

NOTICE OF SPECIAL MEETING

OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

101 N. E. 51st Street
Oklahoma City, OK

Friday, December 8, 2017 at 3:00 P.M.

AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of Compliance with Open Meetings Act and Mission Statement.
- III. Discussion and possible action to adopt proposed rule to be included in the rule making process approved at November 6, 2017 Board meeting.

38:10-11-1. (4) Renewal fee.
- IV. Discussion and possible action on revenues and expenses.
- V. Consideration of a Motion and vote to hold an Executive Session pursuant to 25 O.S. § 307 (B) (1) to discuss:
 - a. The terms of employment for the Executive Director, including work hours, duties, compensation and possible retirement.
 - b. The terms of employment for the Administrative Assistant, including work hours, duties, and compensation.
- VI. Possible action and vote on matters discussed in Executive Session.
- VII. Adjourn.