

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Board Meeting

Monday, January 23, 2017 at 9:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Board Meeting on January 23, 2017 in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Judith Adams, Chairman (in the absence of Holli Witherington), presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on October 3, 2016, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Oklahoma Board of Medical Licensure and Supervision building located at 101 N.E. 51st Street, Oklahoma City, Oklahoma on January 20, 2017 at 9:00 a.m.

Members present were:

Maureen Guerrero
Bill Sharp
Judith Adams
Jane Lepak
Cathy Christensen
James Patterson arrived at 9:05 AM.

Judith Adams called the meeting to order and asked the Board and the audience to introduce themselves. Others present were: Tiffany Wythe, AAG; Sandra Balzer, AAG; Richard Pierson, Executive Director to the Board; Sabrina Neal, new Administrative Assistant for the Board, Mark Atanasi, ODAPCA; Dakisha Pete, Amanda Colbert, Gabriela Gonzales, Misty Tafao, Casey Ritchie, Neomi Kamara, Karen Frederick, Sabre Carlile, Julie Sullivan, Julie Casler, and Penny Mitchell.

Cathy Christensen made a motion to approve the minutes from the November 7, 2016 meeting. Dr. Sharp seconded the motion. A roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Julie Casler, LADC #1189. Complaint #403-1114. Practicing outside scope of practice. Dr. Adams recused herself and James Patterson served as Board Chair. Motion by Ms. Christensen to enter Executive Session, second by Dr. Sharp. A roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
James Patterson	-	Yes

Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Motion by Ms. Christensen to return to regular session, seconded by Dr. Sharp. A roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes.

Ms. Christensen made a motion to adopt the joint stipulation of facts, adopt the allegations of law as set forth in the complaint as the conclusions of law, and impose sanctions of 12 months of probation, payment of a monthly probation fee, three hours of ethics, a personal appearance before the Board after twelve months of probation, and monthly monitoring of her practice by a Board approved monitor for the first four months of probation; bi-monthly thereafter. The motion was seconded by Ms. Lepak and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes.

Dr. Adams returned to the Board Room and resumed duties of Chairperson from Mr. Patterson.

Donna Hurley, LADC #151. Complaint # 381-1014. Continuing Education. Ms. Hurley was not present or represented by counsel. The board admitted into evidence three exhibits offered by Ms. Balzer. Ms. Guerrero made a motion to enter into Executive Session, seconded by Dr. Sharp and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Dr. Sharp made a motion to return to regular session and Ms. Lepak seconded the motion. A roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Ms. Christensen made a motion to adopt the allegations of fact set forth in the Motion to Enforce Consent Order and find Ms. Hurley in violation of the Consent Order. Respondent's license is suspended until she provides proof of completion of an ethics course. Respondent my petition to lift the suspension upon delivery of satisfactory proof of completion of an ethics course, and must personally appear for the hearing on the petition. Mr. Patterson seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Ms. Christensen made a motion to accept the original CEU completion certificate that was reported but never received or a new three hour course on ethics. Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Casey Ritchie, LADC #151. Complaint #448-0715. Review of Compliance with Voluntary Agreement. James Patterson made a motion to find Ms. Ritchie in compliance with her Voluntary Agreement. Bill Sharp Seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Shirley Manual, LADC Candidate. Ms. Manual is requesting an extension of time to test due to being out of the state for family reasons. A motion was made by Cathy Christensen to deny the request. Jane Lepak Seconded the motion, a roll call vote was taken, and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Paul Plummer, LADC Candidate. Complaint #276-0113. Judith Adams made a motion to dismiss the complaint due to fulfillment of the Voluntary Agreement with the Board. Jane Lepak Seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action regarding our Letter of Engagement for a Financial Audit by State Auditor and Inspectors Office. A motion was made by James Patterson to delay signing the letter, to request a meeting to negotiate the price of the audit, and to designate Holli Witherington and Cathy Christensen to meet with the auditors to discuss the price. Maureen Guerrero Seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Jane Lepak stepped out of the room.

