

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Board Meeting**

**Monday, July 17, 2017 at 9:00 a.m.**

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The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on July 17, 2017 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma.

Dr. Judith Adams acted as Chair in the absence of Holli Witherington. Dr. Adams called the meeting to order and presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on October 3, 2016, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma on July 14, 2017 at 9:00 a.m.

Members present were:

Bill Sharp  
Judith Adams  
Maureen Guerrero  
Cathy Christensen

Dr. Adams asked the Board and the audience introduce themselves. Others present were: Sandra Balzer, AAG; Richard Pierson, Executive Director to the Board; Sabrina Neal, Administrative Assistant for the Board, Roxanne Hancock, ODAPCA; Regina Hise

Cathy Christensen made a motion to approve the minutes from the May 15, 2017 meeting. Bill Sharp seconded the motion a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Cathy Christensen made a motion to approve the minutes from the June 1, 2017 special meeting. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Dandra Rentie. LADC #603. Complaint #214-1011. Review of Compliance with November 2016 Consent Order. Continued until the September 18, 2017 meeting.

Terry Vandergrift, CADC Candidate. Complaint #492-0816. Plea of guilty to aggravated possession of child pornography. Cathy Christensen made a motion to deny his application. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Regina Hise, Consideration of pending CADC application. LBP application denied April 2017 for dual relationship. The matter is continued until Ms. Hise can provide supervisor statements/affidavits of professional competency, copies of depositions, and possibly subpoena some of the parties involved.

Don Heffington, LADC #47. Request OAC 38:10-3-2 (d) exemption from continuing education requirement that only ten of the twenty hours may be obtained through online sources due to extenuating circumstances. Bill Sharp made a motion to approve Mr. Heffington's request. Cathy Christensen seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Discussion and possible action to inform the board of ODAPCA's letter to IC&RC requesting an extension for LADC/MH candidates to test.

Judith Adams was nominated and accepted the nomination of Chairman of the Board. A roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes
Judith Adams	-	Yes

Maureen Guerrero was nominated and accepted the nomination of Vice- Chairman of the Board. A roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action on the budget for FY-18. Cathy Christensen made a motion to approve the budget as presented and authorize Ric Pierson to contact the Attorney General's office and make an appointment to negotiate the fee paid for the AG Contract for FY-18 and pursue other revenue raising measures. Maureen Guerrero seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

There were no financial reports, other than those discussed in relation to the budget, or payment of invoices to approve.

The Complaint Review Committee's recommendation to find Probable Cause for the following complaints has been continued until the September 18, 2017 meeting: Complaint # 507-0517. Breach of confidentiality and Complaint # 510-0717. Breach of confidentiality.

The Complaint Review Committee's recommendation to find No Probable Cause for the following complaints has been continued until the September 18, 2017 meeting: Complaint #410-1114 Practicing Outside Scope of Practice, Complaint #415-1114 Practicing Outside Scope of Practice, and Complaint #417-1114 Practicing Outside Scope of Practice.

Ric Pierson gave the Executive Director's Report.

**CANDIDATES WHO PASSED THE ORAL EXAM ON 5/26/17**

<b>Lesla Knack</b>	<b>Haskell, OK</b>
<b>Edward Williams</b>	<b>Poteau, OK</b>
<b>Jennifer Gilbert</b>	<b>Broken Arrow, OK</b>
<b>Edward Manyibe</b>	<b>Edmond, OK</b>
<b>Jennifer McGlothlin</b>	<b>Ponca City, OK</b>

Cathy Christensen made a motion to approve the candidate that passed the Oral Exam and completed requirements for licensure on 5/26/17. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

**CANDIDATES WHO PASSED THE ORAL EXAM ON 6/30/17**

Connie Ray	Heavener, OK
Amber Hoover	Ada, OK
Cassandra Kemp	Tulsa, OK

Maureen Guerrero made a motion to approve candidates that passed the Oral Exam and completed requirements for licensure on 6/30/2017. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

**CANDIDATES WHO HAVE COMPLETED REQUIREMENTS FOR LADC/MH**

**Ann Miller-Edge  
Kimberly White**

**Oklahoma City, OK  
Edmond, OK**

Bill Sharp made a motion to approve the candidate that completed requirements for LADC/MH. It was seconded by Maureen Guerrero and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

**CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH**

**Jayne Nelson  
Patrick Boyne**

**Lawton, OK  
Tulsa, OK**

Cathy Christensen made a motion to approve the candidates that applied and qualify for LADC/MH. It was seconded by Bill Sharp and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

There being no new business to come before the Board, the meeting was adjourned.