

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Special Board Meeting

Friday, December 8, 2017 at 3:00 P.M.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Special Board Meeting on December 8, 2017 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Maureen Guerrero, Vice-Chair and member Holli Witherington notified the Board office in advance that they would be unable to attend today's meeting.

Dr. Judith Adams, Chair, presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on November 30, 2017, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51st Street, Oklahoma City, Oklahoma on December 7, 2017 at 11:00 A.M.

Members present were:

Bill Sharp
Jane Lepak
James Patterson
Cathy Christensen
Judith Adams

Others present were Ric Pierson, Executive Director of the Board of Licensed Alcohol and Drug Counselors, Sabrina Neal, Administrative Assistant for OBLADC and Sandra Balzer, Assistant Attorney General and Counsel for the Board.

The Board discussed adoption of a proposed rule, Title 38:10-11-1 (4) a fee increase or \$25.00 for renewal of licensure that was not included in the rule making process approved at the November 6, 2017 meeting. Ms. Christensen made a motion to adopt the proposed rule and Ms. Lepak seconded the motion and the vote was recorded as follows:

Bill Sharp	Yes
Jane Lepak	Yes
James Patterson	Yes
Cathy Christensen	Yes
Judith Adams	Yes.

Review of Current Financial Status.

Mr. Pierson, Executive Director, gave an update on the current financial situation of the Board. The Board discussed the projected revenue from license renewals in June, the pending current Board expenditures, and projected future expenditures. The Board (Ms. Christensen) will seek membership on the OAG's Opioid Commission for a person who would represent the perspective of LADCs who treat opioid addiction, and the explore the possibility of the Board receiving funds from any settlement the state may receive in its lawsuit against the pharmaceutical companies.

The Board should more aggressively promote its licenses, including advocating for more third party payers to agree to reimburse for services provided by LADC and LADC/MH.

A motion was made by Mr. Patterson and seconded by Dr. Sharp to enter into Executive Session, along with Mr. Pierson pursuant to 25 O.S. § 307 (B) (1) to discuss terms of employment for the Executive Director, including work hours, duties compensation and possible retirement and the terms of employment for the Administrative Assistant, including work hours, duties, and compensation. A roll call vote was taken and recorded as follows:

Bill Sharp	Yes
Jane Lepak	Yes
James Patterson	Yes
Cathy Christensen	Yes
Judith Adams	Yes.

A motion was made by Dr. Sharp and seconded by Ms. Christensen to exit Executive Session, noting there were no votes taken and no actions taken in the Executive Session. A roll call vote was taken to exit and recorded as follows:

Bill Sharp	Yes
Jane Lepak	Yes
Cathy Christensen	Yes
Judith Adams	Yes.

Mr. Patterson was out of the room and did not vote.

There being no further business to come before the Board, the meeting adjourned at 4:07 P.M.