Approval for the Executive Director to attend IC&RC Spring Meeting April 24-26, 2017 in Sacramento, Ca. James Patterson made a motion to approve the request. Bill Sharp Seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Abstain
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action on rotation of a new board member to the complaint review committee. James Patterson made a motion to rotate Maureen Guerrero on to the complaint Review Committee. Jane Lepak Seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

James Patterson stepped out of the room.

Discussion and possible action regarding the Selected Agency Review Legislative Committee on January 23, 2017 at 4:00 p.m. A motion was made by Jane Lepak to send Richard Pierson to appear and present before the legislature on the Board's behalf. Cathy Christensen Seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Abstain
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action on LCSW Field Instructor Training approval for supervision hours. A motion was made by Maureen Guerrero to approve the training for general CEU's and table the discussion approving it as supervision until the March 20, 2017 meeting. Jane Lepak Seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Abstain
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Discussion and possible action on approving CBT training as alcohol/drug specific and/or co-occurring. Jane Lepak made a motion to approve the training as general CEU's only. Maureen Guerrero Seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Discussion on meeting compliance with online application processes and glSolutions software. No action was taken.

The Complaint Review Committee recommends finding no probable cause and dismissing the following complaints:

Complaint #289-0213. Unprofessional Conduct. Bill Sharp made the motion to dismiss and find no probable cause. Jane Lepak Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Recuse
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Complaint #309-0713. Outside Scope of Practice. Cathy Christensen made the motion to dismiss and find no probable cause. Bill Sharp Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Recuse
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Complaint #374-0814. Improper supervision. Cathy Christensen made the motion to dismiss and find no probable cause. Bill Sharp Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Recuse
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Complaint #379-1014. Unprofessional Conduct. Improper supervision. Cathy Christensen made the motion to dismiss and find no probable cause. Bill Sharp Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Recuse
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Complaint #383-1114. Fraud or Deceit in Establishing Qualifications for Licensure. Maureen Guerrero made the motion to dismiss and find no probable cause. Bill Sharp Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Recuse
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Complaint #350-0314. Owning a Counseling Agency. Jane Lepak made a motion to dismiss and find no probable cause. Cathy Christensen Seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Recuse
Jane Lepak	-	Yes

Cathy Christensen - Yes
Maureen Guerrero - Yes

Complaint #449-0815. Guilty Plea to a Felony. Cathy Christensen made the motion to dismiss and find no probable cause. Bill Sharp Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp - Yes
Judith Adams - Yes
James Patterson - Recuse
Jane Lepak - Yes
Cathy Christensen - Yes
Maureen Guerrero - Yes

Complaint #478-0316. Unprofessional Conduct. Bill Sharp made the motion to dismiss. Maureen Guerrero Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp - Yes
Judith Adams - Yes
James Patterson - Recuse
Jane Lepak - Yes
Cathy Christensen - Yes
Maureen Guerrero - Yes

Complaint #480-0416. Unprofessional Conduct. Bill Sharp made the motion to dismiss. Maureen Guerrero Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp - Yes
Judith Adams - Yes
James Patterson - Recuse
Jane Lepak - Yes
Cathy Christensen - Yes
Maureen Guerrero - Yes

Complaint #481-0416. Unprofessional Conduct. Bill Sharp made the motion to dismiss. Maureen Guerrero Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp - Yes
Judith Adams - Yes
James Patterson - Recuse
Jane Lepak - Yes
Cathy Christensen - Yes
Maureen Guerrero - Yes

Complaint #489-0716. Improper supervision. Bill Sharp made the motion to dismiss. Cathy Christensen Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp - Yes
Judith Adams - Yes
James Patterson - Recuse
Jane Lepak - Yes

Cathy Christensen - Yes
Maureen Guerrero - Yes

Complaint #494-0816. Unprofessional Conduct. Cathy Christensen made the motion to dismiss and find no probable cause. Maureen Guerrero Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp - Yes
Judith Adams - Yes
James Patterson - Recuse
Jane Lepak - Yes
Cathy Christensen - Yes
Maureen Guerrero - Yes

