

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Board Meeting

Monday, September 18, 2017 at 9:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on September 18, 2017 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Dr. Adams called the meeting to order and presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on October 3, 2016, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51st Street, Oklahoma City, Oklahoma on September 17, 2017 at 9:00 a.m.

Members present were:

James Paterson
Judith Adams
Holli Witherington
Maureen Guerrero
Cathy Christensen

Dr. Adams asked the Board and the audience introduce themselves. Others present were: Sandra Balzer, AAG; Martha Kulmacz, AAG; Richard Pierson, Executive Director to the Board; Sabrina Neal, Administrative Assistant for the Board, Mark Attanasi, ODAPCA; Star Howell, Dustin Pirtle, Linda Paylor, James Farrell, Keith Combs, Diana Samarripa, Dandra Rentie, Theodore Rentie, Nikki Brown, Christie Breerwood, Likkia Brown, Barta Carl, and Danielle Williams.

Cathy Christensen made a motion to approve the minutes from the July 17, 2017 meeting. Maureen Guerrero seconded the motion a roll call vote was taken. The results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Dandra Rentie. LADC #603. Complaint #214-1011. Review of Compliance with November 2016 Consent Order. Cathy Christensen made a motion to lift the probation, waive the October probation fee, and restore Ms. Rentie's status back to good standing. Holli Witherington seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Ronald Snoddy, LADC #213. Complaint #426-0115, 427-0115, 465-1215, 471-0216. Review of Compliance with FINAL ORDER.

Discussion and possible action on Notice of Tort Claim received by the Board.

Keith Combs, LADC candidate. Reconsideration of voided application due to failure to test. James Patterson made a motion to deny Mr. Combs' request. Holli Witherington seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Linda Paylor, CADC candidate. Consideration of application due to multiple oral exam failures. Holli Witherington made a motion to approve Ms. Paylor's request to go ahead and test with the stipulation that no further extensions will be granted. Maureen Guerrero seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Mary Jennifer Smith, LADC candidate (Inactive). Request to re-activate her application. Holli Witherington made a motion to deny Ms. Smith's request and to require her to appear before the board with a signed supervision contract in order to be considered for re-activation. James Patterson seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Judith Caton, LADC candidate (Inactive). Request to re-activate her application. Holli Witherington made a motion to deny Ms. Caton's request and require her to appear before the board with further documentation in order to be considered for re-activation. Cathy Christensen seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Timothy McMinn. Request for Board review of 1994 transcript. Holli Witherington made a motion to deny Mr. McMinn's request due to the age of the course and no description was provided. Maureen Guerrero seconded the motion and a roll call vote was taken. The results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Annette Holcer, LADC/MH #144. Request to complete FY19 CEU renewal requirements online. James Patterson made a motion to approve Ms. Holcer's request pending documentation that she has been assigned to work overseas. Holli Witherington seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

IC&RC response to request to extend testing window for LADC/MH candidates. The Boards' request to extend Co-occurring exam time frame was denied by the testing company. Maureen Guerrero made a motion to not allow MH candidates to take the AADC exam in its place and to ask that the Board Director communicate this information as well as other avenues to achieve the MH credential. Holli Witherington seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Compliance review on reporting to the National Provider Data Bank. 100% Compliance.

Contract with the Medical Board for FY-18. James Patterson made a motion to approve the contract with the Medical board for the 2018 fiscal year. Holli Witherington seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

A Financial Report was given by the Director Ric Pierson.

Holli Witherington made a motion to approve all invoice from December 2016 through June 2017. Cathy Christenson seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Holli Witherington made a motion to pay all invoices from December 2016 through June 2017. James Patterson seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Holli Witherington made a motion to approve the financial reports. Maureen Guerrero seconded the motion. A roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

James Patterson made a motion to approve the contract with the Attorney General's office. Holli Witherington seconded the motion, a roll call vote was taken and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Board members, Director Ric Pierson, and AAG Sandra Balzer agreed to collaborate and present specific language for proposed rule changes at the next board meeting in order to approve and send them through the legislative process.

Holli Witherington made a motion to find probable cause in Complaint #507-0517 Breach of Confidentiality. Cathy Christensen seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Holli Witherington made a motion to find probable cause in Complaint #510-0717 Breach of Confidentiality. Cathy Christensen seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Holli Witherington made a motion to find no probable cause in Complaint #410-1114 Practicing Outside Scope of Practice. Cathy Christensen seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Recuse
Cathy Christensen	-	Yes

Holli Witherington made a motion to find no probable cause in Complaint #415-1114 Practicing Outside Scope of Practice. Cathy Christensen seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Recuse
Cathy Christensen	-	Yes

Holli Witherington made a motion to no find probable cause in Complaint #417-1114 Practicing Outside Scope of Practice. Cathy Christensen seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Recuse
Cathy Christensen	-	Yes

Ric Pierson gave the Executive Directors' Report.

CANDIDATES WHO PASSED THE ORAL EXAM ON 8/18/17

Ashley Spears	LADC	Oklahoma City
Steve Hyden	CADC	Ardmore

CANDIDATES WHO PASSED THE ORAL EXAM ON 7/21/17

Billy Kilpatrick	LADC	Adair
LaGena Johnson Elmore	CADC	Hollis
Ray Franklin	LADC	Oklahoma City

Holli Witherington made a motion to approve CADC and LADC Candidates that passed their Oral Exam on 8/18/17 and 7/21/17. Cathy Christensen seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

CANDIDATES WHO HAVE COMPLETED REQUIREMENTS FOR LADC/MH

**Crystal Norman
Anna Hatchell**

**Oklahoma City
Midwest City**

Maureen Guerrero made a motion to approve Candidates who completed requirements for LADC/MH. Cathy Christensen seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH

**Lisa Knack
James Seabolt
Ashley Spears**

**Haskell
Fort Gibson
Oklahoma City**

Holli Witherington made a motion to approve Candidates who applied for and qualify for LADC/MH. Cathy Christensen seconded the motion, a roll call vote was taken, and the results were as follows:

James Patterson	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

There being no new business to come before the Board, the meeting was adjourned.

