

NOTICE OF REGULAR MEETING

OKLAHOMA BOARD OF LICENSED ALCOHOL AND DRUG COUNSELORS

101 N.E. 51st Street
Oklahoma City, OK 73105

Monday, September 18, 2017 at 9:00 a.m.

AGENDA

- I. Determination of Quorum, call to order and opening remarks.
- II. Statement of compliance with Open Meetings Act and Mission Statement.
- III. Introduction of Board members and others present for today's meeting.
- IV. Review/Action - Approval of the Board Meeting minutes.
 - A. Minutes for July 17, 2017.
- V. Discussion and possible action on Disciplinary Matters. The Board may conduct an evidentiary hearing, consider a proposed consent order, or consider other associated matters or motions.
 - A. Dandra Rentie. LADC# 603. Complaint #214-1111. Review of Compliance with Consent Order. *The Board may convene an Executive Session pursuant to 25 O.S. § 307 (B) (8).*
 - B. Ronald Snoddy, LADC #213. Complaint #426-0115, 427-0115, 465-1215, 471-0216. Review of Compliance with FINAL ORDER. *The Board may convene an Executive Session pursuant to 25 O.S. § 307 (B) (8).*
- VI. Discussion and possible action on Notice of Tort Claim received by the Board. *The Board may convene an Executive Session pursuant to 25 O.S. § 307 (B) (4).*
- VII. Discussion and possible actions regarding Candidates for Licensure. The Board may suspend or deny the application or take other actions.
 - A. Keith Combs, LADC candidate. Reconsideration of voided application due to failure to test.
 - B. Linda Paylor, CADC candidate. Consideration of application due to multiple oral exam failures.
- VIII. Discussion and possible action on matters brought to the Board through the Office.

- A. Mary Jennifer Smith, LADC candidate (Inactive). Request to re-activate her application.
 - B. Judith Caton, LADC candidate (Inactive). Request to re-activate her application.
 - C. Timothy McMinn. Request for Board review of 1994 transcript.
 - D. Annette Holcer, LADC/MH #144. Request to complete FY19 CEU renewal requirements online.
 - E. IC&RC response to request to extend testing window for LADC/MH candidates.
 - F. Compliance review on reporting to the National Provider Data Bank.
 - G. Discussion and possible action to revise rules in the upcoming legislative session.
- IX. Discussion and possible action on Administrative and Financial Reports.
- A. Contract with the Medical Board for FY-19.
 - B. Financial report.
 - C. Approve invoices and/or payment of invoices.
 - D. Approval of financial reports.
- X. Report of Budget Committee.
- XI. Discussion and possible action to amend legal services contract with the Attorney General's Office.
- XII. Discussion and possible action on Rule Changes.
- XIII. Discussion and possible action on Complaint Review Committee recommendations.
- A. The Committee recommends finding Probable Cause for the following complaints.
 1. Complaint # 507-0517. Breach of confidentiality.
 2. Complaint # 510-0717. Breach of confidentiality.
 - B. The Committee recommends finding NO Probable Cause for the following complaints.
 1. Complaint #410-1114. Practicing Outside Scope of Practice.
 2. Complaint #415-1114. Practicing Outside Scope of Practice.
 3. Complaint #417-1114. Practicing Outside Scope of Practice.
- XIV. Executive Director's Report.
- A. Annual CEU Audit
 - B. July 20. Spoke to undergraduate class at UCO.
 - C. July 26-28. Sabrina out of office.
 - D. Aug. 2. CEU audit initiated – 8% of counselors (74).
 - E. Aug. 4. Annual leave.
 - F. Aug. 9. Met with Tom Gruber, Senior Deputy Attorney General.

- G. Aug. 10 & 11. Annual leave-Colorado!
 - H. Aug. 30 – Sept. 5. Sabrina on annual leave.
 - I. Sept. 15. Annual leave in the P.M. to attend Social Worker’s event in Norman.
- XV. Approval of Candidates that have completed all requirements for licensure since July 17, 2017.

CANDIDATES WHO PASSED THE ORAL EXAM ON 8/18/17

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|----------------------|-------------|----------------------|
| Ashley Spears | LADC | Oklahoma City |
| Steve Hyden | CADC | Ardmore |

CANDIDATES WHO PASSED THE ORAL EXAM ON 7/21/17

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|------------------------------|-------------|----------------------|
| Billy Kilpatrick | LADC | Adair |
| LaGena Johnson Elmore | CADC | Hollis |
| Ray Franklin | LADC | Oklahoma City |

CANDIDATES WHO HAVE COMPLETED REQUIREMENTS FOR LADC/MH

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|-----------------------|----------------------|
| Crystal Norman | Oklahoma City |
| Anna Hatchell | Midwest City |

CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH

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|----------------------|----------------------|
| Lisa Knack | Haskell |
| James Seabolt | Fort Gibson |
| Ashley Spears | Oklahoma City |

- XVI. New Business. Any matter not known about or which could not have been reasonably foreseen prior to time of posting of the agenda. (Ric Pierson).