

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Board Meeting**

**Monday, May 15, 2017 at 9:00 a.m.**

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The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on May 15, 2017 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma.

Dr. Judith Adams acted as Chair in the absence of Holli Witherington. Dr. Adams called the meeting to order and presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on October 3, 2016, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma on May 12, 2017 at 9:00 a.m.

Members present were:

Bill Sharp  
Judith Adams  
Jane Lepak  
Maureen Guerrero  
Cathy Christensen

Dr. Adams asked the Board and the audience introduce themselves. Others present were: Sandra Balzer, AAG; Martha Kulmacz, AAG; Richard Pierson, Executive Director to the Board; Sabrina Neal, Administrative Assistant for the Board, Mark Attanasi, ODAPCA; Ronald Snoddy, Elizabeth Herbert, Nannette Bowers, Victoria Waldrup, Casey Ritchie, and Joanna Dewees.

Bill Sharp made a motion to approve the minutes from the March 20, 2017 meeting. Maureen Guerrero seconded the motion a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Abstain

Bill Sharp made a motion to approve the minutes from the April 17, 2017 special meeting. Jane Lepak seconded the motion a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Abstain

Dandra Rentie. LADC #603. Complaint #214-1011. Review of Compliance with November 2016 Consent Order. Cathy Christensen made a motion to adopt a proposed revised consent order. Bill Sharp seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Ronald Snoddy, LADC #213. Complaint #426-0115, #427-0115, 465-1215, and 471-0216. Cathy Christensen made a motion to enter into executive session. Jane Lepak seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Ronald Snoddy, LADC #213. Complaint #426-0115, #427-0115, 465-1215, and 471-0216. Cathy Christensen made a motion to exit executive session. Bill Sharp seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Ronald Snoddy, LADC #213. Complaint #426-0115, #427-0115, 465-1215, and 471-0216. Cathy Christensen made a motion to adopt joint stipulations of fact and conclusions of law. Bill Sharp seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Ronald Snoddy, LADC #213. Complaint #426-0115, #427-0115, 465-1215, and 471-0216. Jane Lepak made a motion to enter into executive session. Maureen Guerrero seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Ronald Snoddy, LADC #213. Complaint #426-0115, #427-0115, 465-1215, and 471-0216. Cathy Christensen made a motion to exit executive session. Bill Sharp seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Ronald Snoddy, LADC #213. Complaint #426-0115, #427-0115, 465-1215, and 471-0216. Cathy Christensen made a motion to impose the following penalties: pay a \$3,000.00 fine, pay \$750.00 in investigation costs, suspension of supervision privileges, and probation until August of 2018 that will be stayed if all other conditions are met in a timely manner. Bill Sharp seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Casey Ritchie. LADC Candidate. Complaint # 448-0715. Plea of guilty to Felony Child Endangerment. Petition to approve completion of requirements of Voluntary Agreement and Dismissal of Complaint. Cathy Christensen made a motion to approve the request for complaint dismissal due fulfillment of requirements. Bill Sharp seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Victoria Waldrup, LADC Candidate. Complaint #472-0216. Alford Plea to Contributing to the Delinquency of a Minor. Cathy Christensen made a motion to allow Ms. Waldrup to continue the candidacy process. Jane Lepak seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Nan Bowers. Consideration of eligibility for LADC application due to being on unsupervised Parole until December 31, 2021. Cathy Christensen made a motion to deem Ms. Bowers eligible for application despite parole status. Jane Lepak seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes

Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Jan Honeyman, LADC #801. Complaint #474-0316. Practicing with an Expired License. Cathy Christensen made a motion to accept the proposed consent order and require proof that Ms. Honeyman self-disclosed and proof of reimbursements as well as a \$500.00 fine to be paid By September 1, 2017. Bill Sharp seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Richard Darren Stites, LADC #155. Complaint # 452-1015. Plea of No Contest to Felony Possession of a CDS. Dr. Adams accepted into evidence Exhibits 1 & 2, the Notice to Appear on Complaint #452-1015 and the Record of Service, Exhibit 3, Certified Court Documents, Exhibit 4, Licensure Renewal Questions, and Exhibits 5 & 6, further charges filed in case #CF-2016-1018 in Sequoyah County. Cathy Christensen made a motion to accept finding of facts and conclusion of law and to revoke Mr. Stites license. Jane Lepak seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Gina Pazzaglia-Filkins. Requesting she be granted CEU approval for books she has authored. Cathy Christensen made a motion to deny the request due to not enough information. Bill Sharp seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Discussion and possible action to vacate Board approval of licensure granted in error for the following persons who have not completed all the requirements for licensure, but were listed on the March 20, 2017 agenda in error. Jane Lepak made a motion to vacate the motion that was made in error. Maureen Guerrero seconded the motion, a roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

Mr. Pierson presented the Executive Directors' report.

**CANDIDATES WHO PASSED THE ORAL EXAM ON 4/28/17**

<b>Misty Clower-CADC</b>	<b>Holdenville, OK</b>
<b>Cheryl Thurman-LADC</b>	<b>Oklahoma City, OK</b>
<b>Crystal Coetzee-LADC</b>	<b>Oklahoma City, OK</b>
<b>Jenny West-LADC</b>	<b>Newkirk, OK</b>

Cathy Christensen made a motion to approve the candidate that passed the Oral Exam and completed requirements for licensure on 4/28/17. Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

**CANDIDATES WHO HAVE COMPLETED REQUIREMENTS FOR LADC/MH**

<b>Elizabeth Hooks</b>	<b>Midwest City, OK</b>
<b>Gary Cone</b>	<b>Oklahoma City, OK</b>
<b>Karla Sheffield</b>	<b>McAlister, OK</b>
<b>Jennifer Amos Watkins</b>	<b>McAlister, OK</b>

Cathy Christensen made a motion to approve candidates that passed the Oral Exam and completed requirements for licensure on. Maureen Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

**CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH**

<b>Dennis Maddon</b>	<b>Oklahoma City, OK</b>
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Maureen Guerrero made a motion to approve the candidate that completed requirements for LADC/MH. It was seconded by Jane Lepak and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
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Judith Adams	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes
Cathy Christensen	-	Yes

There being no new business to come before the Board, the meeting was adjourned.