

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Special Board Meeting**

**Monday, April 17, 2017 at 2:00 P.M.**

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The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Special Board Meeting on April 17, 2017 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma.

Bill Sharp notified the Board he was running late, and Holli Witherington called the meeting to order upon Dr. Sharp's arrival at 2:45 P.M.

Holli Witherington, Chairman, presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on April 4, 2017, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma on April 13, 2017 at 1:00 P.M.

Members present were:

Bill Sharp  
Jane Lepak  
Holli Witherington  
James Patterson

Mr. Pierson, Executive Director, gave an update on the current financial situation of the Board.

Under Agenda Item A, Mr. Patterson made a motion to have Mr. Pierson tell the Board how he, Mr. Pierson, would cut \$46,000.00 out of the budget if it were absolutely necessary and report back to the Board at the May meeting. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Holli Witherington	-	Yes
Bill Sharp	-	Yes
Jane Lepak	-	Yes.
James Patterson	-	Yes.

After much discussion, Mr. Patterson made a motion on Agenda Item B to have Mr. Pierson present a proposal to the Medical Board to borrow \$46,000.00 with an estimated payoff to be in 18 to 24 months. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Holli Witherington	-	Yes
Bill Sharp	-	Yes
Jane Lepak	-	No
James Patterson	-	Yes.

Agenda Item C was discussion and possible action on increasing revenue for FY 18 and subsequent years. Mr. Patterson made a motion, and Dr. Sharp seconded, to have Mr. Pierson explore and follow up on the following suggestions to include:

1. Try to arrive at an average cost of investigative fees and the cost of enforcement in investigation of persons that have committed rule violations.
2. Increase the number of continuing education trainings that the Board sponsors/offers to the public for continuing education units.
3. Approve Mr. Pierson to move forward with amending rules next legislative session to allow the Board to charge CEU providers to be approved by the Board.
4. Explore the option of increasing licensure fees in order to gain more income and improve the current financial position.
5. Investigate the possibility of obtaining a one-time appropriation from the Oklahoma Legislature to help alleviate our financial burden.
6. Possibly establish a “standing” agenda item to continuously share ideas and suggestions to increase revenue.

A roll call vote was taken and recorded as follows:

Holli Witherington	-	Yes
Bill Sharp	-	Yes
Jane Lepak	-	Yes
James Patterson	-	Yes.

The meeting was adjourned at 4:25 P.M.