- F. April 13. Class presentation at OSU/OKC practicum class.
- G. May 1. Renewals began.
- H. May 8. Attended OBHA monthly meeting.
- I. National Provider Data Bank audit.

- XII. Approval of Candidates that have completed all requirements for licensure since March 19, 2018.

**CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF
4/20/18**

Cheyenne Mitchell (LADC)	Edmond, OK
Sara Hardy (LADC)	Sand Springs, OK
Amy England- Smith (LADC)	Edmond, OK
Tiffany Price (LADC)	Oklahoma City, OK

**CANDIDATES WHO HAVE PASSED BOTH THE WRITTEN AND ORAL EXAMS AS OF
5/11/18**

Lauren Metcalf (LADC)	Moore, OK
Holly Morrell (LADC)	Okemah, OK
Melanie Judd (LADC)	Duncan, OK

CANDIDATES WHO HAVE PASSED ORAL EXAM TO COMPLETE RECIPROCTY

Steven J. Kiker (CADC)	From North Carolina to Tulsa, OK
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CANDIDATES WHO HAVE COMPLETED REQUIREMENTS FOR LADC/MH

Edward Henne (CADC)	Hartshorne, OK
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CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH

Ashley Halliwill (LADC)	Bixby, OK
Laura Lamb- Atchley (LADC)	Springer, OK
Tanner Underwood (LADC)	Edmond, OK
Jessica Wilson (LADC)	Yukon, OK
Cheyenne Mitchell (LADC)	Edmond, OK

- XIII. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of the agenda. (Ric Pierson).