

# *Oklahoma Board of Licensed Alcohol and Drug Counselors*

## **Minutes of the Board Meeting**

**Monday, March 20, 2017 at 9:00 a.m.**

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The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on March 20, 2017 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma.

Holli Witherington, Chairman, presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on October 3, 2016, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51<sup>st</sup> Street, Oklahoma City, Oklahoma on March 17, 2017 at 9:00 a.m.

Members present were:

Bill Sharp  
Judith Adams  
Holli Witherington  
Jane Lepak  
Maureen Guerrero

Cathy Christensen and James Patterson advised the board that they would not be in attendance today.

Holli Witherington called the meeting to order and asked the Board and the audience introduce themselves. Others present were: Sandra Balzer, AAG; Martha Kulmacz, AAG; Richard Pierson, Executive Director to the Board; Sabrina Neal, new Administrative Assistant for the Board, Roxanne Hancock, ODAPCA; Mark Attanasi, ODAPCA; Sabre Carlile; Bill Daniels; Linda Paylor; Ashley Wallace; Allen Cox; James Farrell; Gabriella Gonzalez; Annette Haben; Camren Childs; Dakesha Pete; Karen Frederick; Julie Sullivan; Victoria Pearson; Amanda Colbert; Umara Muhammad; Franklin Marlin; Luke Martin; Victoria Waldrup, Cheryl Waite; Amanda Colbert; Misty Tafao; Casey Ritchie; Neomi Kamara; Julie Casler, Penny Mitchell.

Judith Adams made a motion to approve the minutes from the January 23, 2017 meeting. Bill Sharp seconded the motion a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Ronald Snoddy, LADC #213. Complaint #426-0115, 427-0115, 465-1215 and 471-0216. Improper supervision and Consideration of Consent Order. Jane Lepak made a motion to enter into executive session and Judith Adams seconded the motion. A roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Bill Sharp made a motion to exit executive session and Jane Lepak seconded the motion. A roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Maureen Guerrero made a motion to deny the consent order and to conduct a hearing during the May15, 2017 board meeting. Judith Adams seconded the motion and a roll call vote was taken. The results are as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Donald W. Miller. LADC#1164. Complaint #502-0117. Consideration of Voluntary Surrender in Lieu of Discipline. Jane Lepak made a motion to accept voluntary surrender of license in lieu of disciplinary action. Judith Adams seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Dandra Rentic. LADC# 603. Complaint #214-1011. Compliance Review with Consent Order. Judith Adams made a motion to continue this matter until the May 15, 2017 board meeting. Jane Lepak seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Victoria Waldrup, LADC candidate. Complaint #472-0216. Alford plea to contributing to the delinquency of a minor. Judith Adams made a motion to require Ms. Waldrup to appear at the May 15, 2017 board meeting. Jane Lepak seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
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Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Linda Paylor, CADC Candidate. Multiple oral exam failures. Judith Adams made a motion to allow Ms. Paylor to continue the application process with the stipulation that she must pass her exam before the September 18, 2017 board meeting. Jane Lepak seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Ashley Wallace. Reconsideration of denial of LADC application due to guilty plea to misdemeanor charge of aiding to secure CDS. Judith Adams made a motion to deny Ms. Wallace's request to reconsider approving her application. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Bill Daniels, CADC candidate. Request for approval of supervision contract. Holli Witherington made a motion to enter into an executive session. The motion was seconded by Bill Sharp and a roll call was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Judith Adams Made a motion to exit executive session. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Holli Witherington made a motion to require Mr. Daniels to complete a mental health evaluation and submit the findings to the board before the May 15, 2017 board meeting. Jane Lepak seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes

Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Dana Jackson. Reconsideration of denial of LADC application due to failure to submit an official transcript. Holli Witherington made a motion to deny Ms. Jackson's request. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Adeline Youngblood. LADC candidate. Complaint #501-0117. Guilty plea to six felony counts of Medicaid fraud. Holli Witherington made a motion to deny Ms. Youngblood's application. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action on Oral Roberts University's request for approval of its Master of Arts in Christian Counseling, Addiction Counseling Concentration degree program as meeting the Board degree requirement for licensure. Judith Adams made a motion to accept the curriculum. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action on request to approve LCSW Field Training for supervision hours. Holli Witherington made a motion to deny the request due to the need for more information. Bill Sharp seconded the motion and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action on request to approve Hypnosis as a co-occurring workshop. Jane Lepak made a motion to deny the request and Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes

Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action on a request to break-down supervised hours as direct contact and indirect hours. Possible revision to supervision logs. Judith Adams made a motion to table the discussion and Bill Sharp seconded the motion. A roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action requesting CEU approval for all online CEUs due to working on an overseas military base. Jane Lepak made a motion to approve the request and it was seconded by Maureen Guerrero. A roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action on CEU approval for STARR Training Bill Sharp made a motion to approve the request and Maureen Guerrero seconded it. A roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action on FY18 Contract with the Attorney General's Office for legal services. Holli Witherington made a motion to table the discussion and Jane Lepak seconded it. A roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

The Committee recommends Finding Probable Cause for Complaint #492-0816. Aggravated Possession of Obscene Material Involving the Participation of Minor Under the Age of Eighteen. Maureen Guerrero made a motion to find probable cause and Judith Adams seconded it. A roll call vote was taken and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes

Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Mr. Pierson presented the financial and administrative reports.

Jane Lepak made a motion to have Mr. Pierson Contact OMES for assistance with the budget shortfall and to send a loan proposal letter to the Medical Board. It was seconded by Judith Adams and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Bill Sharp made a motion to approve current invoices. It was seconded by Maureen Guerrero and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Judith Adams made a motion for approval of financial reports. It was seconded by Maureen Guerrero and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

Mr. Pierson presented the Executive Directors' report.

**PASSED ORAL EXAM 2/3/2017**

Dennis Maddon- Oklahoma City  
 Charolette Myles-Nixon- Oklahoma City  
 Nathan Widener- Chickasha  
 Hope Humphrey- Chattanooga  
 Rebecca Williams- Del City  
 Christie Roberson- Cushing  
 Cheria Littlejohn- Edmond

Bill Sharp made a motion to approve the candidate that passed the Oral Exam and completed requirements for licensure on 2/3/2017. Maureen Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes

Holli Witherington - Yes  
Jane Lepak - Yes  
Maureen Guerrero - Yes

**PASSED ORAL EXAM 3/3/2017**

Tracy Albright- Edmond  
Patrick Boyne- Tulsa  
Catherine Mason- Hennessey  
John Daily-Oklahoma City

Bill Sharp made a motion to approve candidates that passed the Oral Exam and completed requirements for licensure on 3/3/2017. Maureen Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp - Yes  
Judith Adams - Yes  
Holli Witherington - Yes  
Jane Lepak - Yes  
Maureen Guerrero - Yes

**PASSED ADVANCED WRITTEN EXAM FOR LADC**

Tara Price- Battiest  
Tiffany Price- Oklahoma City  
Jennifer Gilbert- Broken Arrow  
Tracy Ellman- Joplin, MO  
Madyson Roark- Oklahoma City  
Diana Lively- Stilwell  
Amy England-Smith- Edmond  
Vickie Clark- Grove

Bill Sharp made a motion to approve candidates that passed the Advanced Written Exam for LADC Exam. Maureen Guerrero seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp - Yes  
Judith Adams - Yes  
Holli Witherington - Yes  
Jane Lepak - Yes  
Maureen Guerrero - Yes

**CANDIDATES WHO HAVE COMPLETED REQUIREMENTS FOR LADC/MH**

Thomas Baroi- Edmond

Bill Sharp made a motion to approve the candidate that completed requirements for LADC/MH. It was seconded by Maureen Guerrero and a roll call vote was taken. The results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

**CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH**

Jennifer Chwalisz- Mobley- Lawton  
LaDonna Luckey- Ada

Bill Sharp made a motion to approve candidates who have applied for and qualify for LADC/MH. It was seconded by Maureen Guerrero and a roll call vote was taken. The results are as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
Holli Witherington	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

There being no new business to come before the Board, the meeting was adjourned.