

NOTICE OF MEETING

**OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS**

5104 N. Francis, Suite F  
Oklahoma City, OK

Monday, May 11<sup>th</sup>, 2006 at 1:30 p.m.

---

**AGENDA**

- I. Determine of Quorum, call to order and opening remarks - (*Patty Gail Patten*)
- II. Welcome new Board Member Rhonda Cochran.
- III. Review/Action - Minutes of the April 10th, 2006 meeting - (*Patty Gail Patten*)
- IV. Report on Resignation of Board member Art Christie (*Patty Gail Patten*)
- V. Discussion and possible action on questions and concerns that have come to the Board through the office. (*Patty Gail Patten/ Judith Brink*)
  - Candidates petitioning the board to prior supervision to be accepted:
    - Nancy Hurley supervised by Mary Klenda
    - Ryan West supervised by Paul west, Helen Stricklin and Kay Roberts
    - Nolanda Sobel supervised by Karen Walker
    - Levi Keehler supervised by Steve Sumner
    - Paula Lau supervised by Joseph Yosten
    - Jonette Coquat supervised by Joseph Yosten
    - Deadra Watkins supervised by Deborah Marrow
    - Lisa Williams and Betty Colclazier request supervision be waived.
  - Questions on degrees
    - Clarese Amandi
    - Frank Coolbroth
    - LaFawn Owens
  - Letter from Tri-City Youth and Family directed to Board Members.
  - Letter from Doctor or Darrell Smithers directed to Board Members.
  - Reciprocity requested from:
    - Rhonda Winters
    - Lynda Chew
  - Board to approve candidates who passed the written and oral testing.
- A. Discussion and possible action on purchase of Office Furniture and equipment

- B. Review and possible action on CEU approval.–(Patty Gail Patten/ Judy Brink)
  - Requirements for In-House Trainings – Example OSASA
  - Becky Smith petitioning board for consideration of ceu's for time spent as a member of the Peer Assistance Committee.
  - Children's Justice Center: Challenges to Drug Testing As A Therapeutic Tool
  - Brookhaven: Neurobehavioral Correlates of Mood Disorder
  - St John Medical Center: Happiness and Wellness
  - Oklahoma Families First: Building a Brighter Future
  
- C. Review and possible action on persons requesting Licensure or Certification.
  - Tammy Fangman
  - James Dodd -Board requested information from Forensic Board on Certification of Certified Pastoral Addictions Counselor
  - Willie Shannon Board requested information about transcript
  - Regina Knell request to be a supervisor.
  
- D. What are the number of hours the Board will accept as being qualified in a Behavioral Science or related field?
  
- E. When moving up from a CADC to an LADC do the candidates have to retest Or simply supply an official transcript with their Masters and or a Diploma and pay the cost of the new License?
  
- F. Supervision in rural areas can be difficult to provide, so can it be combined to Two hours bi-monthly or 4 hours monthly? Can it be by conference call? The Problem is allowing the staff person to drive a distance to a supervision session and we are a small agency anyway so absence of staff has great impact.
  
- G. Supervision requirements for people waiting to take exams.
  
- H. Roberta Gilbert's email about Licensing Board adding another certification for co-occurring disorders.
  
- VI. Update and possible action on Peer Assistance Committee. (*Jane Lepak/Patty Gail Patten/Laura Clarkson*)
  
- VII. Update, discussion, and possible action on Complaint Review Committee. (*Kyle McGraw/Linda Winton/Lyle Kelsey/Tricia Everest*)
  
- VIII. Discussion and possible action - Administrative Report (*Lyle Kelsey/Reji Varghese*)
  
- IX. Update and possible action regarding ODAPCA contract to administer testing to applicants with the Board. (*Lyle Kelsey/Reji Varghese*)

- X. Board may vote to enter into executive session pursuant to Title 25 Section 307B1
  - A. Judith Brink Employment
  - B. Hire Administrator
  - C. Hire Accounting personnel
  
- XI. Discuss and possible action on negotiating a new contract with the Medical Board. (Patty Gail Patten/Lyle Kelsey)
  
- XII. Report and Discuss OFMQ Health Care Authorities request for Licensing Board.(Patty Gail Patten)
  
- XIII. Discuss and possible action on Board Policy for employers to report ethical violations on counselors licensed/certified or in the process of being licensed/certified by the Board. (Patty Gail Patten)
  
- XIV. Discussion and possible action with Lyle Kelsey to put on a training for open meetings regulations
  
- XV Discussion and possible action on renewal letter for CADC and LADC counselors
  
- XVI. New Business - any matter not known about or which could not have been reasonably foreseen prior to time of posting. (Patty Gail Patten)