Complaint #499-1116. Unprofessional Conduct. Cathy Christensen made the motion to dismiss and find no probable cause. Maureen Guerrero Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp - Yes
Judith Adams - Yes
James Patterson - Recuse
Jane Lepak - Yes
Cathy Christensen - Yes
Maureen Guerrero - Yes

Complaint #500-1116. Prescription drug abuse. Bill Sharp made the motion to dismiss. Maureen Guerrero Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp - Yes
Judith Adams - Yes
James Patterson - Recuse
Jane Lepak - Yes
Cathy Christensen - Yes
Maureen Guerrero - Yes

Discussion and possible action regarding the Agreement and Shared Services Contract with OMES. Jane Lepak made a motion to approve the contract. James Patterson Seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp - Yes
Judith Adams - Yes
James Patterson - Yes
Jane Lepak - Yes
Cathy Christensen - Yes
Maureen Guerrero - Yes

The Complaint review Committee recommends sending a letter of concern in the following complaints:

Complaint #497-0916. Unprofessional Conduct. Bill Sharp made the motion to send a letter of concern. Cathy Christensen Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Recuse
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Complaint #498-0916. Unprofessional Conduct. James Patterson made the motion to send a letter of concern. Maureen Guerrero Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Recuse
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

The Complaint review Committee recommends finding probable cause in the following complaints:

Complaint #472-0216. Alford plea to misdemeanor contributing to delinquency of a minor. Bill Sharp made the motion to find probable cause. Jane Lepak Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Recuse
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Complaint #501-0117. Guilty plea to 4 felony counts of Medicaid fraud, one felony count of fraudulently obtaining personal identity of another person, one felony count of using access to computer to violate Oklahoma Law. Jane Lepak made the motion to find probable cause. Bill Sharp Seconded the motion, a roll call was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Recuse
Jane Lepak	-	Yes
Cathy Christensen	-	Yes
Maureen Guerrero	-	Yes

Cathy Christensen left the meeting.

Mr. Pierson presented the Executive Director's Report.

PASSED ORAL EXAM ON 12/15/2016

Heather Cox, LADC

Moore

Leo Inyang, LADC
Jaimie Pryor, LADC
Stephanie Thompson, LADC
Jennifer Williams, CADC

Edmond
Norman
Oklahoma City
Comanche

Maureen Guerrero made a motion to approve candidates that passed the Oral Exam on 12/15/2016.
Bill Sharp seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

PASSED ADVANCED WRITTEN EXAM FOR LADC

Terry Simpson, LADC

Norman

Jane Lepak made a motion to approve the candidates that completed requirements on 12/16/2016.
Dr. Sharp seconded the motion and a roll call vote was taken and recorded as follows:

CANDIDATES WHO HAVE COMPLETED REQUIREMENTS FOR LADC/MH

Mark Ingram, LADC/MH #635	Tulsa
Kathleen Kennedy, LADC/MH#1040	Oklahoma City
Lisa Lundgren, LADC/MH#956	Holdenville

James Patterson made a motion to approve candidates that have completed all requirements for LADC/MH. Jane Lepak seconded the motion and a roll call vote was taken and recorded as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

CANDIDATES WHO HAVE APPLIED FOR AND QUALIFY FOR LADC/MH

Heather Cox, LADC/MH	Moore
Christopher Gregston, LADC/MH	Weatherford
Marti Nichols, LADC/MH	Pryor
Michelle Rogers, LADC/MH	Checotah
Terry Simpson, LADC/MH	Norman
Chelsey Coleman-Tye, LADC/MH	Checotah

Jane Lepak made a motion to approve those candidates who have applied and are qualified for the LADC/MH credential. James Patterson seconded the motion, a roll call vote was taken, and the results were as follows:

Bill Sharp	-	Yes
Judith Adams	-	Yes
James Patterson	-	Yes
Jane Lepak	-	Yes
Maureen Guerrero	-	Yes

There being no new business to come before the Board, the meeting was adjourned at 1:36 PM.