

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Board Meeting**

**Monday November 6, 2017 at 9:00 a.m.**

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The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on November 6, 2017 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma.

Dr. Adams called the meeting to order and presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on October 3, 2016, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma on November 3, 2017 at 9:00 a.m.

Members present were:

James Paterson  
Judith Adams  
Holli Witherington  
Maureen Guerrero  
Cathy Christensen  
Dr. Bill Sharp

Dr. Adams asked the Board and the audience introduce themselves. Others present were: Sandra Balzer, AAG; Martha Kulmacz, AAG; Richard Pierson, Executive Director to the Board; Sabrina Neal, Administrative Assistant for the Board, Mark Attanasi, ODAPCA; Patricia Wallace, OMES; Callie Hathcoat, Christy Sarah, Deborah Payton, Elenor McMIndes, Kelli Norris, Jessica McCrary, Roland Rance, Ashley Jackson, Lyndsie Stremmlon, Tisha Rodriguez, Dakisha Pete, Nicole Smith, Nichola Russell, Margaret Cook, Tosha McDaniel, Amande Colbert, Kylee Impson, Stephanie Stuckert, Raylee Woodward, Bobbie Hill, Rivera Bishop, Star Howell, Penny Mitchell, Sherry Sinnett (Nelson), Ashlee Scott, and Danielle Williams.

Cathy Christensen made a motion to approve the minutes from the September 18, 2017 meeting. Maureen Guerrero seconded the motion a roll call vote was taken. The results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Bill Sharp	-	Abstain

Deborah Payton, LADC #599. Motion to continue to January 22, 2018. Motion to Enforce July 18, 2016 Consent Agreement and Order. Dr. Bill Sharp made a motion to approve the request for a continuance until the January meeting made by Ms. Payton's Attorney Margaret Cook. Maureen Guerrero seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

Ronald Snoddy, LADC #213. Complaint #426-0115, 427-0115, 465-1215, 471-0216. Review of Compliance with FINAL ORDER. James Patterson made a motion to enter into an executive session. Maureen Guerrero seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

James Patterson made a motion to come out of the executive session. Maureen Guerrero seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

No action was taken on the matter.

Latisha Porter, LADC Candidate (INACTIVE). Requesting she be allowed to go back under supervision as LADC candidate. Holli Witherington made a motion to continue the matter until the January 2018 meeting. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

Sherry Sennett, LADC Candidate (INACTIVE). Requesting she be allowed to go back under supervision as LADC candidate. No action taken.

OMES request to amend the contract for Shared Services for FY 2018. No Action taken.

Discussion and possible action on Operational Audit for July 1, 2008 through June 30, 2016. No action taken.

Discussion and possible action on grandfathering NIC payment platform for online renewals and new charges. James Patterson made a motion to follow the Medical Board's procedure of waiting until July 1, 2018 to switch to the new platform. Dr. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

Board Meeting Dates for 2018. James Patterson made a motion to confirm the following 2018 Board meeting dates: January 22<sup>nd</sup>, March 19<sup>th</sup>, May 21<sup>st</sup>, July 16<sup>th</sup>, September 17<sup>th</sup>, and November 5<sup>th</sup>. Dr. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

Discussion and possible action to adopt proposed rules and initiate rule making process.

38:10-3-2. Code of Ethics. James Patterson made a motion to adopt as presented. Dr. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

38:10-7-2. Applications. Scope of Practice of LADC. Holli Witherington made a motion to adopt as amended. Dr. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

38:10-7-3. Private or Independent Practice. Holli Witherington made a motion to adopt as presented. Dr. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes

Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

38:10-7-6. Inactivity of Applicants. Maureen Guerrero made a motion to adopt as amended. Dr. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

38:10-7-7. Examinations. Maureen Guerrero made a motion to adopt as presented. Dr. Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

38:10-11-1. Application fees. Cathy Christensen made a motion to adopt as amended. James Patterson seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

38:10-11-3. Initial license or certification fee. Cathy Christensen made a motion to adopt as amended. James Patterson seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

38:10-11-19. Application Maintenance Fee. Cathy Christensen made a motion to adopt as amended. James Patterson seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes

Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

38:10-11-20. CEU provider fee. Holli Witherington made a motion to adopt as presented. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

38:10-11-21. CEU individual provider status. Holli Witherington made a motion to adopt as presented. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Abstain
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Dr. Bill Sharp	-	Yes

James Patterson exited the meeting.

Dr. Bill Sharp exited the meeting.

38:10-7-2(B). Holli Witherington Made a motion to adopt as presented. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

38:10-7-2(G). Holli Witherington Made a motion to adopt as presented. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

A Financial Report was given by the Director Ric Pierson.

Cathy Christensen made a motion to accept all Medical Board invoices from July, August and September of 2017. Holli Witherington seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
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Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Holli Witherington made a motion to approve the financial reports. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Holli Witherington made a motion to draw the \$45,000.00 loan from the Medical Board. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Complaint # 456-1015. Confidentiality violation. Holli Witherington made a motion to find no probable cause. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Complaint # 461-1115. Unprofessional conduct. Holli Witherington made a motion to find no probable cause. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Complaint # 462-1115. Unprofessional Conduct. Holli Witherington made a motion to find no probable cause. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Complaint # 463-1115. Unprofessional Conduct. Holli Witherington made a motion to find no probable cause. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Complaint. 464-1115. Unprofessional Conduct. Holli Witherington made a motion to find no probable cause. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Complaint # 466-1215. Unprofessional Conduct. Cathy Christensen made a motion to find no probable cause. Holli Witherington seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Complaint # 467-0116. Unprofessional Conduct. Holli Witherington made a motion to find no probable cause. Cathy Christensen seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Complaint # 484-0516. DUI Arrest. Cathy Christensen made a motion to find no probable cause. Holli Witherington seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Complaint # 504-0317. Dual relationship. Cathy Christensen made a motion to continue the matter until the next meeting. Holli Witherington seconded the motion. A roll call vote was taken and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Ric Pierson gave the Executive Directors' Report.

**CANDIDATES WHO PASSED THE ORAL EXAM ON**

**Kristin Mackey**      **Tulsa, OK**  
**Angel Taylor**      **Bixby, OK**  
**Deanna Densman**    **Depew, OK**

Holli Witherington made a motion to approve CADC and LADC Candidates that passed their Oral Exam on 9/29/17. Maureen Guerrero seconded the motion, a roll call vote was taken, and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

**CANDIDATES WHO HAVE COMPLETED REQUIREMENTS FOR LADC/MH**

**Monica Williams**    **Shawnee, OK**  
**Mary Borland**      **Oklahoma City, OK**  
**Travis Cephus**      **Oklahoma City, OK**  
**Tracy Muse**         **Oklahoma City, OK**

Maureen Guerrero made a motion to approve Candidates who completed requirements for LADC/MH. Holli Witherington seconded the motion, a roll call vote was taken, and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

**CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH**

**Brenda Sassin**      **Jenks, OK**  
**R. Ray Franklin**    **Oklahoma City, OK**

Holli Witherington made a motion to approve Candidates who applied for and qualify for LADC/MH. Maureen Guerrero seconded the motion, a roll call vote was taken, and the results were as follows:

Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

There being no new business to come before the Board, the meeting was adjourned.